



BOARD OF DIRECTORS
FINANCE AND ADMINISTRATION COMMITTEE

COMMITTEE MEMBERS

BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

JOHN J. BAUTERS – CHAIR
MARGARET ABE-KOGA
DAVID HAUBERT
DAVID HUDSON
SERGIO LOPEZ
MARK ROSS

DAVINA HURT - VICE CHAIR
BRIAN BARNACLE
LYNDA HOPKINS
TYRONE JUE
KATIE RICE

**MEETING LOCATION(S) FOR IN-PERSON ATTENDANCE BY
COMMITTEE MEMBERS AND MEMBERS OF THE PUBLIC**

**Bay Area Metro Center
1st Floor Board Room
375 Beale Street
San Francisco, CA 94105**

**Office of Alameda County Supervisor
David Haubert
4501 Pleasanton Avenue
Pleasanton, CA 94566**

**County of Sonoma
County Administrator's Office
575 Administration Drive
Sunroom, Suite# 110A
Santa Rosa, CA 95403**

THE FOLLOWING STREAMING OPTIONS WILL ALSO BE PROVIDED

These streaming options are provided for convenience only. In the event that streaming connections malfunction for any reason, the Finance and Administration Committee reserves the right to conduct the meeting without remote webcast and/or Zoom access.

The public may observe this meeting through the webcast by clicking the link available on the air district's agenda webpage at www.baaqmd.gov/bodagendas.

Members of the public may participate remotely via Zoom at <https://bayareametro.zoom.us/j/81399890137>, or may join Zoom by phone by dialing (669) 900-6833 or (408) 638-0968. The Webinar ID for this meeting is: 813 9989 0137

Public Comment on Agenda Items: The public may comment on each item on the agenda as the item is taken up. Members of the public who wish to speak on a matter on the agenda will have two minutes each to address the Committee on that agenda item, unless a different time limit is established by the Chair. No speaker who has already spoken on an item will be entitled to speak to that item again.

FINANCE AND ADMINISTRATION COMMITTEE MEETING AGENDA

WEDNESDAY, JUNE 7, 2023

1:00 PM

1. **Call to Order - Roll Call**

The Committee Chair shall call the meeting to order and the Clerk of the Boards shall take roll of the Committee members.

2. **Pledge of Allegiance**

CONSENT CALENDAR (Items 3 - 4)

3. Approval of the Draft Minutes of the Finance and Administration Committee Meeting of May 3, 2023

The Committee will consider approving the Draft Minutes of the Finance and Administration Committee meeting of May 3, 2023.

4. Hearing Board Quarterly Report: January - March 2023

The Committee will receive the Hearing Board Quarterly Report for the period of January through March 2023.

ACTION ITEM(S)

5. Conduct Interviews and Consider Recommending Board of Directors Approval of Candidates for Appointment to the Air District's Hearing Board

This is an action item for the Finance and Administration Committee to conduct interviews and consider recommending the Board of Directors' approval of candidates for appointment to the Air District's Hearing Board.

OTHER BUSINESS

6. Public Comment on Non-Agenda Matters

Pursuant to Government Code Section 54954.3, members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Committee. Members of the public will have two minutes each to address the Committee, unless a different time limit is established by the Chair.

7. Committee Member Comments

Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)

8. Time and Place of Next Meeting

Wednesday, July 5, 2023, at 1:00 p.m. at 375 Beale Street, San Francisco, CA 94105. The meeting will be in-person for the Committee members and members of the public will be able to either join in-person or via webcast.

9. Adjournment

The Committee meeting shall be adjourned by the Chair.

CONTACT:

MANAGER, EXECUTIVE OPERATIONS
375 BEALE STREET, SAN FRANCISCO, CA 94105
vjohnson@baaqmd.gov

(415) 749-4941
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov

- Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the Air District's offices at 375 Beale Street, Suite 600, San Francisco, CA 94105, at the time such writing is made available to all, or a majority of all, members of that body.

Accessibility and Non-Discrimination Policy

The Bay Area Air Quality Management District (Air District) does not discriminate on the basis of race, national origin, ethnic group identification, ancestry, religion, age, sex, sexual orientation, gender identity, gender expression, color, genetic information, medical condition, or mental or physical disability, or any other attribute or belief protected by law.

It is the Air District's policy to provide fair and equal access to the benefits of a program or activity administered by Air District. The Air District will not tolerate discrimination against any person(s) seeking to participate in, or receive the benefits of, any program or activity offered or conducted by the Air District. Members of the public who believe they or others were unlawfully denied full and equal access to an Air District program or activity may file a discrimination complaint under this policy. This non-discrimination policy also applies to other people or entities affiliated with Air District, including contractors or grantees that the Air District utilizes to provide benefits and services to members of the public.

Auxiliary aids and services including, for example, qualified interpreters and/or listening devices, to individuals who are deaf or hard of hearing, and to other individuals as necessary to ensure effective communication or an equal opportunity to participate fully in the benefits, activities, programs and services will be provided by the Air District in a timely manner and in such a way as to protect the privacy and independence of the individual. Please contact the Non-Discrimination Coordinator identified below at least three days in advance of a meeting so that arrangements can be made accordingly.

If you believe discrimination has occurred with respect to an Air District program or activity, you may contact the Non-Discrimination Coordinator identified below or visit our website at www.baaqmd.gov/accessibility to learn how and where to file a complaint of discrimination.

Questions regarding this Policy should be directed to the Air District's Non-Discrimination Coordinator, Suma Peesapati, at (415) 749-4967 or by email at speesapati@baaqmd.gov.

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT
375 BEALE STREET, SAN FRANCISCO, CA 94105
FOR QUESTIONS PLEASE CALL (415) 749-4941**

**EXECUTIVE OFFICE:
MONTHLY CALENDAR OF AIR DISTRICT MEETINGS**

JUNE 2023

| <u>TYPE OF MEETING</u> | <u>DAY</u> | <u>DATE</u> | <u>TIME</u> | <u>ROOM</u> |
|-------------------------------------------------------|------------|-------------|-------------|----------------------------------|
| Board of Directors Meeting | Wednesday | 7 | 9:00 a.m. | 1 st Floor Board Room |
| Board of Directors Legislative Committee | Wednesday | 7 | 10:30 a.m. | 1 st Floor Board Room |
| Board of Directors Finance & Administration Committee | Wednesday | 7 | 1:00 p.m. | 1 st Floor Board Room |
| Advisory Council Meeting | Monday | 12 | 8:30 a.m. | 1 st Floor Board Room |

| | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----|------------|-----------------------------------------|
| Board of Directors Stationary Source and Climate Impacts Committee – Cancelled and Rescheduled to Wednesday, June 21, 2023, at 11:00 a.m. | Wednesday | 14 | 10:00 a.m. | 1 st Floor, Yerba Buena Room |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----|------------|-----------------------------------------|

| | | | | |
|--------------------------------------------------------------------|-----------|----|------------|-----------------------------------------|
| Board of Directors Mobile Source and Climate Impacts Committee | Wednesday | 14 | 1:00 p.m. | 1 st Floor, Yerba Buena Room |
| Board of Directors Meeting | Wednesday | 21 | 9:00 a.m. | 1 st Floor Board Room |
| Board of Directors Stationary Source and Climate Impacts Committee | Wednesday | 21 | 11:00 a.m. | 1 st Floor, Yerba Buena Room |
| Board of Directors Community Equity, Health and Justice Committee | Wednesday | 21 | 1:00 p.m. | 1 st Floor Board Room |

JULY 2023

| <u>TYPE OF MEETING</u> | <u>DAY</u> | <u>DATE</u> | <u>TIME</u> | <u>ROOM</u> |
|--------------------------------------------------------------------|------------|-------------|-------------|-----------------------------------------|
| Board of Directors Meeting | Wednesday | 5 | 9:00 a.m. | 1 st Floor Board Room |
| Board of Directors Finance & Administration Committee | Wednesday | 5 | 1:00 p.m. | 1 st Floor Board Room |
| Board of Directors Stationary Source and Climate Impacts Committee | Wednesday | 12 | 10:00 a.m. | 1 st Floor, Yerba Buena Room |
| Board of Directors Mobile Source and Climate Impacts Committee | Wednesday | 12 | 1:00 p.m. | 1 st Floor, Yerba Buena Room |

JULY 2023

| <u>TYPE OF MEETING</u> | <u>DAY</u> | <u>DATE</u> | <u>TIME</u> | <u>ROOM</u> |
|------------------------------------------------------------------------------|-------------------|--------------------|--------------------|----------------------------------------|
| Board of Directors Meeting | Monday | 19 | 9:00 a.m. | 1st Floor Board Room |
| Board of Directors Community Equity, Health and Justice Committee | Wednesday | 19 | 1:00 p.m. | 1st Floor Board Room |
| Board of Directors Community Advisory Council | Thursday | 20 | 6:00 p.m. | 1st Floor Board Room |
| MV 05/31/23 9:19 a.m. | | | | G/Board/Executive Office/Moncal |

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson John J. Bauters and Members
of the Finance and Administration Committee

From: Philip M. Fine
Executive Officer/APCO

Date: June 7, 2023

Re: Approval of the Draft Minutes of the Finance and Administration Committee
Meeting of May 3, 2023

RECOMMENDED ACTION

Approve the Draft Minutes of the Finance and Administration Committee meeting of May 3, 2023.

BACKGROUND

None.

DISCUSSION

Attached for your review and approval are the Draft Minutes of the Finance and Administration Committee meeting of May 3, 2023.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Philip M. Fine
Executive Officer/APCO

Prepared by: Marcy Hiratzka
Reviewed by: Vanessa Johnson

ATTACHMENTS:

1. Draft Minutes of Finance and Administration Committee Meeting of May 3, 2023

Bay Area Air Quality Management District
375 Beale Street, Suite 600
San Francisco, CA 94105
(415) 749-5073

Finance and Administration Committee
Wednesday, May 3, 2023

DRAFT MINUTES

This meeting was webcast, and a video recording is available on the website of the Bay Area Air Quality Management District at www.baaqmd.gov/bodagendas

CALL TO ORDER

1. **Opening Comments:** Finance and Administration Committee (Committee) Vice Chairperson, Davina Hurt, called the meeting to order at 1:03 p.m.

Roll Call:

Present, In-Person (375 Beale Street, Board Room, San Francisco, California, 94105): Vice Chairperson Davina Hurt; and Directors Lynda Hopkins, Tyrone Jue, Sergio Lopez, and Katie Rice.

Present, In-Person Satellite Location (Santa Rose Junior College Campus, Doyle Library, Room 148, 1501 Mendocino Avenue, Santa Rosa, California, 95401): Director Brian Barnacle.

Present, In-Person Satellite Location (Office of Alameda County Supervisor David Haubert, 4501 Pleasanton Ave., Pleasanton, CA 94566): Director David Haubert.

Absent: Chairperson John J. Bauters; and Directors Margaret Abe-Koga, David Hudson, and Mark Ross.

2. **PLEDGE OF ALLEGIANCE**

CONSENT CALENDAR

3. **APPROVAL OF THE DRAFT MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE MEETING OF APRIL 5, 2023**

Public Comments

No requests received.

Committee Comments

None.

Committee Action

Director Hopkins made a motion, seconded by Director Jue, to **approve** the Draft Minutes of the Finance and Administration Committee Meeting of April 5, 2023; and the motion **carried** by the following vote of the Committee:

AYES: Barnacle, Hopkins, Hurt, Jue, Lopez, Rice.
NOES: None.
ABSTAIN: None.
ABSENT: Abe-Koga, Bauters, Haubert, Hudson, Ross.

ACTION ITEM

4. **PROPOSED BUDGET FOR FISCAL YEAR (FY) 2023-2024 AND CONSIDERATION TO RECOMMEND ADOPTION**

Stephanie Osaze, Director of Finance, gave the staff presentation *Proposed Budget for Fiscal Year (FY) 2023-2024 and Consideration to Recommend Adoption*, including: outcome; outline; requested action; FY 2023-2024 Proposed Budget summary; proposed reserves designations; next steps and; feedback requested.

Public Comments

No requests received.

Committee Comments

None.

Committee Action

Director Rice made a motion, seconded by Director Hopkins, to **conduct** Public Hearings (May 17 and June 7, 2023) on the Fiscal Year 2023-2024 Proposed Budget; and the motion **carried** by the following vote of the Committee:

AYES: Barnacle, Hopkins, Hurt, Jue, Lopez, Rice.
NOES: None.
ABSTAIN: None.
ABSENT: Abe-Koga, Bauters, Haubert, Hudson, Ross.

INFORMATIONAL ITEMS

5. AIR DISTRICT FINANCIAL AUDIT REPORT FOR FISCAL YEAR ENDING (FYE) 2022

Ms. Osaze introduced Joseph Moussa from Simpson & Simpson LLP, who have the presentation *Presentation of Audit Results*, including: agenda; Auditor’s Required Communications Statement on Auditing Standards 114; Audit results and highlights of the Basic Financial Statements; and Audit result and highlights of the Single Audit.

NOTED PRESENT: Director Haubert was noted present at 1:16 p.m.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed the corrected misstatement of \$12.6 M in the Air District’s San Mateo County Investment Fund.

Committee Action

None; receive and file.

6. THIRD QUARTER FINANCIAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2023

Jun Pan, Finance Manager, gave the staff presentation *Third Quarter Financial Report Fiscal Year Ending (FYE) 2023*, including: outcome; outline; presentation for information only; Third Quarter results FYE 2023; revenue and expenditures comparison (prior year versus current year); investments; fund balances and outstanding liabilities; purchasing reporting requirements; FYE 2023 vendor payments; and feedback requested.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed the difference in the number of hires from 2022 and 2023; and the request to include staffing increases in future presentations.

Committee Action

None; receive and file.

OTHER BUSINESS

7. PUBLIC COMMENT ON NON-AGENDA MATTERS

No requests received.

8. COMMITTEE MEMBER COMMENTS

None.

9. TIME AND PLACE OF NEXT MEETING

Wednesday, June 7, 2023, at 1:00 p.m. at 375 Beale Street, San Francisco, CA 94105. The meeting will be in-person for the Committee members and members of the public will be able to either join in-person or via webcast.

10. ADJOURNMENT

The meeting was adjourned at 1:39 p.m.

Marcy Hiratzka
Clerk of the Boards

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson John J. Bauters and Members
of the Administration Committee

From: Philip M. Fine
Executive Officer/APCO

Date: June 7, 2023

Re: Hearing Board Quarterly Report: January - March 2023

RECOMMENDED ACTION

None; receive and file.

BACKGROUND

None.

DISCUSSION

This report covers the first calendar quarter (January – March) of 2023.

- Held no hearings;
- Processed one order: and
- Collected a total of \$0 in Hearing Board filing fees (see explanation below)

Below is a detail of Hearing Board activity during the same period:

Docket: 3740 – Western Digital Technologies – Request for Interim and Short-Term Variances

Location: Alameda County; City of Fremont

Regulation(s): Regulation 2, Rule 1, Section 403 (Permits, General Requirements, Permit Conditions), and Permit Condition #23227 Part 11.

Synopsis: Applicant is a semiconductor wafer fabrication facility in Fremont. Applicant sought variance for its A-9 primary thermal oxidizer (Munters IZS-3546-TH 39,200 SCFM, 4.5 MMBtu/hr maximum capacity), which abates semiconductor fabrication activities at the facility at S-28 (Semiconductor Fab Area). S-28 was considered essential to Applicant’s business, as this is where the semiconductor fabrication operations are conducted. Applicant also claimed that, pursuant to Plant #15565 ATC #30355 Condition #23227 Part 7, S-28 could not be operated

unless abated by A-9 (primary regenerative thermal oxidizer, or RTO) or A-6 (backup RTO), making A-9 also essential to Applicant's business.

From Applicant:

To date, Western Digital has been unable to demonstrate compliance with A-9's permitted nitrogen oxide (NOx) limit from authority to Construct (ATC) #30355 Condition #23227 Part 9. An initial stack test was conducted in September (test report #22267) and a follow-up test was conducted in December (test report #22385). As a result, Western Digital is working with the Air District to evaluate alternative compliance options or agree to new NOx limits. At the suggestion of the Air District, the first compliance option Western Digital would like to pursue is to conduct a NOx and volatile organic compounds (VOC) stack test on A-9 to evaluate:

1) Whether A-9 can be operated at temperatures lower than 1350F while still complying with VOC limits in ATC #30355 Condition #23227 Part 8, and

2) Whether operating A-9 at lower temperatures will reduce thermal NOx emissions and allow A-9 to operate in compliance with the ATC #30355 Condition #23227 Part 9 NOx limit. Western Digital is requesting this variance to obtain the Air District's approval to prepare for and conduct this A-9 stack test and temporarily operate A-9 below the temperature limit of 1350 degrees F in ATC #30355 Condition #23227 Part 11.

Western Digital is requesting this variance to prepare for and conduct a stack test while operating below the A-9 temperature limit of 1350 degrees F in ATC #30355 Condition #23227 Part 11. This stack test is being proposed to evaluate:

1) Whether A-9 can be operated at temperatures lower than 1350F while still complying with VOC limits in ATC #30355 Condition #23227 Part 8, and

2) Whether operating A-9 at tower temperatures will reduce thermal NOx emissions and allow A-9 to operate in compliance with the ATC #30355 Condition #23227 Part 9 NOx limit.

It is currently beyond Western Digital's control to comply with the A-9 NOx emissions limits in ATC #30355 Condition #23227 Part 9 because A-9 already employs our vendor's best available burners for reducing NOx emissions.

Western Digital first became aware that a NOx and VOC A-9 stack test should be conducted (at temperatures lower than 1350 F) when the Air District suggested this approach to Western Digital via email on January 24th, 2023.

Since becoming aware that a NOx and VOC A-9 stack test should be conducted (at temperatures lower than 1350 F) to evaluate NOx compliance options, Western Digital had a conference call with the Air District on February 8th to discuss the potential stack test and other alternative compliance options or NOx limits.

Since becoming aware that A-9 does not meet the NOx emissions limits, Western Digital has reached out to their scrubber vendor (Munters) to evaluate retrofit options, has been in consistent communication with the Air District to identify alternative compliance options and understand the basis for the NOx limit in ATC #30355 Condition #23227 Part 9, and has engaged an air quality consultant to provide expert support in this matter.

Curtailing operations is not an applicable alternative in lieu of this variance. If this variance is not granted, Western Digital simply would not conduct the proposed source test. During preparation for and execution of the A-9 VOC and NOx stack test, Western Digital is proposing to temporarily operate A-9 at temperatures below the limit of 1350 degrees F in ATC #30355 Condition #23227 Part 11.

Requested Period of Variance: February 28, 2023, to “date to be scheduled once variance is granted.”

Estimated Excess Emissions: None.

Fees collected this quarter: \$0.

Status: Application for Interim and Short-Term Variances filed by Applicant on February 22, 2023; Applicant requested invoice for filing fee on February 23, 2023; Air District Hearing Board Clerk emailed Applicant the breakdown of filing fees based on the variance types selected by Applicant on February 23, 2023; (having not yet paid filing fee) Applicant requested cancellation of the hearing/dismissal of the matter on February 28, 2023; Order for Dismissal filed on March 3, 2023.

The reason given by Applicant for cancellation of hearing/dismissal of the matter was, “Western Digital was able to perform stack testing on the VOC (A-9) without operating below the temperature limit (1350 degree F) in ATC#30355 Permit Condition #23227 Part 11.”

THE HEARING BOARD ORDERED:

The above-entitled matter was filed on February 22, 2023. Applicant submitted a request to withdraw application on February 28, 2023. FOR GOOD CAUSE, in accordance with Section 6.8 of the Hearing Board Rules, the HEARING BOARD ORDERS that the Application be and is hereby dismissed and all future hearings are canceled.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

/S/ Valerie J. Armento, Esq.

Valerie J. Armento, Esq.
Chairperson, Hearing Board

Prepared by: Marcy Hiratzka
Reviewed by: Vanessa Johnson

ATTACHMENTS:

None

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson John J. Bauters and Members
of the Finance and Administration Committee

From: Philip M. Fine
Executive Officer/APCO

Date: June 7, 2023

Re: Conduct Interviews and Consider Recommending Board of Directors Approval of
Candidates for Appointment to the Air District's Hearing Board

RECOMMENDED ACTION

Conduct interviews and consider recommending the Board of Directors approval of candidates for appointment to the Air District's Hearing Board.

BACKGROUND

Pursuant to Section 40800 of the California Health and Safety Code, the Air District is required to maintain a Hearing Board consisting of five members including, one member who is a professional engineer registered as such pursuant to the Professional Engineers Act (Chapter 7 (commencing with Section 6700) of Division 3 of the Business and Professions Code), one member from the medical profession whose specialized skills, training, or interests are in the fields of environmental medicine, community medicine, or occupational/toxicologic medicine, one member admitted to the practice of law in this state, and two public members. The Air District Board of Directors may also appoint one alternate for each member. The alternate shall have the same qualifications, specified in Section 40801, as the member for whom such person is the alternate. The alternate may serve only in the absence of the member, and for the same term as the member. It has been the Air District's practice to fill all ten seats of the Hearing Board.

Pursuant to Division I, Section 8.6 of the Air District's Administrative Code, Hearing Board Member terms are limited to fifteen (15) consecutive years, with reappointment possible after a three-year absence.

DISCUSSION

There are currently three (3) vacancies: 1) Alternate Member A in the Public category; 2) Principal Member in the Professional Engineer category; and 3) Alternate Member in the Professional Engineer category. As a result, there are three positions to fill. Staff initiated recruitment processes to fill these positions. Outreach and advertisement included listings on sixteen job boards, including ten with a diversity focus. The job posting remained open for six weeks, during which time four applications were received from candidates interested in serving

on the Hearing Board. Two applicants are interested in serving in the Alternate Member A category. One applicant is interested in serving in either the Alternate Member A, Professional Engineer Member, or Alternate Professional Engineer Member category, and one applicant is interested in serving in the Professional Engineer Member category.

Interviews of the four candidates will occur during the Finance and Administration Committee meeting of June 7, 2023. The length of each interview will be approximately 15 minutes. The application materials submitted by the candidates will be provided to you for your review.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Philip M. Fine
Executive Officer/APCO

Prepared by: Joseph Huynh
Reviewed by: John Chiladakis

ATTACHMENTS:

1. Hearing Board Hiring Packet



HEARING BOARD INTERVIEWS

FINANCE AND ADMINISTRATION COMMITTEE

June 7, 2023



**BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT**

Bay Area Air Quality Management District Hearing Board Member

| | | | |
|---------------------|-----------------------------------------------------------------------|--------------------------|----------------------------------------|
| SALARY | \$0.00 Hourly \$0.00 Biweekly \$0.00 Monthly \$0.00 Annually | LOCATION | CA, CA |
| JOB TYPE | Volunteer | REMOTE EMPLOYMENT | Remote Optional |
| JOB NUMBER | JH.2022.Hearing | DEPARTMENT | Board of Director's Councils or Boards |
| DIVISION | Hearing Board | OPENING DATE | 09/01/2022 |
| CLOSING DATE | 10/7/2022 5:00 PM Pacific | | |

Description

The Bay Area Air Quality Management District (Air District) is a regional government agency, committed to achieving clean air to protect the public's health and the environment. The Air District accomplishes this goal through regulation of industrial facilities and various outreach and incentive programs designed to encourage clean air choices.

The Air District's jurisdiction encompasses all of seven counties - Alameda, Contra Costa, Marin, San Francisco, San Mateo, Santa Clara and Napa, and portions of two others - southwestern Solano and southern Sonoma.

The Hearing Board is established by state law and consists of five members and their alternates - an attorney, a professional engineer, a member from the medical profession, and two members of the public.

The Air District is currently recruiting for the following three (3) Hearing Board seats:

- Alternate member in the Public category
- Alternate member in the Professional Engineer category
- Principal member in the Professional Engineer category

Examples of Duties for this Position

The Hearing Board is a quasi-judicial body that rules on particular cases that affect only individual facilities. It is authorized to hear requests for variance relief, permit revocation, abatement orders, and appeals by permit applicants, or by interested third parties, concerning the issuance or denial of permits.

These are volunteer positions. There is no salary. Members of the Hearing Board receive a stipend of \$400 per meeting day, plus travel expenses, if applicable.

Minimum Qualifications

The applicants for the Hearing Board are evaluated based on their qualifications to serve as representatives for their profession, field of endeavor, or the community, as the case may be.

How to Apply & Selection Criteria

Hearing Board members serve a term of three years and may be reappointed to a maximum of fifteen consecutive years. The Hearing Board can meet as often as 1-3 times a week depending on the volume of cases filed, usually on Tuesdays, at the Air District's office at 375 Beale Street, San Francisco, CA 94105. Meetings are being held virtually during the COVID pandemic.

Interviews are held during the Air District's Board of Director's Administration Committee Meeting. If you are selected for an interview, our staff will contact you to request your presence at this meeting/interview.

HOW TO APPLY & SELECTION CRITERIA:

Interested individuals must submit the following materials **no later than 5:00p.m. on Friday, October 7, 2022:**

- 1) A completed BAAQMD Hearing Board application, along with;
- 2) A chronological resume

Applications are accepted online. For an application, contact the Human Resources Office at (415) 749-4667 or you may download a copy at our website at www.baaqmd.gov/jobs. Completed application packets should be returned to: Bay Area Air Quality Management District, Human Resources Office, 375 Beale Street, Suite 600, San Francisco, CA 94105. Faxes will be accepted, as long as a hard copy original is submitted by mail or in person by the filing deadline.

Agency

Bay Area Air Quality Management District

Address

375 Beale Street Suite 600

San Francisco, California, 94105

Phone

415-749-4980

415-749-4980

Website

<http://www.baaqmd.gov>

Hearing Board Attendance from 2019 - 2023 (Current Members Only)

| Hearing Date | V. Armento Principal Member, Attorney Category | B. Toole O'Neil Principal Member A, Public Category | Q. Tan Alternate Member A, Public Category | P. Chiu Principal Member, Medical Category | D. Conrad Alternate Member, Medical Category | A. Timbers Principal Member B, Public Category | J. Lee Alternate Member, Attorney Category |
|-----------------------------|------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------|--------------------------------------------------|----------------------------------------------------|------------------------------------------------------|--------------------------------------------------|
| 2019 | | | | | | | |
| 4/16/2019 | X | X | Not present | X | | | |
| 5/7/2019 | X | X | Not present | X | | | |
| 7/23/2019 | X | X | X | X | | | |
| 12/10/2019 | X | X | Not present | X | | | |
| 2020 | | | | | | | |
| NO HEARINGS HELD | | | | | | | |
| 2021 | | | | | | | |
| 1/12/2021 | X | X | X | X | Not present | Not present | |
| 1/26/2021 | X | X | Not present | X | Not present | X | |
| 4/20/2021 | X | X | Not present | X | Not present | Not present | |
| 2022 | | | | | | | |
| 3/15/2022 | X | X | Not present | X | Not present | X | |
| 4/12/2022 | X | X | X | X | Not present | X | Not present |
| 6/28/2022 | X | X | Not present | X | Not present | X | X |
| 7/5/2022 | X | X | Not present | X | Not present | X | X |
| 7/12/2022 | X | X | Not present | X | Not present | X | X |
| 9/13/2022 | X | X | Not present | Not present | Not present | Not present | X |
| 10/18/2022 | X | X | Not present | X | Not present | X | Not present |
| 11/8/2022 | X | X | Not present | X | Not present | Not present | Not present |
| 2023 | | | | | | | |
| NO HEARINGS HELD YET | | | | | | | |

"X" means "present"

Gray indicates that the member was not yet appointed to the Hearing Board

HEARING BOARD INTERVIEW BINDER TABLE OF CONTENTS

June 7, 2023

- Hearing Board Vacancy Announcement
- Hearing Board Member Roster/Attendance Sheet
- Applicants' Application Materials, Interview Questions and Evaluation Forms:

Professional Engineer (Principal & Alternative) Category

Catherine Fortney – Millbrae
Engineer (Primary or Alternate) Category

Tito Martinez – San Francisco
Engineer (Primary or Alternate) Category

Public (Alternate) Category

Lam Fung – Corte Madera
Public (Alternate) Category

Avin Sharma – South San Francisco
Public (Alternate) Category

| |
|-----------------------------------|
| VACANT |
| Public Alternate A |
| Professional Engineer - Principal |
| Professional Engineer - Alternate |

| Candidate | Applying for: |
|------------------------|----------------------------------------------------------------------|
| Catherine Fortney | Professional Engineer – Principal |
| Norberto Tito Martinez | Professional Engineer – Principal, Alternate, and Public Alternate A |
| Lam Fung | Public Alternate A |
| Avin Sharma | Public Alternate A |



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

HEARING BOARD INTERVIEW EVALUATION FORM

| | |
|----------------------------------------------------|------------------------------------------------------------|
| NAME OF APPLICANT: Catherine Fortney | CANDIDATE FOR CATEGORY: Engineer (Principal) |
|----------------------------------------------------|------------------------------------------------------------|

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------|----------------|----------------------|---------------------|
| This section is to be completed after the applicant has been interviewed. Please record the extent to which you feel the applicant possesses or has demonstrated the qualities listed below. | | | | | |
| | Outstanding | Above Average | Average | Below Average | Unacceptable |
| 1. Education: Extent to which the applicant's level of educational attainment will enable the applicant to contribute to the Hearing Board's goal and objectives. | | | | | |
| 2. Work Experience: Extent to which the applicant's work experience can be applied to the responsibilities of the position. | | | | | |
| 3. Air Quality Related Experience: Extent to which the applicant has experience, knowledge, and/or interest in air quality related matters. | | | | | |
| 4. Experience on other Boards: Extent to which the applicant has experience serving on other Boards or Commissions. | | | | | |
| 5. Interest: Extent to which the applicant's interest can be applied to personal and/or professional goals. | | | | | |
| 6. Communication: Extent to which the applicant is able to present and communicate ideas and abilities. | | | | | |
| 7. Availability: Extent to which the applicant can commit to the time necessary to carry out the responsibilities of the position. | | | | | |

COMMENTS

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| SIGNATURE | DATE |
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JH.2022.Hearing - Hearing Board Member

Contact Information -- Person ID: 36401851

Name: Catherine Susan Fortney Address: [REDACTED] Millbrae, California 94030 US

Home Phone: [REDACTED] Alternate Phone: [REDACTED]

Email: [REDACTED] Notification Preference: Email

Former Last Name:

Personal Information

Driver's License: Yes, California , Class A

Can you, after employment, submit proof of your legal right to work in the United States? Yes

What is your highest level of education? Bachelor's Degree

Preferences

Minimum Compensation: \$0.00 per hour; \$0.00 per year

Are you willing to relocate? No

Types of positions you will accept:

Types of work you will accept:

Types of shifts you will accept: Day , Evening , Weekends , On Call (as needed)

Objective

Hearing Board Member

Education

Graduate School Did you graduate: No
Rand Graduate School Major/Minor: Public Policy Analysis
 9/1987 - 9/1990 Degree Received: Doctorate
 Santa Monica, California

College/University Did you graduate: Yes
University of California Major/Minor: Chemical Engineering
 9/1975 - 9/1977 Degree Received: Bachelor's
 Berkeley, California

College/University Did you graduate: Yes
University of California Major/Minor: Chemistry
 9/1968 - 6/1975 Degree Received: Bachelor's
 Berkeley, California

Work Experience

Hearing Board Member - Professional Engineer Hours worked per week: 0
 9/2018 - 12/2022 Monthly Salary: \$0.00
 May we contact this employer? Yes

Bay Area Air Quality Management District
 375 Beale Street, 6th Floor
 San Francisco, California 94105

Duties

Hearing Board Member representing Professional Engineers.

Reason for Leaving

[REDACTED]

Retired Hours worked per week: 0
 2/1991 - 5/2018 Monthly Salary: \$0.00
 # of Employees Supervised: 0
 Bay Area Air Quality Management District Name of Supervisor: Carol Allen (former supervisor) - Asst. Manager, Engineering
 375 Beale Street, 6th Floor May we contact this employer? Yes
 San Francisco, California 94105

Duties

New Source Review engineering and permitting activities for Bay Area facilities. Title V/Synthetic Minor engineering and permitting activities for Bay Area facilities. Development of AB 2588 program for BAAQMD. Development of source specific emissions inventories for Bay Area facilities. Construction and analysis of Health Risk Assessments to evaluate cancer and non-cancer risks for proposed new sources and facilities.

Reason for Leaving

[REDACTED]

Certificates and Licenses

Type: State of California, Professional Engineer, Chemical Engineering

Number: CH 3713

Issued by: California State Board of Registration for Professional Engineers

Date Issued: 3 /1980 Date Expires: 3 /2024

Type: State of Alaska, Professional Engineer, Chemical Engineering

Number: EC 5814

Issued by: Alaska Board of Registration for Architects, Engineers and Land Surveyors

Date Issued: 2 /1983 Date Expires: 2 /2016

Type: State of California, Greenhouse Gas Emissions Lead Verifier

Number: H-14-014

Issued by: State of California, Air Resources Board

Date Issued: 6 /2014 Date Expires: 6 /2020

Type: State of California, Greenhouse Gas Process Emissions Specialist

Number: H-14-014

Issued by: State of California, Air Resources Board

Date Issued: 6 /2014 Date Expires: 6 /2020

Skills

Office Skills

Typing:

Data Entry:

Additional Information**References**

Professional

Cutino, Judith

BAAQMD, Health Officer

Bay Area Air Quality Management District

San Francisco, California 94105

Professional

Allen, Carol

Assistant Manager, Engineering

Bay Area Air Quality Management District

San Francisco, California 94105

Resume**Text Resume****Attachments****Agency-Wide Questions**

1. Q: How did you find out about this position?

A: District Employee

2. Q: If other, please tell us where.

A:

3. Q: Are you currently legally authorized to work in the United States on a full-time basis?

A: Yes

4. Q: Are you related to any District employee or Board member?

A: No

5. Q: Do you now, or will you in the future, require sponsorship for employment visa status (e.g., H-1B visa status)?

A: No

6. Q: If related to a District employee or Board member, what is their name and their relationship to you?

A: Not Applicable



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

HEARING BOARD INTERVIEW EVALUATION FORM

| | |
|---------------------------------------------------------|--------------------------------------------------------------------------------------------|
| NAME OF APPLICANT: Norberto Tito Martinez | CANDIDATE FOR CATEGORY: Engineer (Principal & Alternate) Public Alternate |
|---------------------------------------------------------|--------------------------------------------------------------------------------------------|

| | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------|----------------|----------------------|---------------------|
| This section is to be completed after the applicant has been interviewed. Please record the extent to which you feel the applicant possesses or has demonstrated the qualities listed below. | | | | | |
| | Outstanding | Above Average | Average | Below Average | Unacceptable |
| 1. Education: Extent to which the applicant's level of educational attainment will enable the applicant to contribute to the Hearing Board's goal and objectives. | | | | | |
| 2. Work Experience: Extent to which the applicant's work experience can be applied to the responsibilities of the position. | | | | | |
| 3. Air Quality Related Experience: Extent to which the applicant has experience, knowledge, and/or interest in air quality related matters. | | | | | |
| 4. Experience on other Boards: Extent to which the applicant has experience serving on other Boards or Commissions. | | | | | |
| 5. Interest: Extent to which the applicant's interest can be applied to personal and/or professional goals. | | | | | |
| 6. Communication: Extent to which the applicant is able to present and communicate ideas and abilities. | | | | | |
| 7. Availability: Extent to which the applicant can commit to the time necessary to carry out the responsibilities of the position. | | | | | |

COMMENTS

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| SIGNATURE | DATE |
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JH.2022.Hearing - Hearing Board Member

Contact Information -- Person ID: 28043389

Name: Tito Martinez Address: [Redacted] San Francisco, California 94103 US

Home Phone: [Redacted] Alternate Phone: [Redacted]

Email: [Redacted] Notification Preference: Email

Former Last Name: [Redacted]

Personal Information

Driver's License: Yes, California , Class C

Can you, after employment, submit proof of your legal right to work in the United States? Yes

What is your highest level of education? Bachelor's Degree

Preferences

Minimum Compensation: [Redacted]

Are you willing to relocate? Currently live in San Francisco

Types of positions you will accept: Regular

Types of work you will accept: Full Time

Types of shifts you will accept: Day , Evening

Objective

Education

College/University University of California - Davis Did you graduate: Yes
<https://www.ucdavis.edu/> Major/Minor: Mechanical Engineering
 9/2012 - 6/2017 Units Completed: 270 Quarter
 Davis, California Degree Received: Bachelor's

Work Experience

Air Quality Specialist Hours worked per week: 40
 3/2021 - Present Monthly Salary: \$0.00
 Name of Supervisor: Herbert Roraback
 BB&E Consulting Engineers and Professionals - Contract Program Manager
<https://www.bbnde.com/nasa-ames-research-center-environmental-support-july-2020/> May we contact this employer? No
 [Redacted]
 Moffett Field, California 94035
 [Redacted]

Duties

- Air Quality Program Lead at the NASA Ames Environmental Management Division
- Performs technical data reporting to local, state and federal regulatory agencies
- Leads and facilitates meetings with NASA and contract staff
- Prepares and manages permit applications for submittal to the Bay Area Air Quality Management District
- Provides support to the NASA Ames Construction Review Board
- Conducts internal data inventory management
- Assists with internal environmental audit walkthroughs of the facility
- Develops internal technical reports
- Provides one-on-one training to operators of regulated air sources
- Acts as liaison to regulatory agencies (BAAQMD, CARB, EPA);

Air Quality Specialist and Greenhouse Gas Consultant
 6/2019 - 2/2021

Hours worked per week: 40
 Monthly Salary: \$0.00
 # of Employees Supervised: 0
 Name of Supervisor: Yasmeen Sultana
 - BC Operations Leader
 May we contact this employer? Yes

Stantec
<https://www.stantec.com/en/offices/united-states->
 [Redacted]
 Sacramento, California 95814
 [Redacted]

Duties

- Conducted Greenhouse Gas Mandatory Reporting for Gas and Oil industry sector clients
- Applied working knowledge of Mandatory Greenhouse Gas Emissions Reporting; AB32; Title V Federal Operating Permits; and other regulatory texts as applicable

- Conducted technical literature reviews and rule applicability assessments
- Interfaced with consulting clients and regulatory contacts
- Assisted in project control logistics and procedures

Reason for Leaving

[Redacted]

Air Quality Engineer
10/2017 - 3/2019

Hours worked per week: 40
Monthly Salary: \$0.00
of Employees Supervised: 0
Name of Supervisor: Chris Brown - Air
Pollution Control Officer
May we contact this employer? Yes

Feather River Air Quality Management District
[Redacted]
Yuba City, California 95991
[Redacted]

Duties

- Conducted air-emissions evaluations of toxics and criteria pollutants
- Assessed applicable regulatory requirements for a variety of projects
- Drafted and developed air-district permits for issuance
- Performed engineering and compliance based facility inspections
- Sustained relationships with private consultants and other regulatory agencies at all levels

Reason for Leaving

[Redacted]

Certificates and Licenses

Skills

Office Skills
Typing:
Data Entry:

Other Skills

Air Quality Rules and Regulations Intermediate - 5 years and 0 months
Greenhouse Gas Regulatory Reporting Intermediate - 3 years and 4 months
Microsoft Excel Intermediate - 10 years and 0 months
Interpersonal Skills & Relationship Development Intermediate - 7 years and 0 months
Air District Permit Application Preparation Intermediate - 5 years and 0 months

Languages

Spanish - Speak, Read

Additional Information

References

Professional
Available Upon Request, Available Upon Request
Environmental Protection Specialist (NASA Ames Civil Servant)
xxxxxxxxxx

Resume

Text Resume

Attachments

| Attachment | File Name | File Type | Created By |
|--------------------------|--------------------------|-----------|------------|
| Resume_Tito_Martinez.pdf | Resume_Tito_Martinez.pdf | Resume | Job Seeker |

Agency-Wide Questions

- Q: How did you find out about this position?
A: District Website

2. Q: If other, please tell us where.

A:

3. Q: Are you currently legally authorized to work in the United States on a full-time basis?

A: Yes

4. Q: Are you related to any District employee or Board member?

A: No

5. Q: Do you now, or will you in the future, require sponsorship for employment visa status (e.g., H-1B visa status)?

A: No

6. Q: If related to a District employee or Board member, what is their name and their relationship to you?

A: N/A

Tito Martinez

San Francisco, CA 94103



Experience

Air Quality Specialist

BB&E – NASA Ames Research Center, CA

March 2021 to Present

- Air Quality Program Lead at the NASA Ames Environmental Management Division
- Performs technical data reporting to local, state and federal regulatory agencies
- Leads and facilitates meetings with NASA and contract staff
- Prepares and manages permit applications for submittal to the BAAQMD
- Provides support to the NASA Ames Construction Review Board
- Acts as liaison to regulatory agencies (BAAQMD, CARB, EPA)

Air Quality Specialist and Climate Change Consultant

Stantec - Sacramento, CA

June 2019 to February 2021

- Conducted Greenhouse Gas Mandatory Reporting for Gas and Oil industry sector clients
- Applied working knowledge of Mandatory Greenhouse Gas Emissions Reporting; AB32; Title V Federal Operating Permits; and other regulatory texts as applicable
- Conducted literature reviews and rule applicability assessments
- Assisted in project controls logistics and procedures

Air Quality Engineer

Feather River Air Quality Management District - Yuba City, CA

October 2017 to March 2019

- Conducted air-emissions evaluations and analysis of toxics and criteria pollutants
- Conducted Air-district permitting and assessment of applicable regulatory requirements
- Performed engineering and compliance based on-site inspections
- Communicated with regulatory agencies and private consultants at all levels

Education

BS in Mechanical Engineering

University of California - Davis - Davis, CA

September 2012 to June 2017

Skills

Air Quality & Greenhouse Gas Rules and Regulation, Air Quality Permitting, CalEEMod, Consulting Client Engagement, Interpersonal Skills, Greenhouse Gas Reporting, Microsoft Excel Proficiency, MS Teams, Program Management, SharePoint, Spanish fluency, Technical Research



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

HEARING BOARD INTERVIEW EVALUATION FORM

| | |
|-------------------------------------------|----------------------------------------------------------|
| NAME OF APPLICANT: Lam Fung | CANDIDATE FOR CATEGORY: Public (Alternate) |
|-------------------------------------------|----------------------------------------------------------|

| | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------|----------------|----------------------|---------------------|
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| 3. Air Quality Related Experience: Extent to which the applicant has experience, knowledge, and/or interest in air quality related matters. | | | | | |
| 4. Experience on other Boards: Extent to which the applicant has experience serving on other Boards or Commissions. | | | | | |
| 5. Interest: Extent to which the applicant's interest can be applied to personal and/or professional goals. | | | | | |
| 6. Communication: Extent to which the applicant is able to present and communicate ideas and abilities. | | | | | |
| 7. Availability: Extent to which the applicant can commit to the time necessary to carry out the responsibilities of the position. | | | | | |

COMMENTS

| | |
|------------------|-------------|
| SIGNATURE | DATE |
|------------------|-------------|

JH.2022.Hearing - Hearing Board Member

Contact Information -- Person ID: 51665686

Name: Lam Fung Address: [REDACTED]
Corte Madera, California 94925
US

Home Phone: [REDACTED] Alternate Phone:
Email: [REDACTED] Notification Email
Preference:

Former Last
Name:

Personal Information

Driver's License: Yes, California , Class C

Can you, after employment, submit proof of
your legal right to work in the United States? Yes

What is your highest level of education? Doctorate

Preferences

Minimum Compensation:
Are you willing to relocate? No

Types of positions you will accept: Regular
Types of work you will accept: Part Time
Types of shifts you will accept: Day , Weekends

Objective

Board position

Education

Professional
University of Califbrnia
obgyn.ucsf.edu/residency-program
7/1981 - 6/1985
San Francisco, California

Did you graduate: Yes
Major/Minor: OB-GYN Residency
Units Completed: 16 Quarter
Degree Received: Professional

Professional
Tufts University
medicine.tufts.edu
9/1977 - 6/1981
Boston, Massachusetts

Did you graduate: Yes
Major/Minor: Doctor of Medicine
Units Completed: 16 Quarter
Degree Received: Professional

Professional
Harvard College
college.harvard.edu
9/1972 - 6/1977
Cambridge, Massachusetts

Did you graduate: Yes
Major/Minor: A.B.
Units Completed: 16 Quarter
Degree Received: Professional

High School
Brooklyn Technical High School
bths.edu
9/1968 - 6/1972
Brooklyn, New York

Did you graduate: Yes
Highest Level Completed: Other
Did you receive a GED? No
Degree Received: High School Diploma

Work Experience

Director, Chair-Patient Care
7/2012 - Present

Physician's Reimbursement Fund
[REDACTED]
Sausalito, California 94965
4153323041

Hours worked per week: 4
Monthly Salary: \$3,000.00
of Employees Supervised: 2
Name of Supervisor: Stephen Scheifle, M.D. -
President, CEO
May we contact this employer? Yes

Duties

Chair of patient care and management committee. Oversees management of medical liability cases.
Member, Board of Directors since 2012.

Reason for Leaving

[REDACTED]

Board Advisor

Hours worked per week: 4

1/2020 - Present

Medical Insurance Exchange of California
miec.comOakland, California 94618
800 227 4527

Monthly Salary: \$3,000.00

of Employees Supervised: 0

Name of Supervisor: Ron Dorn, M.D. - President,
CEO

May we contact this employer? Yes

Duties

Medical Advisor to the Board of Governors concerning medical liability, claims and underwriting.

Quality Reviewer

12/2021 - Present

Medical Board of California

Sacramento, California 95815-5401
(916) 263-2463

Hours worked per week: 2

Monthly Salary: \$400.00

of Employees Supervised: 0

Name of Supervisor: Hugo Estrada - Associate
Governmental Program Analyst

May we contact this employer? Yes

Duties

Review Complaints concerning medical care provided by California licensed physicians.

Director of Medical Education

1/1993 - 10/2021

California Pacific Medical Center

San Francisco, California 94109
4156006000

Hours worked per week: 4

Monthly Salary: \$2,400.00

of Employees Supervised: 2

Name of Supervisor: Vernon Giang, M.D. - Chief
Medical Exedcutive

May we contact this employer? Yes

DutiesSupervise training of UCSF and Dartmouth Medical Students.
Organize Grand Rounds and CME forOB/GYN Department.**Reason for Leaving**

[REDACTED]

Senior Partner, President, CEO

7/1985 - 7/2020

Golden Gate Obstetrics and Gynecology

San Francisco, California 94111
4156661250

Hours worked per week: 60

Monthly Salary: \$40,000.00

of Employees Supervised: 45

Name of Supervisor: Karen Callen, M.D. - Current
President, CEO

May we contact this employer? Yes

Duties

Senior Partner, Largest private OB-GYN practice in San Francisco

Reason for Leaving

[REDACTED]

Chief, Division of Gynecology

1/1997 - 12/2008

California-Pacific Medical Center

San Francisco, California 94109
415 600 4514

Hours worked per week: 6

Monthly Salary: \$0.00

of Employees Supervised: 0

Name of Supervisor: Yuan-da Fan, M.D. - Chair, OB-
GYN

May we contact this employer? Yes

Duties

Clinical Professor

Department of Obstetrics, Gynecology and Reproductive Sciences
University of California, San FranciscoClinical Professor, Obstetrics and Gynecology
Dartmouth -Geisel Medical School
Hanover, New Hampshire
Site Director- California Pacific Medical CenterPrimary Investigator (20 1 1 -present)
Essential Access Health
Berkeley, California

2

Reason for Leaving

[REDACTED]

Chair, Commander PHS

10/1989 - 11/1992

Hours worked per week: 60

Monthly Salary: \$5,000.00

of Employees Supervised: 20

Department of Obstetrics and Gynecology

Name of Supervisor: Gary Escudero, M.D. - Director

May we contact this employer?

Gallup, New Mexico 87301

Duties

Department of Obstetrics and Gynecology Chair, supervised clinical OB/GYN services for underserved Native Americans at GIMC

Gallup Indian Medical Center

Supervised medical student and resident training in OB/GYN at GIMC for

University of New Mexico School of Medicine

Reason for Leaving

[REDACTED]

Certificates and Licenses

Type: Medical License, California Physician and Surgeon

Number: G48352

Issued by: The Medical Board of California

Date Issued: 7 /1982 Date Expires: 9 /2023

Type: Board Certified in Obstetrics and Gynecology

Number: 24083

Issued by: American Board of Obstetrics and Gynecology

Date Issued: 12 /1987 Date Expires: 12 /2022

Skills

Office Skills

Typing:

Data Entry:

Languages

Cantonese - Speak

English - Speak, Read, Write

Additional Information

Honors & Awards

1993 UCSF/CPMC teaching award

1994 UCSF/CPMC teaching award

1995 UCSF/CPMC teaching award

1996 UCSF/CPMC teaching award

1997 UCSF/CPMC teaching award

1998 UCSF Dept. of OB/GYN Clinical Faculty Teaching

Honors & Awards

1999 UCSF/CPMC teaching award

1999 Sutter Health Systems Service Award

2000 UCSF/CPMC teaching award

2001 ACOG District IX Award for Outstanding Service

2002 UCSF/CPMC teaching award

2003 UCSF/CPMC teaching award

2004 UCSF/CPMC teaching award

References

Professional

Callen, M.D., Karen

President, CEO

[REDACTED]
San Francisco, California 94111



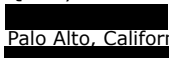
Professional
Schiefle, M.D., Stephen
President, CEO



Sausalito, California 94965



Professional
Main, M.D., Elliott
Medical Director, California Maternal
Quality Care Collaborative



Palo Alto, California 94304



Resume

Text Resume

Attachments

| Attachment | File Name | File Type | Created By |
|----------------|----------------|-----------|------------|
| LamCV12-21.pdf | LamCV12-21.pdf | Resume | Job Seeker |

Agency-Wide Questions

1. Q: How did you find out about this position?

A: District Bulletin Board

2. Q: If other, please tell us where.

A:

3. Q: Are you currently legally authorized to work in the United States on a full-time basis?

A: Yes

4. Q: Are you related to any District employee or Board member?

A: No

5. Q: Do you now, or will you in the future, require sponsorship for employment visa status (e.g., H-1B visa status)?

A: No

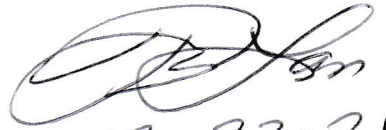
6. Q: If related to a District employee or Board member, what is their name and their relationship to you?

A: N.A.

CURRICULUM VITAE (Revised 23DEC21)

Name: Fung Lam, M.D., FACOG

Address: [REDACTED]
 Corte Madera, CA
 94925
 e-mail [REDACTED]


 12-23-21

Titles: Senior Partner
 President and CEO (2005-2020)
 Golden Gate Obstetrics and Gynecology (1985-present)

[REDACTED]
 San Francisco, California 94111

[REDACTED]
 Director (2012 – present)
 Chair, Patient Care Committee (2009 to present)
 Physician's Reimbursement Fund
 Sausalito, California

Chair, GYN quality assurance (1993-2021)
 Director of Medical Education- OB/GYN (1993-2021)
 Medical Executive Board (2014-2018)
 Vice-Chairman, Department of Obstetrics and Gynecology (1997-2012)
 Chief, Division of Gynecology (1997-2008)
 California-Pacific Medical Center
 San Francisco, California

Clinical Professor
 Department of Obstetrics, Gynecology and Reproductive Sciences
 University of California, San Francisco

Clinical Professor, Obstetrics and Gynecology
 Dartmouth -Geisel Medical School
 Hanover, New Hampshire
 Site Director- California Pacific Medical Center

Primary Investigator (2011-present)
 Essential Access Health
 Berkeley, California

Board Advisor (2019 to present)
MIEC (Medical Insurance Exchange of California)
Oakland, CA.

Quality Reviewer (2019- present)
Medical Board of California
Sacramento, CA.

President (2019-2021)
Secretary-Treasurer (2010-2018), President-elect 2019
Pacific Coast Obstetrical and Gynecological Society

President (2008-2009) Society Emeritus (2021)
San Francisco Gynecological Society

Section Chair(1997-2000), Vice-chair(1994-1997) District IX
(Section 2) American College of Obstetricians and Gynecologists
Scientific Program Chair, ACOG ADM VII & IX, Vancouver,
1997, Chair, Host Committee- 2010 ACOG ACM-San Francisco

Medical Advisory Board
The Triplet Connection
Stockton, California

Special Reviewer
Obstetrics and Gynecology
Journal of the American College of Obstetricians and
Gynecologists, Washington, D.C.
American Journal of Obstetrics and Gynecology
Bridgewater, NJ

Panel Member
DATTA, Diagnostic and Therapeutic Technology Assessment
American Medical Association
Chicago, Illinois

Advisory Board
Health Pregnancy Magazine

The Parenting Group and the American College of Obstetricians
and Gynecologists

Education: Brooklyn Technical High School- Brooklyn, New York- 1972
Honors:
1971, 1972- Columbia Press Awards

Harvard College, Cambridge, Massachusetts. A.B. *cum laude* 1977
Honors:
1972-1977 Harvard National Scholar
1972-1977 Harvard Club of New York Scholar
1977 Jack Gilbert Memorial Award
1977 David McCord Prize
Tufts University School of Medicine, Boston, Massachusetts
M.D., 1981
Honors:
1979 CIBA Award in Medicine
1981 Columbia Press Award
1981 Harry H. Brenner Award in OB/GYN

University of California, San Francisco, California
Residency in Obstetrics and Gynecology, 1981-1985
Honors:
1985 Administrative Chief Resident
1985 American Association of Gynecologic Laparoscopists
Award
1985 UCSF Dept. of OB/GYN Chief Resident Teaching Award

Government Service Chief of Service and OB-GYN Chair, Senior Surgeon,
Commissioned Corps
1989-1992 Commander, United States Public Health Service
Department of Obstetrics and Gynecology
Gallup Indian Medical Center
Gallup, New Mexico

Associate Clinical Professor (1989-1992)
Department of Obstetrics and Gynecology
University of New Mexico School of Medicine
Albuquerque, New Mexico

Other Honors: 1981 Rolex Award for Enterprise (nominee-cadiovectometry)
1986 Children's Hospital San Francisco Faculty Teaching Award

- 1986 First Prize, Best Junior Fellow Research Paper District VIII/IX, American College of Obstetricians and Gynecologists
- 1987 First Prize, Best Research Paper, District VIII/IX, American College of Obstetricians and Gynecologists
1989-Medical Design Excellence Awards, MDEA (Nominee- Miniature Infusion Pump).
- 1991 Public Health Service Citation, USPHS
- 1992 Surgeon General's Service Citation, USPHS
- 1993 UCSF/CPMC teaching award
- 1994 UCSF/CPMC teaching award
- 1995 UCSF/CPMC teaching award
- 1996 UCSF/CPMC teaching award
- 1997 UCSF/CPMC teaching award
- 1998 UCSF Dept. of OB/GYN Clinical Faculty Teaching Award
- 1999 UCSF/CPMC teaching award
- 1999 Sutter Health Systems Service Award
- 2000 UCSF/CPMC teaching award
- 2001 ACOG District IX Award for Outstanding Service
- 2002 UCSF/CPMC teaching award
- 2003 UCSF/CPMC teaching award
- 2004 UCSF/CPMC teaching award
- 2005 UCSF/CPMC teaching award
- 2006 UCSF/CPMC teaching award
- 2007 Wishes for Wellness Foundation (Lifetime Achievement Honoree) Women's and Infant's Health.
- 2009 UCSF OB-GYN Outstanding Resident teaching
- 2010 UCSF Special Recognition Award- Medical Education
- 2011 UCSF OB-GYN Outstanding Student Teaching Award
- 2011 UCSF OB-GYN Outstanding Resident Teaching
- 2012 UCSF OB-GYN Outstanding Student Teaching Award
- 2012 UCSF OB-GYN Outstanding Resident Teaching
- 2013 UCSF OB-GYN Outstanding Student Teaching Award
- 2013 UCSF OB-GYN Outstanding Resident Teaching Award
- 2016 UCSF OB-GYN Outstanding Student Teaching Award
- 2018 UCSF OB-GYN Outstanding Student Teaching Award

| | |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>2019 Dartmouth-Geisel OB-GYN Outstanding Student Teaching Award</p> <p>2019- UCSF OB-GYN Outstanding Student Teaching Award</p> <p>2020 Award</p> |
| State Licensure | <p>California, Physician and Surgeon</p> <p>Board Certified in Obstetrics and Gynecology 1987, recertified 1997, 2007, 2008, 2009, 2010-2022</p> |
| Memberships | <p>Fellow: American College of Obstetricians and Gynecologists</p> <p>American Medical Association</p> <p>California Medical Association</p> <p>San Francisco Medical Society</p> <p>San Francisco Gynecological Society (Secretary/Treasurer (2003-2006), President-Elect (2007), President (2008-2009)).</p> <p>Pacific Coast Obstetrical and Gynecological Society</p> <p>American Association of Gynecologic Laparoscopists</p> |
| Committees Present | <p>Care of the Gynecological Patient (QA), {Chair}</p> <p>Perinatal Committee</p> <p>Patient Care Committee (Physician's Re-imburement Fund) Chair</p> |
| Previous Committees | <p>Pharmacy and Therapeutics Committee</p> <p>GYN Quality Assurance Committee</p> <p>Utilization Review Committee</p> <p>Disaster and Relief Committee</p> <p>Perinatal Information Transfer Committee</p> <p>New Technology Surgical Committee</p> <p>Chief of Services Executive Committee</p> |
| Invited Presentations | <p>Children's Hospital of San Francisco, 06/84</p> <p>University of California, San Francisco, 11/84</p> <p>University of California, San Francisco, 06/85</p> <p>San Francisco General Hospital, 06/85</p> <p>University of California, San Francisco, 02/87</p> <p>NAACOG, California, 03/87</p> <p>University of Hong Kong, 10/87</p> <p>People's Hospital, Guangzhou, China, 10/87</p> <p>University of Hawaii, 10/87</p> <p>Stanford University, 02/88</p> |

Western Perinatal Association, 05/88
 Pacific Medical Center, 05/88
 Orange County OB/GYN Society, 06/88
 University of California, Irvine, 06/88
 North Coast Perinatal Association, 06/88
 Women's Hospital, Houston, Texas, 06/88
 Good Samaritan Hospital, Phoenix, AZ, 06/88
 Northside Hospital, Atlanta, Georgia, 07/88
 John Muir Hospital, San Jose, CA. 08/88
 Utah Perinatal Association, 09/88
 University of Pennsylvania, 10/88
 Georgetown University, 10/88
 ASPO/ LaMaze, National Meeting, 10/88
 National Perinatal Association, 10/88
 Univ. of California, Davis, 11/88
 Assistance Publique, Hopitaux de Paris, 11/88
 Univ. of Lund and Linkoping, Sweden, 11/88
 National Univ., Copenhagen, Denmark, 11/88
 Grant Hospital, Columbus, OH, 01/89
 Univ. of Washington, 02/89
 Swedish Hospital, Seattle, WA., 02/89
 Alexian Brothers Hospital, San Jose, CA., 03/89
 Continental Gyn. Society, Louisville, KY, 05/89
 Presbyterian Hospital, Newport Beach, CA., 06/89
 St. Joseph Hospital, Denver, CO., 06/89
 Scripps Hospital, LaJolla, CA., 06/89
 Kaiser Hospital, Walnut Creek, CA.06/89
 Creighton University, Omaha, Nebraska, 06/89
 Providence Hospital, Anchorage, Alaska, 08/89
 Northside Hospital, Atlanta, Georgia, 10/89
 Ohio State Univ., Dayton, Ohio, 12/89
 Miami Valley Hospital, Dayton, Ohio, 12/89
 Medical City Hospital, Dallas, Texas, 01/90
 NAIHS Annual Meeting, Telluride CO., 02/90
 HEB Medical Center, Bedford, Texas, 02/90
 UCSF Dept. Anesthesia Postgraduate Course, 03/90
 National NAACOG Meeting, Chicago, Illinois, 03/90
 Food and Drug Administration, Washington, D.C. 03/90
 Prevention of Prematurity- Annual Meeting, Miami, FL-
 03/90
 Bayfront Medical Center, Tampa, FL., 04/90
 Royal Victorian Hospital, Quebec, Canada, 05/90
 Queen's University, Kingston, Ontario, 05/90
 Buffalo General Hospital, Buffalo, N.Y., 06/90
 New Jersey OB/GYN Society, 06/90
 District X ACOG ADM, Tulsa, Oklahoma, 09/90

IHS Postgraduate Course, Aurora, CO., 09/90
 IHS Postgraduate Course, Aurora, CO., 09/90
 Shiprock Indian Hospital, Shiprock, NM, 10/91
 Presbyterian Hospital, Dallas, Texas, 01/91
 St. Vincent's Hospital, Santa Fe, N.M., 10/91
 Roanoke OB/GYN Society, Roanoke, Virginia, 11/91
 Wake Medical Center, Raleigh, NC, 11/91
 Harris Methodist Hospital, Fort Worth, TX, 11/91
 Texas Tech University, Odessa, TX, 01/92
 Plano General Hospital, Plano, TX, 01/92
 Charlton Methodist Hospital, Dallas, TX 02/92
 March of Dimes Conference, Dallas, TX, 03/92
 Oklahoma City OB-GYN Society, 04/92
 Baylor University Hospital, Garland, TX, 05/92
 University of Minnesota, (Fairview), Minneapolis, 05/92
 International PVO Conference, Shiprock, NM, 06/92
 Methodist Hospital, Minneapolis, Minnesota, 07/92
 Parkland Hospital, Dallas, TX, 08/92
 Stanford University Hospital, Standford, CA, 03/97
 UCSF-AIM Course, 1997
 ACOG District VIII & IX ADM, Vancouver, BC, 08/97
 Food and Drug Administration, Washington, D.C., 03/99
 Pacific Medical Center, San Francisco, CA, 05/99
 Southwest Perinatal Conference, Phoenix, AZ, 11/2000
 Blue Shield Advisory Panel, Los Angeles, CA, 03/2002
 Pacific Coast Obstetrical and Gynecological Society, HI
 10/05
 California Board of Administrative Judges, (consultant)
 3/07
 San Francisco Gynecological Society-Presidential Address
 5/09
 CPMC Grand Rounds, Neuroprotection in Very-low
 Birthweight Infants." Lam F *et al.* 10/2016.
 CPMC Grand Rounds, , " Maternal Cardiac Arrest-
 Pulseless Electrical Activity(PEA)- First Response". Lam F
*et al.*12/2017
 CPMC Pediatric Grand Rounds, ,Delayed Cord Clamping-
 Risks and Benefits for the Newborn.. Lam F *et al* 10/2019

 UCSF-Caltech Research Symposium- Laser Optical
 Coherence Tomography and "Confocal Laser
 Endomicroscopy in the Diagnosis of Gynecological
 Cervical Dysplasia". Lam, F., 9/2021

88th Annual Presidential Address, “War Stories, Metaphors in Medicine”. Pacific Coast Obstetrical and Gynecological Society. San Francisco, 9/2021

Abstracts and
Publications:

Failure to Demonstrate Decreased Beta-Adrenergic Receptor Concentration or Decreased Agonist Efficacy in Term or Preterm Human Parturition. Dattel B, Lam F, and Roberts J, American Journal of Obstetrics and Gynecology 154: 450-6, 1986

Tubo-cornual Re-implantation. chapter in Atlas of Surgery for Female Infertility., Hunt RB, Ed, Levinson CJ, Lam F, (Boston) 1986

Use of the Subcutaneous Terbutaline Pump for Long Term Tocolysis. Lam F, Gill P, Smith M, *et. al*, Obstetrics and Gynecology 70:852, 1987. Also 1st prize Junior Fellow Paper, 1986 District VIII-IX Annual Meeting, American College of Obstetricians and Gynecologists, November, 1986

The Impact of Portable Tocodynamometry and Subcutaneous Terbutaline Pump Therapy on Preterm Birth in a Private Obstetrical Practice. Lam F, Graves WK, Peacock WG, Westberg JA and Webb GA. 1st Prize Paper, 1987 District VIII-IX Annual Meeting, American College of Obstetricians and Gynecologists. September, 1997

Comparison of Subcutaneous Portable Terbutaline Pump and Oral Terbutaline Treatment for Long Term Tocolysis: A Randomised Clinical Trial. Lam F, Gill P, Smith M *et. al*. Abstract at the Society of Perinatal Obstetricians. February 1988

The Pharmacokinetic Impact on the Pharmacodynamic Effect of Subcutaneous Terbutaline in the Treatment of Preterm Labor. Lam F, and Klotz R., Paper presented at the Continental Gynecologic Society. April, 1989

Minature Pump Infusion of Terbutaline: An Option in Preterm Labor. Lam F. Contemporary OB/GYN Vol. 33, No. 1 1989

A New Technique for Reduction of Prolapsed Fetal Membranes for Emergency Cervical Cerclage. Scheerer LJ, Lam F, Bartolucci L, *et al.* *Obstetrics and Gynecology* 74:408, 1989

Beyond the Perinatal Database: A Macintosh Based Perinatal Information System. Main EK, and Lam F. Paper at the Society of Perinatal Obstetricians, 10th Annual Meeting. January, 1990

Terbutaline Levels During Tocolysis via Portable Pump. Katz M, Belluomini J, Lam F, *et al.* Abstract, Society for Perinatal Obstetricians. San Francisco, CA 1992

Ambulatory Tocolysis. Lam F, Gill P. Chapter in Multiple Pregnancy. Keith LG, Papiernik-Berkhauer E, and Keith DM, Ed. Parthenon Publishing Group. Carnforth, Lancs. United Kingdom. 1995

Pregnancy Prolongation and Route of Tocolytic Administration in Patients with Singleton Gestation. Lam F, Bergauer N, *et al.* Abstract at the Society of Perinatal Obstetricians. 18th Annual Meeting. Miami, Florida 1998. *American Journal of Obstetrics and Gynecology* 178S180, 1998

Clinical Issues Surrounding the Use of Terbutaline Sulfate for Preterm Labor. Lam F, Elliot J, Jones S *et al.* *Obstetrics and Gynecology Survey, Suppl.* 53:11, 1998

Pregnancy Prolongation in 386 Twin Gestations Treated with Oral and Subcutaneous Terbutaline. Lam F, Bergauer N, *et al.* Poster at the American College of Obstetricians and Gynecologists. 47th Annual Clinical Meeting. Philadelphia, PA. May, 1999

A Comparison of Gestational Days Gained With Oral Terbutaline Versus Continuous Subcutaneous Terbutaline in Women With Twin Gestations. Lam F, Bergauer N, *et al.* *Journal of Perinatology.* November; 20(7) 408-13. 2000

Subcutaneous Terbutaline Therapy in Triplet Gestation. Lam F, Gill P. Chapter in Triplet Pregnancies and Their Consequences. Keith LG, and Blickstein I, Ed. Parthenon Publishing Group. London. United Kingdom. 2002

Managing Perinatal Outcomes: The Clinical- and Cost-Effectiveness of Pharmacologic Treatment of Recurrent Preterm Labor. Lam F, Istwan NB, Jacques D, *et al.* *Managed Care.* July : (39-46). 2003

Inhibition of Preterm Labor and Subcutaneous Terbutaline Pump Therapy. Lam F and Gill P. in Multiple Pregnancy: Epidemiology, Gestation and Perinatal Outcome. Blickstein I and Keith LG, editors. London: Taylor & Francis; (601-25) 2005

Beta-Agonist Tocolytic Therapy. Lam F and Gill P. Chapter in Obstetrics and Gynecology Clinics of North America. Morrison, J. ed. 32(457-484). 2005

Evaluation of the Pregnancy Prolongation Index (PPI) as a Measure of Success of Obstetrical Interventions in the Prevention of Preterm Birth and Associated Morbidities. Lam F, Istwan NB, Rhea D *et al.* *Am J Obstet Gynecol.* 192(6): 2047-52; discussion 2053-4. Jun, 2005

Using Meta-Analysis Methodology to Evaluate Treatment of Preterm Labor. Poster, 57th Annual Clinical Meeting, American College of Obstetricians and Gynecologists, May, 2009. Chicago, Illinois

Lam, F Primary Investigator / Multicenter trials (2011-present):

“A Multicenter, Open Label, Randomized Study of the Contraceptive Efficacy and Safety of Amphora Gel Compared to Conceptrol Vaginal Gel”. Lam F. *et al.* 2011-2015

“A Phase 3, Randomized, Three-cycle Double-blind, Placebo-controlled Study to evaluate Induction of Secretory Conversion of Endometrium and Withdrawal bleeding After Administration of TX-12-002-HR in Estrogen-Primed Women with Secondary Amenorrhea”. Lam F *et al.* 2013-2014

“A Single-arm, Open-label, Multicenter, Phase 3 Study of the the Contraceptive Efficacy, Safety and Tolerability of the AG200-15 Transdermal Contraceptive Delivery System (TCDS), Agile Therapeutics, Inc”. Lam F, *et al.* 2014-2017

“A Phase 3, Single-arm, Clinical Trial to Study the Contraceptive Efficacy and Safety of the MK8342B (etonogestrel + 17b-estradiol) Vaginal Ring in Healthy Women 18 Years of Age and Older at Risk for Pregnancy. Merck & Co.”. Lam F *et al.* 2015-2017

“Evaluation of the Effectiveness, Safety and Tolerability of the ContraMed Veracept Intrauterine Copper Contraceptive for Long-Acting Reversible Contraception. ContraMed LLC”. Lam F *et al.* 2015-2019

“A Multicenter, Open-label, Single-arm Study to Evaluate the Contraceptive Efficacy and Safety of a Combined Oral Contraceptive Containing 15 mg. Esterol and 3 mg. Drospirenone. Estetra SPRL”. Lam F *et al.* 2016-2019

“Evaluation of the Effectiveness, Safety and Tolerability of Levocept (Levonorgestrel-Releasing Intrauterine System) for Long-Acting Reversible Contraception. ContraMed LLC.”. Lam *et al.* 2016-present

“A Single-arm, Phase III, Open-label, Multicenter, Study in Women Aged 18-35 Years of the Contraceptive Efficacy and Safety of Amphora Contraceptive Vaginal Gel. Evofem Inc.”. Lam F *et al.* 2017-2019

“A Phase 3, Prospective, Multi-Center, Single-Arm, Open-Label Study to Evaluate VeraCept®, a Long-Acting Reversible Intrauterine Contraceptive for Contraceptive Efficacy, Safety, and Tolerability” Lam F *et al.* 2018-present.

“A Phase 3, Multicenter, Open-Label Single Arm Study of MR-100A-01 in Women of Childbearing Potential to Evaluate Contraceptive Efficacy and Safety”. 2021(in progress).



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

HEARING BOARD INTERVIEW EVALUATION FORM

| | |
|----------------------------------------------|----------------------------------------------------------|
| NAME OF APPLICANT: Avin Sharma | CANDIDATE FOR CATEGORY: Public (Alternate) |
|----------------------------------------------|----------------------------------------------------------|

| | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------|----------------|----------------------|---------------------|
| This section is to be completed after the applicant has been interviewed. Please record the extent to which you feel the applicant possesses or has demonstrated the qualities listed below. | | | | | |
| | Outstanding | Above Average | Average | Below Average | Unacceptable |
| 1. Education: Extent to which the applicant's level of educational attainment will enable the applicant to contribute to the Hearing Board's goal and objectives. | | | | | |
| 2. Work Experience: Extent to which the applicant's work experience can be applied to the responsibilities of the position. | | | | | |
| 3. Air Quality Related Experience: Extent to which the applicant has experience, knowledge, and/or interest in air quality related matters. | | | | | |
| 4. Experience on other Boards: Extent to which the applicant has experience serving on other Boards or Commissions. | | | | | |
| 5. Interest: Extent to which the applicant's interest can be applied to personal and/or professional goals. | | | | | |
| 6. Communication: Extent to which the applicant is able to present and communicate ideas and abilities. | | | | | |
| 7. Availability: Extent to which the applicant can commit to the time necessary to carry out the responsibilities of the position. | | | | | |

COMMENTS

| | |
|------------------|-------------|
| SIGNATURE | DATE |
|------------------|-------------|

JH.2022.Hearing - Hearing Board Member

Contact Information -- Person ID: 190292

Name: Avin M Sharma Address: [REDACTED]
South San Francisco, California 94080 US

Home Phone: [REDACTED] Alternate Phone: [REDACTED]

Email: [REDACTED] Notification Email Preference:

Former Last Name: NA

Personal Information

Driver's License: Yes, California , Class C

Can you, after employment, submit proof of your legal right to work in the United States? Yes

What is your highest level of education? Doctorate

Preferences

Minimum Compensation:

Are you willing to relocate? No

Types of positions you will accept: Regular

Types of work you will accept: Full Time

Types of shifts you will accept: Day

Objective**Education**

Graduate School Did you graduate: Yes
Liberty University Major/Minor: Business Administration - Finance
[Unspecified Start] - 12/2020 Units Completed: 60 Semester
Lynchburg, Virginia Degree Received: Doctorate

Graduate School Did you graduate: Yes
Morehead State University Major/Minor: Business Administration
1/2008 - 12/2010 Units Completed: 51 Semester
Morehead, Kentucky Degree Received: Master's

Graduate School Did you graduate: Yes
San Francisco State University Major/Minor: Engineering
1/2004 - 12/2006 Units Completed: 36 Semester
San Francisco, California Degree Received: Master's

College/University Did you graduate: Yes
San Jose State University Major/Minor: Aerospace Engineering
8/2001 - 5/2003 Units Completed: 73 Semester
San Jose, California Degree Received: Bachelor's

Work Experience

Senior Financial Analyst Hours worked per week: 40
11/2019 - Present Monthly Salary: \$10,000.00
Name of Supervisor: Javier Junco - Finance Manager
Stanford University (University IT) May we contact this employer? Yes
[REDACTED]
Redwood City, California 94063
000-000-0000

Duties

Responsible for financial and administrative management of Enterprise Technology, Alumni and Development Applications Platform Transition (ADAPT) and System Governance Group (SGG) budgets ranging from \$6M-\$50M.

- Perform highly analytical, complex finance and control functions; multi-dimensional and complex reconciliations and related analysis; prepare or review and approve complex transactions and higher-level dollar value transactions.
- Develop complex budget and forecasting scenarios, long-range planning and analyses for financial reporting and presentations; design and run adhoc reports.
- Research, and synthesize data; interpolate results from large amounts of data, identify trends in data, draw conclusions, develop solutions, present and implement recommendations, and create follow up analyses.
- Identify and resolve unique issues with substantial significance; recognize exceptions, and conduct in-depth analysis using advanced technical knowledge and experience. Recommend and

develop solutions that may require policy changes or the development of new processes; maintain broader organizational and university perspective in decision making.

- Make decisions regarding projects and programs affecting operational effectiveness, policies, or processes.
- Represent organization to client group(s) and external partners; serve as subject matter expert on matters that involve complex technical, financial, or subject matter expertise.
- Assess client and business needs, and formulate recommendations to determine approach to managing and completing processes.
- Define requirements, develop and implement complex test cases, perform system testing and analyze results. Participate in critical analysis of existing systems and processes, and see opportunities for operational improvement.

Reason for Leaving

[Redacted]

Research Administrator 3
8/2017 - 11/2019

Hours worked per week: 40
 Monthly Salary: \$8,400.00
 Name of Supervisor: Lauren Nelson -
 Department Manager
 May we contact this employer? Yes

Stanford University (School of Earth, Energy &
 Environmental Sciences)
 [Redacted]
 Stanford, California 94305
 000-000-0000

Duties

Responsible for planning, forecasting, monitoring, reconciliation, administrative management of all pre/post award activity for the portfolios of assigned faculty members and their research groups or affiliate groups. Liaise regularly with faculty, students, and campus partners, and serve as a primary point of contact for administration of research-related activities in compliance with sponsor, department, university guidelines, and government regulations. Guide staff members and serve as a backup to the Geological Science Department Manager.

- Prepare complex proposals within parameters of sponsored and non-sponsored research guidelines. Oversee and communicate submission process, both paper and electronic, resolve issues relating to proposal preparation and submittal process.
- Develop, prepare, and finalize project budgets, and provide budget justification; obtain cost sharing commitments and support.
- Serve as liaison and active partner between principal investigators, Office of Sponsored Research, research groups, and other departments; respond to sponsor inquiries; advise of new regulations.
- Collaborate with Office of Sponsored Research to ensure awards are set up properly and cost-sharing requirements are fulfilled; initiate cost transfers.
- Review and approve expenditures, advise on post-award spending and commitment activity, and oversee compliance related to fund and revenue.
- Develop and communicate reports supporting project status, create forecasting models, scenarios, and decision aides.
- Manage contract closeout process and audit inquiries; submit final report and certificates.
- Interpret complex university and government policies (FAR, Cost Accounting Standards, Office of Management and Budget circulars, sponsored guidelines, etc.) for project and university personnel and help guide other staff in interpreting complex policies.
- Identify and implement process improvements. Participate in and lead across campus projects. Train and advise on issues requiring specific technical expertise.
- Oversee and review work of other staff.
- Serve as a resource on subject area to principal investigator staff.

Reason for Leaving

[Redacted]

Research Administrator 2
9/2015 - 8/2017

Hours worked per week: 40
 Monthly Salary: \$7,000.00
 Name of Supervisor: Charles Jackson -
 Manager
 May we contact this employer? Yes

Stanford University (School of Engineering)
 [Redacted]
 Stanford, California 94305
 000-000-0000

Duties

- Assisted in the preparation of proposals within parameters of sponsored and non-sponsored research guidelines.
- Developed, prepared, and finalized project budgets, and provided budget justification; obtained cost sharing commitments if applicable.
- Served as liaison and active partner between principal investigators, Office of Sponsored Research, research groups, and other departments; responded to sponsor inquiries.
- Collaborated with Office of Sponsored Research to ensure awards were set up properly, including cost-sharing awards.
- Coordinated, communicated submission process paper and electronic and reviewed for completeness and compliance.
- Reviewed and understood the terms and conditions of sponsored projects administered, including linked/footnoted terms and conditions not provided in hard copy or electronic copy.

- Reviewed and approved expenditures, monitored/advised on post award spending and commitment activity, and oversaw compliance related to fund and revenue including monthly expenditure statements, and facilitated quarterly review by principal investigators.
- Developed and communicated forecast reports supporting project status.
- Participated in contract closeout process and audit inquiries; submitted final reports and certificates.

Reason for Leaving

[REDACTED]

Budget Analyst (contractor)

4/2015 - 9/2015

Town of Hillsborough

[REDACTED]
Hillsborough, California 94010
(650)375-7406

Hours worked per week: 30

Monthly Salary: \$60,000.00

Name of Supervisor: Marie Bernardo -

Assistant Finance Director

May we contact this employer? Yes

Duties

- Forecasted and modeled the budgetary revenues and expenditures of the Town.
- Created complex macros and worksheet flow to enable a linked budget model.
- Prepared charts, graphs, and other documents in excel, word and powerpoint to support budget presentation to Financial Advisory Committee and Town Council.
- Prepared account reconciliations such as fixed asset and planning deposit roll forwards.
- Posted journal entries into the general ledger.
- Prepared financial reports and analysis.
- Processed business license renewals and utility payments at peak periods.

Reason for Leaving

[REDACTED]

Project Controller

2/2011 - 12/2014

Veolia North America

[REDACTED]
Fremont, California 94538
000-000-0000

Hours worked per week: 40

Monthly Salary: \$8,000.00

of Employees Supervised: 3

Name of Supervisor: Ray Jorgenson -
Manager

May we contact this employer? Yes

Duties

- Responsible for managing a \$13 million-dollar Crystal Springs/San Andreas (CSSA) Transmission Upgrade Project in San Mateo, California for client San Francisco Public Utilities Commission.
- Guided and supervised 3 employees.
 - Performed cost analysis related to project forecasting, contract pricing, financial forecasting, budgeting including validation of the projected fee and percent complete forecast.
 - Successful in negotiating change orders in excess of \$20 million to maintain and improve contract profitability.
 - Negotiated vendor and customer contracts and worked with legal to ensure compliance.
 - Prepared and analyzed project related report that outlined financial position in the areas of funding and costs.
 - Reviewed and processed labor and AP job cost transfers.
 - Issued Requisitions for approval and Managed Purchase Order accruals and reconciled monthly.
 - Acted as HR liaison for employees by reviewing timesheets and in addressing and resolving human resource issues.
 - Strong experience with ADP payroll processes and reporting in Elation Systems for union craft employees.
 - Completed and submitted Human Resource Commission Form 7 and Form 11 monthly to ensure compliance with contract modifications and workforce.
 - Managed subcontractor compliance with terms and conditions of the contract (i.e. insurance, bonds, waivers, billing procedures).
 - Analyzed P & L accounts and ledger reconciliation monthly as assigned by CFO.
 - Provided year end support to CFO for Reviewed Financial Statements requirements that included research and reconciliations.

Reason for Leaving

[REDACTED]

Project Engineer

6/2005 - 2/2011

ARCADIS

6872 Santa Teresa Blvd

[REDACTED]
00000000

Hours worked per week: 50

Monthly Salary: \$6,666.00

of Employees Supervised: 1

Name of Supervisor: Pat Keller - Certified
Project Manager

May we contact this employer? Yes

Duties

My tenure at ARCADIS comprised of task management, project control and engineering at Pratt & Whitney Rocketdyne (PWR) Decontamination, Decommissioning and Demolition (D3) Project in San Jose, CA.

- Guided and supervised 1 employee.
- Task Manager on Asset Management, Process Safety Documentation Projects and Thermal Decontamination program; leading design and implementation of specialized decontamination techniques for a \$4 million-dollar program.
- Responsible for tracking the program's \$90 million-dollar budget including monthly reporting with costs and forecasts to program manager. Calculated earned value cost and schedule indices and variance analysis to ensure contract objectives were met, resources were properly allocated, and operational efficiency was maximized.
- Developed and executed detailed engineering plans for the safe systematic assessment, decontamination, and demolition of over 241 buildings and associated equipment utilized in manufacturing of propellant.
- Reviewed subcontractor invoices and compared against daily work reports for billing accuracy.
- Demonstrated problem solving abilities; brought together subject matter experts from all aspects of the operation to reach consensus and determine a safe and effective path forward when faced with short fused issues.
- Responsible for compliance to federal, state, and local authorities impacting the design and implementation of work product.

Reason for Leaving

[REDACTED]

Certificates and Licenses

Type: Six Sigma Black Belt Certification

Number:

Issued by: Management and Strategy Institute

Date Issued: 1 /2015 Date Expires:

Type: Stanford Advanced Project Management Certificate

Number:

Issued by: Stanford University

Date Issued: 11 /2015 Date Expires:

Type: Certified Scrum Master

Number:

Issued by: Agile Learning Labs

Date Issued: 10 /2016 Date Expires:

Type: Stanford Technical Leadership Program

Number:

Issued by:

Date Issued: 11 /2021 Date Expires:

Skills

Office Skills

Typing: 70

Data Entry: 0

Other Skills

MS Word Expert - 25 years and 0 months

Excel Expert - 20 years and 0 months

MS Access Expert - 19 years and 0 months

Outlook Expert - 17 years and 0 months

Oracle Financials Expert - 7 years and 0 months

Languages

Hindi - Speak, Read, Write

Additional Information

Additional Information

Specializing in financial/budget reporting and analysis, budget and contract development, research finance administration, project management/control, policy and procedure development, human resource administration and special project implementation. Demonstrated strategic leadership in planning, change management process and organizational and staff resources. Able to solve problems, trouble shoot, think creatively and resolve conflicts. Outstanding writing skills to create compelling and widely read budget requests, funding agreements, and policy documents. Self-starter with the aptitude to take charge of multiple tasks; drive results; be a key player on a corporate team. Ability to demonstrate a high level of diplomacy in persuading and

influencing a wide variety of people at various levels to achieve results in a collaborative decision-making environment.

Volunteer Experience

South San Francisco City Council | South San Francisco, CA
Commissioner – Housing Authority 10/2021 – Present

South San Francisco Unified School District | South San Francisco, CA
Committee Member – Equity, Diversity, and Inclusion 08/2021 – Present

STANFORD UNIVERSITY | Stanford, CA
Pre-Major Advisor 09/2016 – 12/2019

- Advise students one-on-one and inspire students to develop meaningful connections with faculty, making referrals to colleagues around campus.
- Expose students to opportunities and resources for intellectual exploration.
- Provide guidance to students in selecting courses and support student until s/he declares a major by the sophomore year.

References

Professional
Wormley, Sharon
Retired
[Redacted]

Professional
Murray, Hugh
Project Manager
[Redacted]

Professional
Weisenberg, Lee
Manager
[Redacted]

Professional
Jorgenson, Ray
Officer
[Redacted]

Professional
Keller, Patrick
Certified Project Manager
[Redacted]

Professional
Bernardo, Marie
Town of Hillsborough - Assistant Finance Director
[Redacted]

Professional
Kochenderfer, Mykel
Professor (Stanford University)
[Redacted]

Professional
Alonso, Juan
Professor (Stanford University)
[Redacted]

Professional
Karkala, Ganesh
AVP - Stanford University
[Redacted]

Resume

Text Resume

Attachments

| Attachment | File Name | File Type | Created By |
|--------------------------|--------------------------|--------------|------------|
| Resume.pdf | Resume.pdf | Resume | Job Seeker |
| Hearing Board Member.pdf | Hearing Board Member.pdf | Cover Letter | Job Seeker |

Agency-Wide Questions

1. Q: How did you find out about this position?

A: Other

2. Q: If other, please tell us where.

A: governmentjobs.com

3. Q: Are you currently legally authorized to work in the United States on a full-time basis?

A: Yes

4. Q: Are you related to any District employee or Board member?

A: No

5. Q: Do you now, or will you in the future, require sponsorship for employment visa status (e.g., H-1B visa status)?

A: No

6. Q: If related to a District employee or Board member, what is their name and their relationship to you?

A: NA

Avin Sharma

South San Francisco, CA, 94080 [REDACTED]

September 20, 2022

Re: Hearing Board Member

Dear Hiring Manager:

I'm thrilled to apply for the position of Hearing Board Member. I strongly believe I bring a clear understanding, and experience needed to be an asset with proven and strong performance record and unparalleled attention to detail.

The key proficiency that I possess which relate to the position include:

Presenting to and collaborating with governing boards and commissions: Currently, I serve as a Vice-Chairperson on South San Francisco Housing Authority Commission in the City of South San Francisco, owning and managing 80 units with oversight from the Department of Housing and Urban Development (HUD) and also serve on South San Francisco Unified School District's Equity, Diversity, and Inclusion Committee. In both roles, I have been involved in developing and coordinating policies goals and strategic efforts.

I would appreciate the opportunity to meet with you to discuss the position and my qualifications. In the meantime, I am enclosing my resume. I will be happy to supply letters of recommendation or any other additional information.

Thank you very much for your time and consideration.

Sincerely,

Avin Sharma

AVIN SHARMA

P:

SUMMARY

Specializing in financial/budget reporting and analysis, budget and contract development, research finance administration, project management/control, policy and procedure development, human resource administration and special project implementation. Demonstrated strategic leadership in planning, change management process and organizational and staff resources. Able to solve problems, trouble shoot, think creatively and resolve conflicts. Outstanding writing skills to create compelling and widely read budget requests, funding agreements, and policy documents. Self-starter with the aptitude to take charge of multiple tasks; drive results; be a key player on a corporate team. Ability to demonstrate a high level of diplomacy in persuading and influencing a wide variety of people at various levels to achieve results in a collaborative decision-making environment.

SKILLS & EXPERTISE

Stanford Technical Leadership Program (STLP) •Stanford Certified Project Manager •Certified Scrum Master •Six Sigma Black Belt Professional •Oracle Financials •MS Office

SCHOLASTIC

| | |
|------------------------------------------------------------------------------------------|------|
| Doctor of Business Administration in Finance , LIBERTY UNIVERSITY Lynchburg, VA | 2020 |
| Master of Business Administration , MOREHEAD STATE UNIVERSITY Morehead, KY | 2010 |
| Masters in Engineering , SAN FRANCISCO UNIVERSITY San Francisco, CA | 2007 |
| Bachelor of Science, Aerospace Engineering SAN JOSE UNIVERSITY San Jose, CA | 2003 |

WORK EXPERIENCE

STANFORD UNIVERSITY | Redwood City, CA

Senior Financial Analyst (University IT – Service Strategy)

11/2019 – Present

Responsible for financial and administrative management of Enterprise Technology, Alumni and Development Applications Platform Transition (ADAPT) and System Governance Group (SGG) budgets ranging from \$6M-\$50M.

- Perform highly analytical, complex finance and control functions; multi-dimensional and complex reconciliations and related analysis; prepare or review and approve complex transactions and higher-level dollar value transactions.
- Research, and synthesize data; interpolate results from large amounts of data, identify trends in data, draw conclusions, develop solutions, present and implement recommendations, and create follow up analyses.
- Develop complex budget and forecasting scenarios, long-range planning and analyses for financial reporting and presentations; design and run adhoc reports.
- Identify and resolve unique issues with substantial significance; recognize exceptions, and conduct in-depth analysis using advanced technical knowledge and experience. Recommend and develop solutions that may require policy changes or the development of new processes; maintain broader organizational and university perspective in decision making.
- Lead and execute unit or cross functional projects and teams, make decisions regarding projects and programs affecting operational effectiveness, policies, or processes.
- Represent organization to client group(s) and external partners; serve as subject matter expert on matters that involve complex technical, financial, or subject matter expertise.

STANFORD UNIVERSITY | Stanford, CA

Research Administrator 3 (School of Earth, Energy & Environmental Sciences)

08/2017 – 11/2019

Responsible for planning, forecasting, monitoring, reconciliation, administrative management of all pre/post award activity for the portfolios of assigned faculty members and their research groups or affiliate groups. Liaise regularly with faculty, students, and campus partners, and serve as a primary point of contact for administration of research-related activities in compliance with sponsor, department, university guidelines, and government regulations. Guide staff members and serve as a backup to the Geological Science Department Manager.

- Prepare complex proposals within parameters of sponsored and non-sponsored research guidelines. Oversee and communicate submission process, both paper and electronic, resolve issues relating to proposal preparation and submittal process.
- Develop, prepare, and finalize project budgets, and provide budget justification; obtain cost sharing commitments and support.
- Serve as liaison and active partner between principal investigators, Office of Sponsored Research, research groups, and other departments; respond to sponsor inquiries; advice of new regulations.

AVIN SHARMA

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- Collaborate with Office of Sponsored Research to ensure awards are set up properly and cost-sharing requirements are fulfilled; initiate cost transfers.
- Review and approve expenditures, advise on post-award spending and commitment activity, and oversee compliance related to fund and revenue.
- Develop and communicate reports supporting project status, create forecasting models, scenarios, and decision aides.
- Manage contract closeout process and audit inquiries; submit final report and certificates.
- Interpret complex university and government policies (FAR, Cost Accounting Standards, Office of Management and Budget circulars, sponsored guidelines, etc.) for project and university personnel and help guide other staff in interpreting complex policies.
- Identify and implement process improvements. Participate in and lead across campus projects. Train and advise on issues requiring specific technical expertise.
- Oversee and review work of other staff.
- Serve as a resource on subject area to principal investigator staff.

Research Administrator 2 (School of Engineering)

09/2015 – 08/2017

- Assisted in the preparation of proposals within parameters of sponsored and non-sponsored research guidelines.
- Developed, prepared, and finalized project budgets, and provided budget justification; obtained cost sharing commitments if applicable.
- Served as liaison and active partner between principal investigators, Office of Sponsored Research, research groups, and other departments; responded to sponsor inquiries.
- Collaborated with Office of Sponsored Research to ensure awards were set up properly, including cost-sharing awards.
- Coordinated, communicated submission process paper and electronic and reviewed for completeness and compliance.
- Reviewed and understood the terms and conditions of sponsored projects administered, including linked/footnoted terms and conditions not provided in hard copy or electronic copy.
- Reviewed and approved expenditures, monitored/advised on post award spending and commitment activity, and oversaw compliance related to fund and revenue including monthly expenditure statements, and facilitated quarterly review by principal investigators.
- Developed and communicated forecast reports supporting project status.
- Participated in contract closeout process and audit inquiries; submitted final reports and certificates.

TOWN of HILLSBOROUGH | Hillsborough, CA

Budget Analyst (contractor)

04/2015 – 09/2015

- Forecasted and modeled the budgetary revenues and expenditures of the Town.
- Created complex macros and worksheet flow to enable a linked budget model.
- Prepared charts, graphs, and other documents in excel, word and powerpoint to support budget presentation to Financial Advisory Committee and Town Council.
- Prepared account reconciliations such as fixed asset and planning deposit roll forwards.
- Posted journal entries into the general ledger.
- Prepared financial reports and analysis.
- Processed business license renewals and utility payments at peak periods.

VEOLIA NORTH AMERICA | Fremont, CA

Project Controller

02/2011 – 12/2014

Responsible for managing a \$13 million-dollar Crystal Springs/San Andreas (CSSA) Transmission Upgrade Project in San Mateo, California for client San Francisco Public Utilities Commission.

- Guided and supervised 3 employees.
- Performed cost analysis related to project forecasting, contract pricing, financial forecasting, budgeting including validation of the projected fee and percent complete forecast.
- Successful in negotiating change orders in excess of \$20 million to maintain and improve contract profitability.
- Negotiated vendor and customer contracts and worked with legal to ensure compliance.
- Prepared and analyzed project related report that outlined financial position in the areas of funding and costs.
- Reviewed and processed labor and AP job cost transfers.
- Issued Requisitions for approval and Managed Purchase Order accruals and reconciled monthly.
- Acted as HR liaison for employees and Local 3 and 34 union employees by approving timesheets and in addressing and resolving human resource issues.
- Strong experience with ADP payroll processes and reporting in Elation Systems for union craft employees.
- Completed and submitted Human Resource Commission Form 7 and Form 11 monthly to ensure compliance with contract modifications and union workforce.