

Bay Area Air Quality Management District
375 Beale Street, Suite 600
San Francisco, California 94105
(415) 749-5073

APPROVED MINUTES

Budget & Finance Committee Meeting
Wednesday, February 1, 2023

This meeting was conducted under procedures in accordance with Assembly Bill 361 (Rivas 2021). Members of the Committee participated by teleconference.

1. CALL TO ORDER – ROLL CALL

Committee Vice Chairperson Davina Hurt called the meeting to order at 1:02 p.m.

Present: Committee Vice Chairperson Davina Hurt; and Directors Lynda Hopkins, Tyrone Jue, Sergio Lopez, Ray Mueller, Katie Rice, and Mark Ross.

Absent: Committee Chairperson John J. Bauters; and Directors Margaret Abe-Koga, David Haubert, and David Hudson.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC MEETING PROCEDURE

4. APPROVAL OF THE MINUTES OF NOVEMBER 23, 2022

Public Comments

No requests received.

Committee Comments

None.

Committee Action

Director Lopez made a motion, seconded by Director Rice, to **approve** the Minutes of November 23, 2022; and the motion carried by the following vote of the Committee:

AYES: Hurt, Lopez, Mueller, Rice, Ross.
NOES: None.
ABSTAIN: Hopkins.
ABSENT: Abe-Koga, Bauters, Haubert, Hudson, Jue.

5. FIRST AND SECOND QUARTER FINANCIAL REPORTS – FISCAL YEAR ENDING (FYE) JUNE 30, 2023

Stephanie Osaze, Finance Director, introduced Jun Pan, Finance Manager, who gave the staff presentation *First and Second Quarter Financial Report Fiscal Year Ending 2023*, including: outcome; outline; presentation for information only; 2nd Quarter results FYE 2023; revenue and expenditure comparisons (prior versus current year); General Fund expenditures; investments; fund balance and outstanding liabilities; purchasing reporting requirements; FYE 2023 vendor payments; and feedback requested.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed the timing of annual installations of revenue from property tax (county receipts); and the request that Air District staff alerts the Board of any fluctuations or shifts that may impact revenue projections or payment delay.

NOTED PRESENT: Director Jue was noted present at 1:20 p.m.

Committee Action

None; receive and file.

6. PUBLIC COMMENT ON NON-AGENDA MATTERS

Public comments were given by Shirley Kristen.

7. COMMITTEE MEMBER COMMENTS

None.

8. TIME AND PLACE OF NEXT MEETING

On Wednesday, April 5, 2023, at 1:00 p.m., the first meeting of the newly formed Finance & Administration Committee will occur. This new committee will have combined the current Budget & Finance and Administration Committees. The April 5 meeting will be held in person at 375 Beale Street, San Francisco, CA, 94105, and will also be webcast for members of the public. *Note: On February 28, 2023, the Governor’s State of Emergency will expire, which will prompt the return to in-person public meetings at the Air District. Under Assembly Bill 2449 (Rubio), the Air District is preparing new procedures for in-person meetings that will enable limited remote attendance at publicly accessible locations.*

9. ADJOURNMENT

The meeting adjourned at 1:25 p.m.

/s/ Marcy Hiratzka

Marcy Hiratzka
Clerk of the Boards