



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

**BOARD OF DIRECTORS AS THE SOLE MEMBER OF THE  
BAY AREA CLEAN AIR FOUNDATION SPECIAL  
MEETING**

**March 16, 2022**

**THIS MEETING WILL BE CONDUCTED UNDER PROCEDURES AUTHORIZED BY  
ASSEMBLY BILL 361**

- **THE PUBLIC MAY OBSERVE THIS MEETING THROUGH THE WEBCAST BY  
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TO DATE**

# **BOARD OF DIRECTORS AS THE SOLE MEMBER OF THE BAY AREA CLEAN AIR FOUNDATION SPECIAL MEETING AGENDA**

**WEDNESDAY, MARCH 16, 2022**

**8:30 AM**

- 1. Call to Order - Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Meeting Procedure**

*The Board Chair shall call the meeting to order and the Clerk of the Boards shall take roll of the Board members.*

*This meeting will be webcast. To see the webcast, please visit [www.baaqmd.gov/bodagendas](http://www.baaqmd.gov/bodagendas) at the time of the meeting. Closed captioning may contain errors and omissions and are not certified for their content or form.*

***Public Comment on Agenda Items:** The public may comment on each item on the agenda as the item is taken up. Members of the public who wish to speak on matters on the agenda for the meeting, will have two minutes each to address the Board. No speaker who has already spoken on that item will be entitled to speak to that item again.*

## **CONSENT CALENDAR (Item 4)**

- 4. Approval of the Minutes of the Board of Directors Special Meeting as the Sole Member of the Bay Area Clean Air Foundation Meeting of September 1, 2021.**

*The Board of Directors will consider approving the draft minutes of the Board of Directors Special Meeting as the Sole Member of the Clean Air Foundation meeting of September 1, 2021.*

## **PRESENTATIONS (Items 5-8)**

- 5. Overview of the Bay Area Clean Air Foundation**

*This is an informational item only and will be presented by Damian Breen, Senior Deputy Executive Officer of Operations.*

6. Accept the Bay Area Clean Air Foundation 2021 Annual Report

*This is an action item to recommend the Board of Directors as the Sole Members of the Clean Air Foundation consider accepting the 2021 Annual Report of the Bay Area Clean Air Foundation, and will be presented by Karen Schkolnick, Director of Strategic Incentives Division.*

7. Adoption of the Bay Area Clean Air Foundation's 2023 Budget

*This is an action item to recommend the Board of Directors as the Sole Member of the Bay Area Clean Air Foundation consider adopting the proposed 2023 Budget of the Bay Area Clean Air Foundation, and will be presented by Stephanie Osaze, Finance Director.*

8. Reappoint a Director to the Bay Area Clean Air Foundation's Board of Directors

*This is an action item to recommend the Board of Directors as the Sole Member of the Bay Area Clean Air Foundation (Foundation) to consider reappointing a director to the Foundation's Board of Directors, and will be presented by Jeff McKay, Chief Financial Officer.*

**OTHER BUSINESS**

9. Public Comment on Non-Agenda Matters

*Pursuant to Government Code Section 54954.3*

*Members of the public who wish to speak on matters not on the agenda for the meeting, will have two minutes each to address the Board.*

10. Board Member Comments

*Any member of the Board, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)*

11. Adjournment

*The Board meeting shall be adjourned by the Board Chair.*

**CONTACT:**

**MANAGER, EXECUTIVE OPERATIONS**  
**375 BEALE STREET, SAN FRANCISCO, CA 94105**  
[vjohnson@baaqmd.gov](mailto:vjohnson@baaqmd.gov)

**(415) 749-4941**  
**FAX: (415) 928-8560**  
**BAAQMD homepage:**  
[www.baaqmd.gov](http://www.baaqmd.gov)

- Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the Air District's offices at 375 Beale Street, Suite 600, San Francisco, CA 94105, at the time such writing is made available to all, or a majority of all, members of that body.

**Accessibility and Non-Discrimination Policy**

The Bay Area Air Quality Management District (Air District) does not discriminate on the basis of race, national origin, ethnic group identification, ancestry, religion, age, sex, sexual orientation, gender identity, gender expression, color, genetic information, medical condition, or mental or physical disability, or any other attribute or belief protected by law.

It is the Air District's policy to provide fair and equal access to the benefits of a program or activity administered by Air District. The Air District will not tolerate discrimination against any person(s) seeking to participate in, or receive the benefits of, any program or activity offered or conducted by the Air District. Members of the public who believe they or others were unlawfully denied full and equal access to an Air District program or activity may file a discrimination complaint under this policy. This non-discrimination policy also applies to other people or entities affiliated with Air District, including contractors or grantees that the Air District utilizes to provide benefits and services to members of the public.

Auxiliary aids and services including, for example, qualified interpreters and/or listening devices, to individuals who are deaf or hard of hearing, and to other individuals as necessary to ensure effective communication or an equal opportunity to participate fully in the benefits, activities, programs, and services will be provided by the Air District in a timely manner and in such a way as to protect the privacy and independence of the individual. Please contact the Non-Discrimination Coordinator identified below at least three days in advance of a meeting so that arrangements can be made accordingly.

If you believe discrimination has occurred with respect to an Air District program or activity, you may contact the Non-Discrimination Coordinator identified below or visit our website at [www.baaqmd.gov/accessibility](http://www.baaqmd.gov/accessibility) to learn how and where to file a complaint of discrimination.

Questions regarding this Policy should be directed to the Air District's Non-Discrimination Coordinator, Suma Peesapati, at (415) 749-4967 or by email at [spesapati@baaqmd.gov](mailto:spesapati@baaqmd.gov).

# BAY AREA AIR QUALITY MANAGEMENT DISTRICT

375 BEALE STREET, SAN FRANCISCO, CA 94105

FOR QUESTIONS PLEASE CALL (415) 749-4941

## EXECUTIVE OFFICE:

### MONTHLY CALENDAR OF AIR DISTRICT MEETINGS

#### MARCH 2022

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Legislative Committee	Monday	14	1:00 p.m.	Webcast only pursuant to Assembly Bill 361
Board of Directors Special Meeting as the Sole Member of the Bay Area Clean Air Foundation	Wednesday	16	8:30 a.m.	Webcast only pursuant to Assembly Bill 361
Board of Directors Meeting	Wednesday	16	9:00 a.m.	Webcast only pursuant to Assembly Bill 361
Board of Directors Administration Committee	Wednesday	16	1:00 p.m.	Webcast only pursuant to Assembly Bill 361
Board of Directors Stationary Source and Climate Impacts Committee	Monday	21	9:00 a.m.	Webcast only pursuant to Assembly Bill 361
Path to Clean Air Community Emissions Reduction Plan Steering Committee	Monday	21	5:30 p.m.	Webcast only pursuant to Assembly Bill 361
Board of Directors Budget and Finance Committee	Wednesday	23	9:30 a.m.	Webcast only pursuant to Assembly Bill 361
Board of Directors Mobile Source and Climate Impacts Committee	Thursday	24	9:30 a.m.	Webcast only pursuant to Assembly Bill 361
Community Advisory Council Committee	Wednesday	30	6:00 p.m.	Webcast only pursuant to Assembly Bill 361

## APRIL 2022

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Meeting	Wednesday	6	9:00 a.m.	Webcast only pursuant to Assembly Bill 361
Board of Directors Community Equity, Health and Justice Committee	Thursday	7	9:30 a.m.	Webcast only pursuant to Assembly Bill 361
Board of Directors Legislative Committee	Monday	11	1:00 p.m.	Webcast only pursuant to Assembly Bill 361
Advisory Council Meeting	Monday	11	8:30 a.m.	Webcast only pursuant to Assembly Bill 361
Board of Directors Stationary Source and Climate Impacts Committee	Monday	18	9:00 a.m.	Webcast only pursuant to Assembly Bill 361
Board of Directors Meeting	Wednesday	20	9:00 a.m.	Webcast only pursuant to Assembly Bill 361
Board of Directors Administration Committee	Wednesday	20	1:00 p.m.	Webcast only pursuant to Assembly Bill 361
Path to Clean Air Community Emissions Reduction Plan Steering Committee	Monday	25	5:30 p.m.	Webcast only pursuant to Assembly Bill 361
Board of Directors Budget and Finance Committee	Wednesday	27	9:30 a.m.	Webcast only pursuant to Assembly Bill 361
Board of Directors Mobile Source and Climate Impacts Committee	Thursday	28	9:30 a.m.	Webcast only pursuant to Assembly Bill 361

AH 3/4/2022 – 3:37 P.M.

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**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Chairperson Karen Mitchoff and Members  
of the Board of Directors

From: Jack P. Broadbent  
President, Bay Area Clean Air Foundation

Date: March 16, 2022

Re: Approval of the Minutes of the Board of Directors Special Meeting as the Sole  
Member of the Bay Area Clean Air Foundation Meeting of September 1, 2021.

RECOMMENDED ACTION

Approve the attached draft minutes of the Board of Directors Special Meeting as the Sole  
Member of the Bay Area Clean Air Foundation Meeting of September 1, 2021.

BACKGROUND

None.

DISCUSSION

Attached for your review and approval are the draft minutes of the Board of Directors Special  
Meeting as Sole Member of the Bay Area Clean Air Foundation Meeting of September 1, 2021.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

Prepared by: Marcy Hiratzka  
Reviewed by: Vanessa Johnson

ATTACHMENTS:

1. Draft Minutes of the Board of Directors Special Meeting as the Sole Member of the Bay Area Clean Air Foundation meeting of September 1, 2021



Bay Area Air Quality Management District  
375 Beale Street, Suite 600  
San Francisco, CA 94105  
(415) 749-5073

Board of Directors Special Meeting as the  
Sole Member of the Bay Area Clean Air Foundation  
Wednesday, September 1, 2021

**This meeting was conducted under procedures authorized by executive order N-29-20 issued by Governor Gavin Newsom. Members of the Board of Directors participated by teleconference.**

### **DRAFT MINUTES**

*Note: Audio and video recordings of the meeting are available on the website of the Bay Area Air Quality Management District at*

<http://www.baaqmd.gov/about-the-air-district/board-of-directors/resolutionsagendasminutes>

#### **1. CALL TO ORDER**

Board of Directors (Board) Chairperson Cindy Chavez called the meeting to order at 9:00 a.m.

#### **Roll Call:**

Present: Chairperson Cindy Chavez; Vice Chairperson Karen Mitchoff; and Directors Margaret Abe-Koga, Teresa Barrett, David Canepa, Rich Constantine, John Gioia, David Haubert, Lynda Hopkins, David Hudson, Davina Hurt, Tyrone Jue, Nate Miley, Rob Rennie, Katie Rice, Mark Ross, Shamann Walton, and Lori Wilson.

Absent: Secretary John Bauters; and Directors Pauline Russo Cutter, Carole Groom, Erin Hannigan, Myrna Melgar, and Brad Wagenknecht.

#### **COMMENDATION/PROCLAMATION/AWARD**

2. The Board of Directors recognized outgoing Bay Area Clean Air Foundation (BACAF) Director, Kraig Kurucz, for his outstanding leadership on the Bay Area Clean Air Foundation since July 2015.

NOTED PRESENT: Director Rice was noted present at 9:08 a.m.

#### **3. APPROVAL OF THE MINUTES OF MAY 6, 2020**

##### Public Comments

No requests received.

Board Comments

None.

Board Action

Director Constantine made a motion, seconded by Director Hurt, to approve the Board Special Meeting as the Sole Member of the BACAF minutes of May 6, 2020; and the motion carried by the following vote of the Board:

AYES: Abe-Koga, Barrett, Canepa, Chavez, Constantine, Gioia, Haubert, Hopkins, Hudson, Hurt, Jue, Miley, Mitchoff, Rennie, Rice, Ross, Walton, Wilson.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Bauters, Cutter, Groom, Hannigan, Melgar, Wagenknecht.

**4. OVERVIEW OF THE BAY AREA CLEAN AIR FOUNDATION**

Damian Breen, Senior Deputy Executive Officer of Operations and BACAF Director, gave the staff presentation *Bay Area Clean Air Foundation Overview*, including: overview; genesis and formation of BACAF; BACAF structure and operations; historic projects; 2019 review; and next steps.

Public Comments

No requests received.

Board Comments

None.

Board Action

None; receive and file.

**5. ACCEPT THE BAY AREA CLEAN AIR FOUNDATION 2020 ANNUAL REPORT**

Mr. Breen gave the staff presentation *Bay Area Clean Air Foundation 2020 Annual Report*, including: overview; background; Reformulated Gas Settlement Fund and status as of May 31, 2021; and recommendation.

Public Comments

No requests received.

Board Comments

The Board and staff discussed the number of project applications from private entities, versus the number of applications from the public sector.

Board Action

Director Hudson made a motion, seconded by Director Rennie, to **accept** the 2020 Annual Report of the BACAF; and the motion carried by the following vote of the Board:

AYES: Abe-Koga, Barrett, Canepa, Chavez, Constantine, Gioia, Haubert, Hopkins, Hudson, Hurt, Jue, Miley, Mitchoff, Rennie, Rice, Ross, Walton, Wilson.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Bauters, Cutter, Groom, Hannigan, Melgar, Wagenknecht.

**6. ADOPTION OF THE BAY AREA CLEAN AIR FOUNDATION’S 2022 BUDGET**

Stephanie Osaze, Air District Finance Manager, gave the staff presentation *BACAF’s 2020 Financial Summary and 2022 Proposed Budget*, including: outcome; outline; requested action; 2020 financial summary; 2022 Proposed Budget; and feedback requested/prompt.

Public Comments

No requests received.

Board Comments

None.

Board Action

Director Hudson made a motion, seconded by Director Rennie, to **adopt** the Proposed 2022 Budget of the BACAF; and the motion carried by the following vote of the Board:

AYES: Abe-Koga, Barrett, Canepa, Chavez, Constantine, Gioia, Haubert, Hopkins, Hudson, Hurt, Jue, Miley, Mitchoff, Rennie, Rice, Ross, Walton, Wilson.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Bauters, Cutter, Groom, Hannigan, Melgar, Wagenknecht.

**7. APPOINT THREE DIRECTORS TO THE BAY AREA CLEAN AIR FOUNDATION’S BOARD OF DIRECTORS**

Mr. Breen gave the staff presentation *Appoint Three Directors to the Bay Area Clean Air Foundation’s Board of Directors*, including: outcome; outline; requested action; selection of directors; and recommendation. Dr. Patterson’s biography was read during this presentation.

Public Comments

No requests received.

Board Comments

The Board and staff discussed the history of non-Air District employees serving as BACAF Board members.

Board Action

Director Hudson made a motion, seconded by Director Wilson, to **appoint** Karen Schkolnick, Veronica Eady, and Dr. Raegan Patterson to a first two-year term as a Director of the Bay Area Clean Air Foundation; and the motion carried by the following vote of the Board:

AYES: Abe-Koga, Barrett, Canepa, Chavez, Constantine, Gioia, Haubert, Hopkins, Hudson, Hurt, Jue, Miley, Mitchoff, Rennie, Rice, Ross, Walton, Wilson.

NOES: None.

ABSTAIN: None.

ABSENT: Bauters, Cutter, Groom, Hannigan, Melgar, Wagenknecht.

**PUBLIC COMMENT ON NON-AGENDA MATTERS**

**8. PUBLIC COMMENT ON NON-AGENDA ITEMS, PURSUANT TO GOVERNMENT CODE SECTION 54954.3**

Public comments were given by Jan Warren, Interfaith Climate Action Network of Contra Costa County.

**BOARD MEMBERS' COMMENTS**

**9. BOARD MEMBERS' COMMENTS**

Director Hurt announced that applications for membership of the Air District's Community Advisory Council are still being accepted until September 7, 2021, at 5:00 pm, and encouraged Board members to reach out to their constituents.

**OTHER BUSINESS**

**10. ADJOURNMENT**

The meeting adjourned at 9:40 a.m.

Marcy Hiratzka  
Clerk of the Boards

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**  
Memorandum

To: Chairperson Karen Mitchoff and Members  
of the Board of Directors

From: Jack P. Broadbent  
President, Bay Area Clean Air Foundation

Date: March 16, 2022

Re: Overview of the Bay Area Clean Air Foundation

RECOMMENDED ACTION

None; receive and file.

BACKGROUND

The Board of Directors, at its July 9, 2008, meeting approved the establishment of an Air District foundation. In September 2008, the Bay Area Clean Air Foundation (Foundation) was established. The purposes of the Foundation are as follows:

- To provide financial, administrative, programmatic, and other forms of support to the Air District; and
- To engage in activities that further serve such purposes.

Currently, the Foundation serves to fund various air quality emissions reduction programs to support the mission of the Air District, which is "*to protect and improve public health, air quality, and the global climate.*"

DISCUSSION

Since 2008, the Foundation has spent over \$2.8 Million to perform the following advanced technology, education, and emissions reduction projects:

**Table 1 - Historic Foundation Projects**

<b>Project</b>	<b>Project Year</b>	<b>Project Year Completed</b>	<b>Project Description</b>
City CarShare	2011	2012	Provided \$500,000 to 1) converted 10 hybrid electric vehicles to plug-in hybrid electric vehicles, 2) deployed the vehicles as part of City CarShare's fleet to promote car sharing, 3) Evaluated the deployment of plug-in electric vehicles in a car share environment, and 4) compiled lessons learned into a best practices guide for Carsharing.
EV Charging Demo Program	2015	2017	Provided \$450,000 in RFG funds for the installation of publicly available electric vehicle charging stations and the development of a White Paper that included a summary, key features, benefits of, and lessons learned which was shared with local governments, air districts, and other entities with an interest in the deployment of electric vehicle infrastructure. Nine projects were awarded that installed a total of 92 charging stations at 23 locations throughout the Bay Area over a three-year period, reduced 1.3 tons of criteria pollutant emissions, more than 2,500 tons of greenhouse gas emissions, and gasoline usage by approximately 300,000 gallons.
Faria Project	2015	2016	Piloted a \$472,262 CEQA offset program that removed 436 vehicles from bay area roads that reduced 13.65 tons per year of criteria pollutants.
West Oakland Zero-Emission Grant Program	2017	Ongoing	Provided \$1.3 million to deploy zero emissions vehicles (ZEV) in the I-880 which when fully implemented is expected to deploy: 6 Electric terminal tractors, 57 EV Charging Stations, 10 DC fast Charging Stations, 19 light duty EVs, 15 Electric school Buses and 1 heavy duty Electric shuttle. The Project will reduce 13 tons of Criteria pollutants, 1,300 tons of CO2 and 132,000 gallons of gasoline and diesel fuel use annually.
			<b>Total Project funds ~ \$2.8 Million</b>

As part of this agenda item, staff will provide the Sole Member with an overview of the Foundation, its operation, historic projects, efforts looked at to expand it in 2020, next steps in terms of fundraising and new branding of the for the organization and its website.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

Prepared by: Damian Breen

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**  
Memorandum

To: Chairperson Karen Mitchoff and Members  
of the Board of Directors

From: Jack P. Broadbent  
President, Bay Area Clean Air Foundation

Date: March 16, 2022

Re: Accept the Bay Area Clean Air Foundation 2021 Annual Report

RECOMMENDED ACTION

Recommend the Board of Directors as a Sole Member of the Bay Area Clean Air Foundation accept the 2021 Annual Report of the Bay Area Clean Air Foundation.

BACKGROUND

The Board of Directors, at its July 9, 2008, meeting approved the establishment of an Air District foundation. In September 2008, the Bay Area Clean Air Foundation (Foundation) was established. The purposes of the Foundation are as follows:

- To provide financial, administrative, programmatic, and other forms of support to the Air District; and
- To engage in activities that further serve such purposes.

The Foundation will serve to fund various air quality emissions reduction, and educational and service programs to support the mission of the Air District, which is “to protect and improve public health, air quality, and the global climate.”

Pursuant to the Foundation’s Bylaws, the directors of the Foundation are to send an annual report to the Air District’s Governing Board of Directors.

DISCUSSION

The Foundation’s directors and officers recommend that the Air District’s Governing Board accept the Foundation’s 2021 Annual Report, which is attached hereto.



BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

Prepared by: Karen Schkolnick  
Reviewed by: Damian Breen

ATTACHMENT:

1. Annual Report of the BACAF



BAY AREA  
CLEAN AIR  
FOUNDATION

## 2021 ANNUAL REPORT

### 1. Background

On July 9, 2008, the Bay Area Air Quality Management District (Air District) Board of Directors approved the establishment of an Air District foundation. As a result of that action, the Bay Area Clean Air Foundation (Foundation) was established in September 2008. The purposes of the Foundation are as follows:

- To *provide* financial, administrative, programmatic, and other forms of support to the Air District; and
- To *engage* in activities that further serve such purposes.

The Foundation will serve to fund various air quality emissions reduction, and educational and service programs to support the mission of the Air District, which is *“to protect and improve public health, air quality, and the global climate.”*

### Directors and Officers

The Directors of the Foundation in calendar year 2021 were as follows:

Veronica Eady  
Regan Patterson, PhD  
Karen Schkolnick

The Foundation's staff in calendar year 2021 was as follows:

Jack P. Broadbent, President  
Jeffrey McKay, Secretary and Chief Financial Officer  
Randi Wallach, General Counsel

## **2. Report on the Foundation's Activities**

This report provides a summary of the proposed budget for 2023, the financial report for the prior fiscal year, and the programmatic activities related to funds received.

### **Programmatic Update**

In 2021, the Foundation continued to explore opportunities for raising funds for clean air projects and to manage prior year awarded revenue.

#### ***Prior-year Funding:***

As of December 31, 2021, there is approximately \$757,000 available for award from prior-year settlement funding including approximately \$257,000 from Shoreline Terminals LLC, and \$500,000 from the Reformulated Settlement Fund (RFG). The Foundation, in partnership with the Air District, is currently working to evaluate projects that qualify for these funds and anticipates award of remaining RFG funds by December 2022 and Shoreline Terminal funds by end of 2023.

#### ***New Funding Opportunities:***

On case-by-case basis, the Air District and Foundation have partnered to provide air pollutant emissions reductions through the funding and completion of beneficial projects for offsite CEQA mitigation whenever exceedance of Air District established CEQA thresholds cannot be feasibly fully mitigated on-site. The Foundation and the Air District work to determine the project(s) best suited based on criteria including air pollutants to be reduced, project site location, cost-effectiveness, and other considerations. Staff also work to identify projects that are closest to where emissions exceedances may be occurring and, whenever possible, to prioritize project funding to benefit communities with the highest rates of air pollution.

Courts have recently ruled that emissions reductions from offset programs must be

- ✓ Real and permanent
- ✓ Voluntary, surplus, and not otherwise required
- ✓ Quantifiable

In 2021, Related Santa Clara contracted with the Foundation to help offset up to one ton of potential excess unmitigable NOx emissions from construction of a mixed-use development in Santa Clara from the construction of a new multi-phased, mixed-use development with up to 9.16 million gross sq/ft. of buildings; surface and structured parking facilities; new open space and roads; landscaping; tree removal and replacement; upgraded and expanded infrastructure and utilities; and demolition of existing buildings and on-site features. On December 22, 2021, the developer transferred \$50,000 to the Foundation, including \$5,000 for administrative costs and up to \$45,000 for direct project

costs. The contract also provides for payment for additional emissions reductions projects in subsequent years, if needed to mitigate excess construction emissions.

This contract resulted in the dismantling of 32 1997-and-older-model year vehicles that were registered to residents of Santa Clara and San Mateo counties through the Air District's vehicle buyback program. Dismantling of these older vehicles results in real, permanent, surplus, and quantifiable reductions of NOx emissions pursuant to California Air Resources Board Guidelines and the emissions reductions will accrue over a three-year period.

In addition to this project, staff is also in discussions with other entities that are seeking offsets through emissions reductions projects that could be managed by the Foundation. Staff will be returning to the Board of Directors at least annually to discuss new sources of revenue and the results of funded projects.

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**  
Memorandum

To: Chairperson Karen Mitchoff and Members  
of the Board of Directors

From: Jack P. Broadbent  
President, Bay Area Clean Air Foundation

Date: March 16, 2022

Re: Adoption of the Bay Area Clean Air Foundation's 2023 Budget

RECOMMENDED ACTION

Recommend the Board of Directors as the Sole Member of the Bay Area Clean Air Foundation (Foundation) approve adoption of the Bay Area Clean Air Foundation's proposed 2023 Budget.

BACKGROUND

Pursuant to the Foundation's Bylaws, the Air District's Board of Directors, as a Sole Member of the Foundation, is required to approve the adoption of an annual budget by the Foundation. The Foundation's Directors and Officers recommend that the Air District's Governing Board approve adoption of the Foundation's 2023 Budget, which is attached hereto.

DISCUSSION

None.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

Prepared by: Stephanie Osaze  
Reviewed by: Jeff McKay

ATTACHMENTS:

1. Bay Area Clean Air Foundation 2021 Financial Summary
2. Bay Area Clean Air Foundation Proposed Budget for Year 2023

# **Bay Area Clean Air Foundation**

## 2021 Annual Report

### Addendum: Financial Summary

#### **Financial Summary**

As of December 31, 2021, the Foundation had a cash balance of \$867,392.50. Following is an accounting of the Foundation's operations for the 2021 calendar year:

January 1, 2021	Beginning Cash Balance	<u>\$1,083,297.14</u>
	<b>Revenue from Operations</b>	
	Interest Income	576.75
	General Fund Subsidy	9,368.05
	<b>Operating Expenses</b>	
	Administrative Overhead/Support	4,063.28
	RFG Projects	216,406.39
	Tax Filing Services	4,000.00
	Insurance	1,304.77
	Other Charges	75.00
December 31, 2021	Ending Balance	<u>\$867,392.50</u>

	<b>Approved Budget Calendar Year 2022</b>	<b>Proposed Budget Calendar Year 2023</b>
<b>Revenues/Sources</b>		
Interest Income	300	200
General Fund Subsidy	10,100	11,600
Total Revenue	10,400	11,800
Transfer from/(to) Cash Balance	-	257,000
<b>Total Revenue/Sources</b>	<b>\$ 10,400</b>	<b>\$ 268,800</b>
<b>Expenditures</b>		
Administrative Overhead/Support	5,000	6,000
Program/Project Distributions	-	257,000
Tax Filing Services	4,000	4,200
Insurance Premium	1,300	1,500
Other Charges	100	100
<b>Total Expenditures</b>	<b>\$ 10,400</b>	<b>\$ 268,800</b>



**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**  
Memorandum

To: Chairperson Karen Mitchoff and Members  
of the Board of Directors

From: Jack P. Broadbent  
President, Bay Area Clean Air Foundation

Date: March 16, 2022

Re: Reappoint a Director to the Bay Area Clean Air Foundation's Board of Directors

RECOMMENDED ACTION

Recommend the Board of Directors as the Sole Member of the Bay Area Clean Air Foundation (Foundation) reappoint Ms. Veronica Eady to a second two-year term as a Director of the Bay Area Clean Air Foundation.

BACKGROUND

Pursuant to the Bylaws of the Bay Area Clean Air Foundation, Directors of the Foundation serve two-year terms. The Bylaws further provide that a Foundation Director may serve no more than three consecutive two-year terms but may serve again after taking a one-year hiatus. Director Veronica Eady was appointed to serve the final year of previous Director Breen's third two-year term. The Board will consider reappointing Director Eady to serve a second two-year term.

DISCUSSION

None.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

Prepared by: Aloha de Guzman

Reviewed by: Damian Breen