

Bay Area Air Quality Management District
375 Beale Street, Suite 600
San Francisco, California 94105
(415) 749-5073

APPROVED MINUTES

Budget & Finance Committee Meeting
Wednesday, November 23, 2022

This meeting was conducted under procedures in accordance with Assembly Bill 361 (Rivas 2021). Members of the Committee participated by teleconference.

1. CALL TO ORDER – ROLL CALL

Committee Vice Chairperson Brad Wagenknecht called the meeting to order at 9:32 a.m.

Present: Committee Vice Chairperson Brad Wagenknecht; and Directors David Hudson, Myrna Melgar, Karen Mitchoff, and Katie Rice.

Absent: Committee Chairperson Carole Groom; and Directors John J. Bauters, David Canepa, and Davina Hurt.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC MEETING PROCEDURE

4. FOURTH QUARTER PRELIMINARY FINANCIAL REPORT – FISCAL YEAR ENDING (FYE) JUNE 30, 2022 (OUT OF ORDER, ITEM 5)

Stephanie Osaze, Finance Manager, introduced Jun Pan, Acting Finance Manager, who gave the staff presentation *Preliminary Fourth Quarter Financial Report Fiscal Year Ending 2022*, including: outcome; outline; presentation for information only; 4th quarter results FYE 2022; revenue and expenditure comparisons (prior versus current year); General Fund expenditures; investments; fund balance and outstanding liabilities; purchasing reporting requirements; FYE 2022 vendor payments; and feedback requested.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed how filling current vacancies and personnel salary expenditures may impact the FYE 2023 Budget; and newly designated fund balances (Assembly Bill 617 staffing contingency, community benefits, and pandemic contingency).

Committee Action

None; receive and file.

5. PROPOSED AMENDMENT TO THE COST RECOVERY AND CONTAINMENT POLICY (ITEM 6)

Ms. Osaze introduced Fred Tanaka, Engineering Manager, who gave the staff presentation *Cost Recovery and Containment Policy*, including: outcome; outline; requested action; background; proposed updated policy; potential implementation impacts; projected impacts to small business; summary; and feedback requested.

NOTED PRESENT: Director Melgar was noted present at 10:04 a.m.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed the request that activities not being charged fees are identified for the Board; the suggestion of specifying the frequency and timeframe for the review of the Air District's cost recovery analyses (to be conducted by an independent entity); the desire that future Air District cost recovery policy amendment implementation be considered by the Board; and whether the information technology industry has facilities that need to be regulated by the Air District.

Committee Action

Director Rice made a motion, seconded by Director Melgar, to recommend the Board **adopts** the proposed amended Cost Recovery and Containment Policy; and the motion carried by the following vote of the Committee:

AYES: Melgar, Mitchoff, Rice, Wagenknecht.
NOES: Hudson.
ABSTAIN: None.
ABSENT: Bauters, Canepa, Groom, Hurt.

6. APPROVAL OF THE MINUTES OF OCTOBER 26, 2022 (ITEM 4)

Public Comments

No requests received.

Committee Comments

None.

Committee Action

Director Hudson made a motion, seconded by Director Mitchoff, to **approve** the Minutes of October 26, 2022; and the motion carried by the following vote of the Committee:

AYES: Hudson, Melgar, Mitchoff, Rice, Wagenknecht.
NOES: None.
ABSTAIN: None.
ABSENT: Bauters, Canepa, Groom, Hurt.

7. PUBLIC COMMENT ON NON-AGENDA MATTERS

Public comments were given by Timothy Bigalow.

8. COMMITTEE MEMBER COMMENTS

Director Hudson announced that the 36th Electric Vehicle Symposium & Exposition will be held in Sacramento in June 2023, which will overlap with the Air & Waste Management Association's 116th Annual Conference (in Orlando.)

9. TIME AND PLACE OF NEXT MEETING

At the end of the meeting, the next meeting was to be held on December 28, 2022, but after the meeting adjourned, the next meeting was scheduled for Wednesday, February 1, 2023, at 1:00 p.m., via webcast, teleconference, and Zoom, under procedures authorized by Assembly Bill 361 (Rivas 2021) allowing remote meetings.

10. ADJOURNMENT

The meeting adjourned at 10:28 a.m.

/S/ Marcy Hiratzka
Marcy Hiratzka
Clerk of the Boards