

Sample 2025 *Charge!* Application in Fluxx

Main Application



Bay Area Air District

R-2502-50119 - 2025 Charge!

Status

Eligibility Questions

Click the "Edit" button in the top right corner to continue filling out your application.

▼ Table of Contents

[Eligibility Questions](#)
[Project Sponsor Information](#)
[Project Budget](#)
[Project Information](#)
[Facility Information](#)
[Amount Requested](#)
[Application Documents](#)
[Application Certification](#)

The [FYE 2025 Charge! Program Guidance](#) provides important information regarding *Charge!* program requirements, the application process and evaluation criteria, and Grantee/Project Sponsor administrative requirements. [Click here to view sample application documents.](#)

Please read this guidance completely before filling out an application. Incomplete applications may be rejected and/or ranked lower. Questions can be submitted via the [Question Submittal Form](#). For project-specific questions and application assistance, email charge@baaqmd.gov.

[Click here to view the FYE 2025 Charge! Program Guidance.](#)

Main Application

Eligibility Questions

Are you representing a business, homeowners association, non-profit, public agency, or a tribe? Yes

Are you requesting a grant for equipment that has already been purchased and/or installed? No

Are all of your proposed charger locations within the Air District's jurisdiction? Yes

Are any of the proposed chargers required to be installed as a result of regulation, settlement, city ordinance or any other requirement? No

Project Sponsor Information

Organization Name: Bay Area Air District

Primary Contact: Caylee Mercado (TEST)

Authorized Signatory: Ada Truong

Are you representing a business, homeowners association, non-profit organization, or tribe? No

Are you representing a public agency? Yes

Is your project exclusively at multi-family housing sites? No

Does your proposed project have community support? Yes

If your project has community support, upload documentation of support (such as a letter of support, community mapping exercise, etc.) to the Application Documents box below.

Will your organization own the funded equipment? Yes

Will your organization install the funded equipment? No

Who will install the funded equipment? [Insert Vendor Name]

Will your organization operate the funded equipment? Yes

Main Application

Qualifications

Is your organization a local business? No

Is your organization a Certified Green Business? No

Is your organization a Minority Business Enterprise? No

Is your organization a Women's Business Enterprise? No

Is your organization a Veteran-owned Business? No

Is your organization a small business? No

Disadvantaged Business Enterprise Program

Is your organization a Disadvantaged Business Enterprise as defined by 49 CFR part 26? No

Race of your organization's majority owner: not applicable

Gender of your organization's majority owner: Not applicable

NAICS code applicable to each scope of work your organization seeks to perform in the proposed project: [Insert NAICS code if applicable]

Age of your organization: 70 years

What are the annual gross receipts of your organization? [Insert annual gross receipts]

Main Application

Project Budget

Please enter the estimated total project costs for your project.

Estimated Total Project Cost: \$500,000.00

In this section, you are required to list all matching funds to support the project. Matching funds are funding source(s) outside of *Charge!* Program funding that will be used to pay for all project related costs. Funding sources can be internal/general funds or other grant funds. Grantees/Project Sponsors receiving Charging and Fueling Infrastructure Discretionary Grant Program funds through the *Charge!* Program cannot stack any other federal funding. A minimum of 20% cost sharing/matching funds from the applicant, site owner/operator, or another incentive program is required for all projects.

To add a matching fund, click on the (+) button to the right. You may add multiple matching funds.

Matching Funds



General Funds | \$61,000.00

[Edit](#) | [View](#)

Non-Air District Grant | \$70,000.00

[Edit](#) | [View](#)

Non-Air District Grant | \$30,000.00

[Edit](#) | [View](#)

I confirm that I have added all matching funds in the table above. Yes

Project Information

Have you started any work on the charger project (e.g. signed contracts/invoices/work orders, purchased equipment, contracted with vendors, broken ground)? No

How many months will it take for your project installation to be completed? 12

Main Application

Facility Information

In this section, you are required to add information related to each facility in your project. Information includes the facility address, facility type (Workplace, Destination, Transit Parking, or Multi-family Housing), charger configurations, plus-up funding requested, and key documents.

Click on the (+) icon to the right to add a new facility. You may add multiple facilities.

Facility



ID: 1792, | Workplace | 375 Beale St, San Francisco | PPA Plus Up: Yes

[Edit](#) | [View](#)

ID: 1799, | Workplace | 4118 Lakeside Dr, Richmond | PPA Plus Up: Yes

[Edit](#) | [View](#)

I confirm that I have added all facilities in the table above. Yes

Amount Requested

Total grant funding amount requested for your project. \$338,400.00

Funding Charts

Award amount for each charger type and key charger requirements for projects located at transit parking, multi-family housing, workplaces, and destination facilities:

BASE FUNDING				
Charger Type	Level 1/Level 2 (low)	Level 2 (high) ⁴	DC Fast ⁴	
Charging Port Output Rating ⁵	1.4-5.99 kW	6+ kW	50 - 149.99 kW	150+ kW
Facility Type	Multi-Family Housing only	Any	Any	Any
Base Funding Per Charging Port	\$2,000	\$5,000	\$35,000	\$45,000
PLUS-UP FUNDING				
The Charge! Program also offers Plus-Up funding, on top of Base funding, for projects who meet one or more of the following:				
Priority Population Areas⁶	\$750	\$2,000	\$15,000	\$15,000
Multi-Family Housing	\$750	\$2,000	-	-
Maximum Funding Per Charging Port, Including All Plus-Up Funding	\$3,500	\$9,000	\$50,000	\$60,000

Note: Operations and maintenance service contracts may be reimbursed up to \$2,400 per Level 2 (high) port and up to \$6,300 per DC Fast port, on a case-by-case basis for publicly available chargers in priority areas at the discretion of the Air District and subject to funding availability.

Please refer to page 7 in the [Charge! Program Guidance](#) for more details.

Main Application

Application Documents

Upload project documents here, including the required Form W-9 and Authority to Apply. You may also upload Other Documents, such as the overall project proposal, letters of support, and other documents that were not uploaded to the Facility Information Forms(s).

To upload a supporting document, click on the (+) icon.

You must clearly label each document.

Application Documents		(+)
 Letter of Support.pdf		(+) 
Other Document Added by Caylee Mercado at 8:21 AM on February 20, 2025		
 Authorization to Apply - Bay Area Air District.pdf		(+) 
Authorization to Apply Added by Caylee Mercado at 8:21 AM on February 20, 2025		
 Form W-9 - Bay Area Air District.pdf		(+) 
Form W-9 Added by Caylee Mercado at 8:21 AM on February 20, 2025		

Main Application

Application Certification

I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of **U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812**. I understand that any misstatements or omissions of material facts may disqualify this application and any monies awarded based on it.

The applicant entity I represent has read, understood, and agrees to comply with the requirements listed in the **Charge! Program Guidance**.

This application is for evaluation purposes only and does not guarantee project funding.

The applicant entity I represent agrees to operate and maintain all chargers until the usage requirements have been met and for a minimum of 5 years from the date that the equipment is placed into service.

The proposed project and the emissions reductions that would be realized from it are not required by any federal, state or local regulation, judicial order, agreement, memorandum of understanding, contract, mitigation requirement, or other binding obligation that requires the project applicant to implement any portion of the project that would be funded by the Air District.

The applicant entity I represent is in compliance and will remain in compliance with all applicable federal, state, and local air quality rules and regulations, as well as building codes and ordinances (e.g., CALGreen).

If the proposed chargers for this project are required to be publicly available, I confirm the proposed chargers will comply with all the National Electric Vehicle Infrastructure Standards and Requirements, Buy America, the "General Terms and Conditions Under the Fiscal Year 2022 and Fiscal Year 2023 Charging and Fueling Infrastructure (CFI) Grant Program" dated March 1, 2024, the National Environmental Policy Act, and Form FHWA-1273.

The applicant entity I represent agrees to submit Semi-annual Progress Reports until the chargers are put into service and Quarterly and Annual Monitoring Reports on a quarterly and annual basis as required for the duration of the project to report status, electricity dispensed, proof of insurance, cost to use the charger(s), and charger uptime, maintenance, and other required information.

The applicant entity I represent will allow Air District staff or its designee to inspect all charger(s) and to audit program records.

Should the project sponsor fail to meet any of the Program requirements, the award may be cancelled and forfeited; this potentially would require reimbursement of a pro-rated amount of the award.

I have the legal authority to apply for funding on behalf of the applicant entity and that I am authorized to sign this application on behalf of applicant.

Main Application

I have read, understood, and agree to comply with the above terms for the Charge! Program. Yes

I understand that if any information or required documents are missing, that my application may be ranked lower or disqualified from the application review process. Yes

Applicant Name* [Insert Applicant Name]

Date* 4/15/2025

When you have finished filling out the application, click the [Submit] button in the bottom right corner.

Add Matching Funds

Edit Matching Funds



Please provide all funding sources for your project.

Source Name

Bay Area Air District General Funds

Source Type

General Funds



Amount

\$61,000.00

Status

Secured



Save

Add Facility

Bay Area Air District
Facility ID#: 1792,

Facility Location

Facility Street Address: 375 Beale St

Facility Street Address 2 (Suite, Unit, etc.): #600

Facility City: San Francisco

Facility County: San Francisco

Facility Zip Code: 94105

Facility Information

Facility Type: Workplace

Is parking deeded, assigned or open? Open

Does the Project Sponsor own the property? No

Who owns the property? [Property Owner Name]

Please indicate the total number of parking spaces at this facility: 100

Does this facility host additional existing or planned renewable energy technologies that would supply energy to the proposed charger(s) (e.g., solar, wind, hydro-electric)? No

Provide a list of activity centers this facility serves:
[List of offices, retail, restaurants near the site location.]

Priority Population Areas Plus Up

Level 1, Level 2 Low, Level 2 High, and DC Fast charging ports are eligible for \$750, \$750, \$2,000, and \$15,000 respectively in [Priority Population Areas](#) Plus Up funding.

Is this facility located in a CARB Priority Population Area? Yes

Add Facility

Charger Information

In this section, you are required to add the charging port quantity, type (Level 1, Level 2 Low, Level 2 High, and DC Fast), make, and model that will be installed at this facility.

Click the plus (+) button on the right to add a Charging Port type.

Charger Type



Level 2 High (6+ kW) | Port Quantity: 18 | Est. Usage: 697500 kWh | MFH Plus Up: No

[Edit](#) | [View](#)

Review the following total estimated usage in kWh for all charger types to ensure it is correct. This field automatically calculates the total based on usage data entered on the charger form. If incorrect, review the estimated usage entered on the charger form for each charger type listed above.

Total estimated usage in kWh over 5-year operational period for all charger types at this facility: 697500

I confirm I have added all charger information in the table above. Yes

Funded chargers must be available for use by the general public at least as frequently as the business operating hours of the host. Private chargers for Multi-family Housing, or Workplaces on a case-by-case basis, may be exempt from public accessibility requirements.

Are all of the proposed chargers at this facility accessible to the public? Yes

How many days per week will the charger(s) at this facility be available for use? 5

How many hours per day will the charger(s) at this facility be available for use? 12

Enter the days of the week and times of day the chargers will be available for use. (Example: Monday through Friday, 8:00 AM – 5:00 PM; Saturday and Sunday, 10:00 AM – 4:00 PM).

Monday through Friday, 7:00 AM - 7:00 PM

Additional Comments or Clarification:

The garage where the chargers will be installed is closed on weekends.

Add Facility

Funded chargers must comply with the [National Electric Vehicle Infrastructure \(NEVI\) Standards and Requirements](#) for uptime, interoperability, connectivity, and payment.

I confirm the proposed chargers at this facility will meet the National Electric Vehicle Infrastructure Standards and Requirements for uptime, interoperability, connectivity, and payment. Yes

Funded projects with publicly available chargers must comply with federal requirements including all the NEVI Standards and Requirements, Buy America, the "General Terms and Conditions Under the Fiscal Year 2022 and Fiscal Year 2023 Charging and Fueling Infrastructure (CFI) Grant Program" dated March 1, 2024, the National Environmental Policy Act, and Form FHWA-1273 (projects exclusively at multi-family housing sites may be exempt from some requirements). See the Appendix of the [Charge! Program Guidance](#) for details.

If the chargers at this facility are required to be publicly available, I confirm the proposed chargers will comply with all the NEVI Standards and Requirements, Buy America, the "General Terms and Conditions Under the Fiscal Year 2022 and Fiscal Year 2023 Charging and Fueling Infrastructure (CFI) Grant Program" dated March 1, 2024, the National Environmental Policy Act, and Form FHWA-1273. If chargers at this facility are not required to be publicly accessible, select "not applicable". Yes

Required Documents

Click the plus (+) button to the right of each document type to upload your documents for each category. Click "Add files," select your file(s) and click "Start upload." If you have more than one file to upload for a particular document type, upload all the files before clicking "Start upload."

Additional files can be uploaded directly into the Facility Documents box below by clicking the (+) button in the top right corner of the document's box. After selecting the file(s), label the document type name in the drop down menu before clicking "Start upload."

[Click here to view a sample application for examples of acceptable application documents.](#)









Proof of Property Ownership: Download and fill out a [Charge! Facility Form](#) to verify the proposed installation of EV charging infrastructure is authorized by the property owner and applicant for each facility.

Facility Maps: Map of each facility showing where the charger(s) will be located. Map must be labeled and show proximity to an activity center, major roadways, and nearest charger(s).

Quotes: Line-item quote for the charger hardware and installation for the facility from a licensed contractor. If requesting additional funding for Level 2 High or DC Fast operations and maintenance service contracts, the operations and maintenance cost estimate must also be uploaded. Quote(s) will be used during evaluation phase.

Charger Specification Sheets: Upload the specification sheets for all charger equipment.

Add Facility

Facility Documents		+
 375 Beale St - Facility Form.pdf		+ 
Proof of Property Ownership Added by Caylee Mercado at 8:34 AM on February 20, 2025		
 375 Beale St - Facility Maps.pdf		+ 
Facility Maps Added by Caylee Mercado at 8:33 AM on February 20, 2025		
 375 Beale St - Quotes.pdf		+ 
Quotes Added by Caylee Mercado at 8:33 AM on February 20, 2025		
 375 Beale St - Specifications.pdf		+ 
Charger Specification Sheets Added by Caylee Mercado at 8:33 AM on February 20, 2025		

I confirm that I have uploaded all required documents. Yes

Add Charger

Level 1 and Level 2 Low chargers may only be installed at multi-family housing facilities. Level 2 High and DC Fast chargers may be installed at any facility type.

Projects must include the specified type and minimum number of charging ports.

Destination, Transit Parking, or Workplace: each facility must have at least four network-connected (either DC Fast or Level 2 High or a combination of DC Fast and Level 2 High) charging ports and be capable of simultaneously charging at least four EVs.

Multi-family Housing: may have any combination of Level 1, Level 2, or DC Fast charging ports that meets the minimum *Charge!* Program funding amount. For publicly available chargers, requirements may be applied based on the nature of the project, at the Air District's discretion.

Charger Type: Level 2 High (6+ kW)

A charging port is the system within a charger that charges one electric vehicle. A charging port may have multiple connectors, but it can provide power to charge only one electric vehicle through one connector at a time. The number of charging ports on a site is equivalent to the maximum number of vehicles that can be charging simultaneously.

Please keep in mind that a charger that has multiple connectors but can only charge one vehicle at a time is considered to be one charging port. The charger type is the kilowatt output of each charging port and is used to determine the project's eligible funding level.

Charging Port Quantity: 18

Indicate the kW output per charging port: 6

Charger Make: [Insert Charger Make]

Charger Model: [Insert Charger Model]

Total Estimated Usage in kWh Over 5-Year Operational Period for All Charging Ports Listed Above: 697500

If the proposed charger(s) are required to be publicly available, are they compliant with the National Electric Vehicle Infrastructure Standards and Requirements and Buy America? Yes

Add Charger

Multi-Family Housing Plus Up

Multi-family housing is defined as a dwelling consisting of four or more units. Projects that are public and at affordable housing sites or below market rate housing sites will be prioritized.

Level 1, Level 2 Low, and Level 2 High charging ports are eligible for \$750, \$750, and \$2,000 in additional funding, respectively, if they're installed at a Multi-family Housing facility.

DC Fast chargers do not qualify for this plus-up.

Are you requesting the Multi-family Housing Plus Up? No

Operations and Maintenance Service Contract Funding

Operations and maintenance service contracts may be reimbursed up to \$2,400 per Level 2 High port and up to \$6,300 per DC Fast port, on a case-by-case basis for publicly available chargers in priority areas at the discretion of the Air District and subject to funding availability. If requesting additional funding for Level 2 High or DC Fast operations and maintenance service contract, the operations and maintenance cost estimate must be uploaded to the Facility Documents.

Are you requesting funding for an operations and maintenance service contract for the chargers listed above? Yes

Operations and maintenance service contract funding amount requested for chargers listed above: \$43,200.00