



COMMUNITY EQUITY, HEALTH & JUSTICE COMMITTEE

COMMITTEE MEMBERS

BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

DAVINA HURT – CO-CHAIR
NATE MILEY – VICE CHAIR
RICH CONSTANTINE
CAROLE GROOM
BRAD WAGENKNECHT

TYRONE JUE – CO-CHAIR
JOHN BAUTERS
JOHN GIOIA
SHAMANN WALTON
LORI WILSON

**THIS MEETING WILL BE CONDUCTED UNDER PROCEDURES AUTHORIZED BY
EXECUTIVE ORDER N-29-20 ISSUED BY
GOVERNOR GAVIN NEWSOM**

- **THE PUBLIC MAY OBSERVE THIS MEETING BY CLICKING THE LINK AVAILABLE ON THE AIR DISTRICT’S AGENDA WEBPAGE AVAILABLE AT**

www.baaqmd.gov/bodagendas

- **THE PUBLIC MAY PARTICIPATE REMOTELY VIA ZOOM AT THE FOLLOWING LINK OR BY PHONE**

<https://bayareametro.zoom.us/j/81346268329>

(669) 900 6833 or (408) 638 0968

WEBINAR ID: 813 4626 8329

- **THOSE PARTICIPATING BY PHONE WHO WOULD LIKE TO MAKE A COMMENT CAN USE THE “RAISE HAND” FEATURE BY DIALING “*9”. IN ORDER TO RECEIVE THE FULL ZOOM EXPERIENCE, PLEASE MAKE SURE YOUR APPLICATION IS UP TO DATE**

**THURSDAY
APRIL 1, 2021
9:30 A.M.**

AGENDA

1. CALL TO ORDER - ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC MEETING PROCEDURE

The Committee Co-Chairs shall call the meeting to order and the Clerk of the Boards shall take roll of the Committee members.

***Public Comment on Agenda Items** The public may comment on each item on the agenda as the item is taken up. Members of the public who wish to speak on matters on the agenda for the meeting, will have three minutes each to address the Committee. No speaker who has already spoken on that item will be entitled to speak to that item again.*

Staff/Phone (415) 749-

2. APPROVAL OF THE MINUTES OF MARCH 4, 2021

Clerk of the Boards/5073

The Committee will consider approving the attached draft minutes of the Community Equity, Health & Justice Committee meeting of March 4, 2021.

3. COMMUNITY PERSPECTIVE

V. Eady/4646
veady@baaqmd.gov

The Committee will receive a presentation from Commissioner Eddie Ahn, Executive Director at Brightline Defense. Brightline Defense is a public policy nonprofit dedicated to empowering communities and sustainable environments in traditionally underserved communities. Commissioner Ahn and his team will discuss work underway through its Air Quality Monitoring Program.

4. DISCUSSION ON THE COMMUNITY EQUITY, HEALTH & JUSTICE COMMITTEE'S MISSION STATEMENT AND DRAFT SCHEDULE FOR 2021

V. Eady/4646
veady@baaqmd.gov

The Committee will receive a presentation on and discuss the Committee's mission statement and draft 2021 calendar.

5. **TRANSPARENT AND EQUITABLE FUNDING PROJECT** V. Eady/4646
veady@baaqmd.gov

The Committee will receive a presentation on the Transparent and Equitable Funding Project and provide feedback on the purpose, scope, road map, and deliverables timeline.

6. **CONSIDERATION OF AB 617 RICHMOND-NORTH RICHMOND-SAN PABLO EMISSIONS REDUCTION PLAN STEERING COMMITTEE PROPOSED STIPEND** V. Eady/4646
veady@baaqmd.gov

The Committee will consider the proposed stipend for community members appointed to the Richmond-North Richmond-San Pablo (Path to Clean Air) Area Community Emissions Reduction Plan (CERP) Community Steering Committee for Board of Directors' consideration and approval.

7. **CONSIDERATION OF APPOINTMENT OF CONTRA COSTA HEALTH SERVICES REPRESENTATIVE TO AB 617 RICHMOND-NORTH RICHMOND-SAN PABLO EMISSIONS REDUCTION PLAN STEERING COMMITTEE** V. Eady/4646
veady@baaqmd.gov

The Committee will consider recommending appointment of a representative from the Contra Costa County Health Services Agency to the Richmond-North Richmond-San Pablo (Path to Clean Air) Area Community Emissions Reduction Plan (CERP) Community Steering Committee for Board of Directors' consideration and approval.

8. **PUBLIC COMMENT ON NON-AGENDA MATTERS**

Members of the public who wish to speak on matters not on the agenda for the meeting, will have three minutes each to address the Committee.

9. **COMMITTEE MEMBER COMMENTS**

Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)

10. **TIME AND PLACE OF NEXT MEETING**

Thursday, May 6, 2021 at 9:30 a.m., via webcast, pursuant to procedures authorized by Executive Order N-29-20 issued by Governor Gavin Newsom.

11. **ADJOURNMENT**

The Committee meeting shall be adjourned by the Committee Co-Chairs.

CONTACT:

MANAGER, EXECUTIVE OPERATIONS
375 BEALE STREET, SAN FRANCISCO, CA 94105
vjohnson@baaqmd.gov

(415) 749-4941
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov

- Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the Air District's offices at 375 Beale Street, Suite 600, San Francisco, CA 94105, at the time such writing is made available to all, or a majority of all, members of that body.

Accessibility and Non-Discrimination Policy

The Bay Area Air Quality Management District (Air District) does not discriminate on the basis of race, national origin, ethnic group identification, ancestry, religion, age, sex, sexual orientation, gender identity, gender expression, color, genetic information, medical condition, or mental or physical disability, or any other attribute or belief protected by law.

It is the Air District's policy to provide fair and equal access to the benefits of a program or activity administered by Air District. The Air District will not tolerate discrimination against any person(s) seeking to participate in, or receive the benefits of, any program or activity offered or conducted by the Air District. Members of the public who believe they or others were unlawfully denied full and equal access to an Air District program or activity may file a discrimination complaint under this policy. This non-discrimination policy also applies to other people or entities affiliated with Air District, including contractors or grantees that the Air District utilizes to provide benefits and services to members of the public.

Auxiliary aids and services including, for example, qualified interpreters and/or listening devices, to individuals who are deaf or hard of hearing, and to other individuals as necessary to ensure effective communication or an equal opportunity to participate fully in the benefits, activities, programs and services will be provided by the Air District in a timely manner and in such a way as to protect the privacy and independence of the individual. Please contact the Non-Discrimination Coordinator identified below at least three days in advance of a meeting so that arrangements can be made accordingly.

If you believe discrimination has occurred with respect to an Air District program or activity, you may contact the Non-Discrimination Coordinator identified below or visit our website at www.baaqmd.gov/accessibility to learn how and where to file a complaint of discrimination.

Questions regarding this Policy should be directed to the Air District's Non-Discrimination Coordinator, Terri Levels, at (415) 749-4667 or by email at tlevels@baaqmd.gov.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

375 BEALE STREET, SAN FRANCISCO, CA 94105

FOR QUESTIONS PLEASE CALL (415) 749-4941

EXECUTIVE OFFICE:

MONTHLY CALENDAR OF AIR DISTRICT MEETINGS

APRIL 2021

| <u>TYPE OF MEETING</u> | <u>DAY</u> | <u>DATE</u> | <u>TIME</u> | <u>ROOM</u> |
|--|------------|-------------|-------------|--|
| Board of Directors Community Equity, Health & Justice Committee | Thursday | 1 | 9:30 a.m. | Webcast only pursuant to Executive Order N-29-20 |
| Board of Directors Special Meeting | Wednesday | 7 | 8:30 a.m. | Webcast only pursuant to Executive Order N-29-20 |
| Board of Directors Stationary Source & Climate Impacts Committee | Monday | 19 | 9:00 a.m. | Webcast only pursuant to Executive Order N-29-20 |
| Board of Directors Administration Committee | Wednesday | 21 | 9:30 a.m. | Webcast only pursuant to Executive Order N-29-20 |
| Board of Directors Legislative Committee | Wednesday | 21 | 1:00 p.m. | Webcast only pursuant to Executive Order N-29-20 |
| Board of Directors Mobile Source & Climate Impacts Committee | Thursday | 22 | 9:30 a.m. | Webcast only pursuant to Executive Order N-29-20 |

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairpersons Davina Hurt and Tyrone Jue, and Members
of the Community Equity, Health & Justice Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: March 26, 2021

Re: Approval of the Minutes of March 4, 2021

RECOMMENDED ACTION

Approve the attached draft minutes of the Community Equity, Health & Justice Committee (Committee) meeting of March 4, 2021.

DISCUSSION

Attached for your review and approval are the draft minutes of the Committee meeting of March 4, 2021.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Marcy Hiratzka
Reviewed by: Vanessa Johnson

Attachment 2A: Draft Minutes of the Committee Meeting of March 4, 2021

AGENDA: 2A– ATTACHMENT

Draft Minutes – Community Equity, Health & Justice Committee Meeting of March 4, 2021

Bay Area Air Quality Management District
375 Beale Street, Suite 600
San Francisco, California 94105
(415) 749-5073

DRAFT MINUTES

Summary of Board of Directors
Community Equity, Health & Justice Committee Meeting
Thursday, March 4, 2021

This meeting was conducted under procedures authorized by executive order N-29-20 issued by Governor Gavin Newsom. Members of the committee participated by teleconference.

1. CALL TO ORDER – ROLL CALL

Community Equity, Health & Justice Committee (Committee) Co-Chairperson, Davina Hurt, called the meeting to order at 9:31 a.m.

Present: Co-Chairpersons Davina Hurt and Tyrone Jue; and Directors John Bauters, Rich Constantine, John Gioia, Carole Groom, Katie Rice, and Brad Wagenknecht.

Absent: Vice Chair Nate Miley; and Directors Shamann Walton, and Lori Wilson.

Also Present: None.

2. APPROVAL OF THE MINUTES OF FEBRUARY 19, 2021

Public Comments

No requests received.

Committee Comments

None.

Committee Action

Director Constantine made a motion, seconded by Director Groom, to **approve** the Minutes of February 19, 2021; and the motion carried by the following vote of the Committee:

AYES: Bauters, Constantine, Gioia, Groom, Hurt, Jue, Rice, Wagenknecht.
NOES: None.
ABSTAIN: None.
ABSENT: Miley, Walton, Wilson.

3. PROCESS FOR DIVERSIFYING COMMUNITY PERSPECTIVES

Chair Hurt stated that “Community Perspectives” has been a standing item on this Committee’s meeting agendas. Veronica Eady, Senior Deputy Executive Officer of Policy & Equity, explained that the Air District would like to invite communities that are not currently building AB 617 capacity, nor currently have a presence at Air District Board meetings. She asked the Committee to discuss how the Air District might create a list of such communities and consider a process to select community representatives to give perspectives to the Committee on environmental justice work across the Bay Area.

Public Comments

Public comments were given by Jed Holtzman, 350 Bay Area; and Charles Reed, West Oakland Environmental Indicators Project (WOEIP).

Committee Comments

The Committee and staff discussed whether the Air District is trying to identify unaffiliated community citizens or organizations; the potential size of the Community Advisory Council that the Air District has yet to establish; the request that the Board’s Legislative Committee prioritizes legislation that would change the composition of the Board, creating a voting seat for a member of the environmental justice community; Air District staff’s preferred method of identifying the community speakers; the suggestion of arranging a different community speaker for each Committee agenda; the request that speakers giving their community perspective be able to have a dialogue with Board members and staff during their presentation; concerns that a community leader’s presentation may not capture or represent *all* experiences of the members of a given community, and the suggestion of hearing from multiple speakers per community presentation; whether the speakers could be compensated for their time, financially; and whether those who are identified to present their community perspectives will first be vetted by Air District staff.

Committee Action

None; receive and file.

4. DISCUSSION AND REVIEW OF DRAFT COMMUNITY EQUITY, HEALTH & JUSTICE COMMITTEE 2021 WORK PLAN

Ms. Eady introduced Greg Nudd, Deputy Air Pollution Control Officer of Policy, who gave the staff presentation *Discussion and Review of Draft Community Equity, Health & Justice Committee 2021 Work Plan*, including: requested Board action; outline; process for developing the Plan; ongoing and upcoming Assembly Bill (AB) 617 work; Community Advisory Council; development of District-wide equity plan; transparent and equitable funding; and feedback requested/prompt.

Public Comments

Public comments were given by Jed Holtzman, 350 Bay Area; Charles Reed, WOEIP; and LaDonna Williams, All Positives Possible.

Committee Comments

The Committee and staff discussed the request to prioritize the establishment of the Community Advisory Council and a request to have community lead its development, versus Air District staff; the suggestion of engaging with unhoused individuals in disadvantaged communities to learn from their experiences with poor air quality; whether any of the monies from Air District fines and penalties will be allocated to the Community Benefit Fund (which is still under development), when the Community Benefit Fund will be launched, the request that the Community Benefit Fund be established with a baseline funding amount from the Air District and how to accelerate that process; the structure and status of a racial equity tool for use in improving Air District programs; how the Air District plans to engage with communities regarding the proposed 2021 Community Equity, Health & Justice Committee Work Plan; the need for AB 617 toolkits for prospective communities who have yet to begin building AB 617 capacity; the Air District's current distribution of funding based on community and race, and the anticipated timeline for prefunding opportunities; and whether committee members have priority preferences from the proposed items in the Draft 2021 Work Plan.

The consensus of the committee members present was to direct Air District staff to create a budget for the Community Benefit Fund.

Committee Action

None; receive and file.

5. PUBLIC COMMENT ON NON-AGENDA MATTERS

Public comments were given by Oscar Garcia, Richmond resident; Charles Reed, WOEIP; and LaDonna Williams, All Positives Possible.

6. COMMITTEE MEMBER COMMENTS

Director Rice announced that, due to a standing scheduling conflict, she has decided to withdraw from the Community Equity, Health & Justice Committee. She thanked Co-Chairs Hurt and Jue and Air District staff for shaping the activities of this committee.

Director Gioia requested that the names of all individuals participating in virtual Air District committee and Board meetings be listed at the meetings in the future. Co-Chair Jue added that the members of the public are not required to disclose their names or affiliations.

In his capacity as a Board member of the Alameda County Lead Poisoning Prevention Program, Director Bauters reported that congressional investigators have found toxic heavy metals in many baby food brands, according to a February 4, 2021 report from the House of Representatives Subcommittee on Economic and Consumer Policy Committee on Oversight and Reform. The investigators examined a range of cereals, purees, and juices. A copy of the report can be found at: <https://oversight.house.gov/sites/democrats.oversight.house.gov/files/2021-02-04%20ECP%20Baby%20Food%20Staff%20Report.pdf>. The new Presidential administration is seeking independent testing of products by Plum Organics, Sprout Organic Foods, and Walmart's Parent's Choice.

7. TIME AND PLACE OF NEXT MEETING

Thursday, April 1, 2021 at 9:30 a.m., via webcast, pursuant to procedures authorized by Executive Order N-29-20 issued by Governor Gavin Newsom.

8. ADJOURNMENT

The meeting adjourned at 11:11 a.m.

Marcy Hiratzka
Clerk of the Boards

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairpersons Davina Hurt and Tyrone Jue, and Members
of the Community Equity, Health & Justice Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: March 26, 2021

Re: Community Perspective

RECOMMENDED ACTION

None; receive and file.

BACKGROUND

The Community Equity, Health & Justice Committee provides local and regional community environmental justice advocates a platform to present and share their expertise and/or lived experiences. Specific subjects/topics will vary based upon each community member's unique experience.

Brightline Defense is an environmental justice non-profit organization that works to empower communities and create sustainable environments. Its work includes public policy advocacy, environmental justice advocacy, ensuring job creation and retention, and advocating for the development of fair, affordable, and sustainable housing.

The Brightline Defense team is composed of legal experts, policy advocates, communication specialists, community organizers, volunteers, and a board of directors committed to the empowerment of traditionally under-served communities in local neighborhoods, the San Francisco Bay Area, and beyond.

DISCUSSION

Commissioner Eddie Ahn is the Executive Director of Brightline Defense. Commissioner Ahn and his team will discuss Brightline Defense's work relative to air quality monitoring, including the organization's recent work on ambient air monitoring around homeless encampments. The Brightline team will also discuss the organization's relationship with the Air District, which currently assists the organization with air quality monitoring technical support.

Commissioner Ahn serves on the San Francisco (SF) Commission on the Environment, which sets policy for the SF Department of Environment and advises the City and County on environmental matters. He is also a Commissioner on the SF Bay Conservation and Development Commission (BCDC) and the Metropolitan Transportation Commission (MTC).

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Tim Williams
Reviewed by: Mary Ann Okpalauugo

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairpersons Davina Hurt and Tyrone Jue, and Members
of the Community Equity, Health & Justice Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: March 26, 2021

Re: Discussion on the Community Equity, Health & Justice Committee's Mission
Statement and Draft Schedule for 2021

RECOMMENDED ACTION

The Committee will review and consider recommending Board of Directors' approval of the Proposed 2021 Community Equity, Health & Justice Committee calendar for its meeting schedule.

BACKGROUND

The Board of Directors (Board) at its March 4, 2020, meeting established the Ad Hoc Committee on Equity and Environmental Justice for one year with a sunset of becoming a full committee if agreed upon, if not agreed upon after one year, a second year granted.

The Board of Directors at its January 20, 2021, meeting noticed amendments to the Air District's Administrative Code, Division I: Operating Policies and Procedures, Section 6: Board of Directors, Committees, Section 6.2: Standing Committees, the work of the existing Ad Hoc Committee on Equity, Access, and Inclusion was amended within the Board's standing committees. Administrative Code Amendments require the noticing of proposed amendments at a preceding meeting of the Board of Directors before adoption can take place.

The Board of Directors at its February 3, 2021, meeting adopted amendments to the Air District's Administrative Code, Division I: Operating Policies and Procedures, Section 6: Board of Directors, Committees, Section 6.2: Standing Committees.

The Board of Directors merged elements of its "Community and Public Health Committee" and the "Ad Hoc Committee on Equity, Access and Inclusion Committee" to form a new standing Community Equity, Health & Justice Committee.

DISCUSSION

As part of the formation of this new standing Committee, the Board of Directors added the following to the Air District's Administrative Code to define its mission:

The Community Equity, Health & Justice Committee states that it will advise the Board of Directors regarding equitable and inclusive actions the Air District takes to create a healthy breathing environment for all people of the Bay Area, regardless of race, ethnicity, age, gender identity, national origin, immigration status, or sexual orientation.

The Community Equity, Health & Justice Committee will oversee staff efforts in developing policies for both internal and external operations, which impact the Bay Area. Internal operations include applying an equity lens to programs, policies, practices, and procedures related to staffing, recruitment, promotions, inclusive practices in the workplace, contracting for capital projects and services, and continuous racial equity training. External operations include addressing disparities by applying an equity lens to Air District programs, policies, practices, and procedures. The Committee will prioritize traditionally marginalized and disinvested communities for investment opportunities to ensure communities highly impacted by air pollution receive program and policy prioritization.

The Committee will also recommend to the Board of Directors overall direction of the District's public engagement programs. In addition, the Committee will hear proposals and make recommendations to the Board of Directors regarding the selection of contractor(s) to assist the Air District with aspects of the public engagement programs.

As part of the April 1, 2021 meeting, the Committee will review its mission statement and a proposed calendar for its meeting 2021 schedule.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Mary Ann Okpalaugo
Reviewed by: Veronica Eady

Attachment 4A: Proposed 2021 Community Health, Equity & Justice Committee Work Plan Schedule

Proposed 2021 Community, Equity, Health & Justice Committee Work Plan Meeting Schedule

| Meeting Schedule | Topics |
|-----------------------------------|---|
| April | <ul style="list-style-type: none"> • Community Perspectives • Community Convening • Committee 2021 Work Plan Schedule • AB 617 Steering Committee Richmond/San Pablo Steering Committee Term of Office and Stipends • AB 617 Appointment of Contra Costa County Health Office Representative to the Richmond/San Pablo Steering Committee • Transparent & Equitable Funding Project Scope, Road Map and Deliverables Timeline |
| May | <ul style="list-style-type: none"> • Community Perspectives • AB 617: Richmond-San Pablo Monitoring Data Update • AB 617 Work Program & Community Selection Process • Community Advisory Council Process Update • Community Benefits Fund Framework • Transparent & Equitable Funding Project |
| June | <ul style="list-style-type: none"> • Community Perspectives • Community Convening • AB 617 Community Selection Discussion • Air District-Wide Equity Plan Update • James Cary Smith Community Health Grant Program Discussion • Electric Bicycle and Other Active Transit Mobility Incentives |
| July (Meeting 1) | <ul style="list-style-type: none"> • Community Perspectives • Transparent and Equitable Funding Project • Community Advisory Council Update • Community Benefit Fund Update |
| <i>August – No Meeting</i> | |
| September | <ul style="list-style-type: none"> • Community Perspectives • Community Convening |

| | |
|----------|--|
| | <ul style="list-style-type: none"> • Air District-Wide Training Update • Community Engagement Guidelines Update • Bay Air Center Update |
| October | <ul style="list-style-type: none"> • Community Perspectives • Diversity, Equity & Inclusion Office Update • AB 617 Community Selection • AB 617 West Oakland Community Action Plan Annual Report |
| November | <ul style="list-style-type: none"> • Community Perspectives • Community Convening • Mobile Monitoring Van Update |
| December | <ul style="list-style-type: none"> • Community Perspectives • AB 617 Program FYE 23 Update/Next Steps |

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairpersons Davina Hurt and Tyrone Jue, and Members
of the Community Equity, Health & Justice Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: March 26, 2021

Re: Transparent and Equitable Funding Project

RECOMMENDED ACTION

Seeking feedback from the Committee and the public on the purpose, scope, road map and deliverables timeline for the Transparent & Equitable Funding Project.

BACKGROUND

Community members have requested Air District staff, the Board of Directors, and its various Committees for increased transparency in Air District expenditures in specific communities and across various program areas, including Assembly Bill (AB) 617 implementation and community monitoring.

While the Air District provides a public Annual Budget and prepares annual reports to the California Air Resources Board regarding AB 617 expenditures, community members have requested more detailed information.

The specific request for more information includes:

- Total funding to Community Air Risk Evaluation (CARE) and disadvantaged communities;
- Total funding to African American/Black communities;
- Total funding to African American/Black community-based organizations, businesses, and other consultants;
- A list of opportunities and programs available for funding;
- The total funding provided to the Richmond/North Richmond/San Pablo Monitoring Plan; and
- Details on how the Air District plans to spend its portion of the next \$50 million AB 617 CARB grant (*approx. \$9 million is estimated to be allocated to the Air District*).

Additionally, Air District Board of Directors' Chairperson Cindy Chavez and Secretary John Bauters, in a March 1, 2021, memo addressed to the Administrative Committee, requested that Air District staff respond to community stakeholder requests for additional information about "the revenues and expenditures related to local environmental monitoring programs and investments."

As a result of the requests, staff have been working to respond to the community's request via a comprehensive project, the Transparent & Equitable Funding Project, to increase transparency, and equity in Air District funding and expenditures.

This project has three primary goals:

- Respond to both the specific community requests and to the most recent memo prepared by Board Chairperson Chavez and Secretary Bauters;
- Set the groundwork for a more inclusive and participatory budgeting process for programs that benefit inequitably burdened communities; and
- Create a framework for including racial equity as a performance metric for Air District external funding programs.

DISCUSSION

The purpose of the Transparent & Equitable Funding Project is to improve transparency in Air District program budgets and spending allocations in communities, especially Black/African American communities, as well as to better communicate funding opportunities for communities. Increasing transparency in spending and funding opportunities may increase the equitable distribution of resources at the Air District and improve community capacity to access resources.

The project is comprised of four phases: 1) Research, 2) AB 617 Budget 3) Funding Distribution and 4) Funding Opportunities. Each phase is described below, along with estimated timeline and major deliverables.

- **Research (Fall 2020 – April 2021):** Research data availability, identify data constraints and make recommendations regarding both short- and long-term deliverables, considering constraints, including program modifications to overcome constraints, i.e., improved demographic data collection in contracting and/or funding allocation programs.

Deliverables:

- Analysis and summary of data availability on funding distribution by race, including grants, incentives, and contracts.
 - Constraints analysis and recommendations for deliverables and long-term program and/or specific policy changes.
- **AB 617 Program and Budget (February – June 2021):** Prepare a budget and accompanying narrative for the overall AB 617 program and specific communities, e.g., Richmond-North Richmond-San Pablo. Summarize community monitoring expenditures.

Deliverables:

- Summary of community monitoring expenditures, including funding sources, restrictions, expenditures by county and county demographics.

- Work program and budget narrative for the AB 617 program, that includes budget and work efforts for specific communities, e.g., Richmond-North Richmond-San Pablo.
- **Funding Distribution (February – August 2021):** Collect, analyze, and summarize incentive, grants, and contracts distribution into CARE/Disadvantaged areas, Black/African American communities and to Black/African American-owned community-based organizations and/or businesses. Map the distribution of incentives, grants, and contracts, by race. Identify and summarize all Air District funding sources and funding restrictions/requirements.

Deliverables:

- List and description of Air District funding sources and funding restrictions/requirements.
- Narrative and tables describing how Air District funds are distributed to CARE/Disadvantaged areas, Black/African American communities and to Black/African American-owned community-based organizations and/or businesses, pending data availability.
- Maps depicting incentives, grants, and contracts distribution with geographic and demographic overlays.
- **Funding Opportunities (July – October 2021):** Assess current mechanisms for communicating all Air District funding programs available to community members and/or organizations, including contracting opportunities. Perform community needs assessment for improving communication of funding opportunities; develop and implement improvements to communicating funding opportunities, based on needs assessment findings.

Deliverables:

- Needs assessment and summary of all funding programs, including contracting opportunities. Include requirements and current availability of funds.
- Recommendations/plan for improving how Air District communicates grant and incentive opportunities.
- Improved communication of funding opportunities, as identified by needs assessment and in plan for improving communication.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Christy Riviere, Tim Williams
Reviewed by: Veronica Eady, Greg Nudd

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairpersons Davina Hurt and Tyrone Jue, and Members
of the Community Equity, Health & Justice Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: March 26, 2021

Re: Consideration of AB 617 Richmond-North Richmond-San Pablo Emissions
Reduction Plan Steering Committee Proposed Stipend

RECOMMENDED ACTION

The Committee will consider the proposed stipend for community members appointed to the Richmond-North Richmond-San Pablo (Path to Clean Air) Area Community Emissions Reduction Plan Community Steering Committee for Board of Directors' consideration and approval.

BACKGROUND

On April 3, 2021, the Bay Area Air Quality Management District Board of Directors voted to establish a 31-member community steering committee to help guide the development of a Community Emissions Reduction Plan (CERP) for the Richmond-North Richmond-San Pablo area. The Committee must now determine the stipend amount for Steering Committee members.

DISCUSSION

Air District staff recommend that stipend amounts be set to \$100 per meeting attended. The stipend amount is consistent with the Path to Clean Air Community Air Monitoring Plan Steering Committee and West Oakland CERP Steering Committee.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None. The stipends will be paid from AB 617 grant funds.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Kevin Olp
Reviewed by: Greg Nudd

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairpersons Davina Hurt and Tyrone Jue, and Members of the Community Equity, Health & Justice Committee

From: Jack P. Broadbent
Executive Officer/APCO

Date: March 26, 2021

Re: Consideration of Appointment of Contra Costa Health Services Representative to AB 617 Richmond-North Richmond-San Pablo Emissions Reduction Plan Steering Committee

RECOMMENDED ACTION

The Community Equity, Health & Justice Committee (Committee) will consider recommending appointment of a representative from the Contra Costa County Health Services Agency to the Richmond-North Richmond-San Pablo (Path to Clean Air) Area Community Emissions Reduction Plan (CERP) Community Steering Committee for Board of Directors' consideration and approval.

BACKGROUND

On February 19, 2021, the Committee reviewed applications and made recommendations for the Path to Clean Air CERP Steering Committee. Less than 24 hours before the meeting, Air District staff were notified that the representative from the Contra Costa County Health Services Agency could no longer serve on the CERP Steering Committee. The Committee voted to approve a slate of 31 members for Board of Directors approval. The slate consisted of 30 identified members, and one seat for a representative from the Health Services Agency to be appointed at a later date.

DISCUSSION

The Committee shall review the application and Conflict of Interest form for the Contra Costa Health Services representative to determine whether to appoint them to the Path to Clean Air Steering Committee.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Kevin Olp
Reviewed by: Greg Nudd

Attachment 7A: Path to Clean Air Steering Committee Application: Luz M. Gomez (Redacted)
Attachment 7B: Path to Clean Air Steering Committee Conflict of Interest Disclosure Form:
Luz M. Gomez (Redacted)



Path to Clean Air: Steering Committee Application

The Steering Committee is a community group that will direct the process of discussing and developing a Community Emissions and Exposure Reduction Plan. The CARB Blueprint for AB 617 states that the Air District will convene a community steering committee using an open and transparent nomination process. The final community steering committee membership should reflect the diverse makeup of the Richmond-North Richmond-San Pablo Area and should bring together an inclusive group with a range of knowledge and expertise. In order for your application to be considered, you must complete the Path to Clean Air Conflict of Interest and Financial Disclosure Form.

* 1. Please share your name and contact information.

| | |
|-----------------|--------------|
| Name | Luz M. Gomez |
| Address | [REDACTED] |
| City/Town | Martinez |
| ZIP/Postal Code | 94553 |
| Email Address | [REDACTED] |
| Phone Number | [REDACTED] |

2. Were you a member of the Path to Clean Air Steering Committee?

- Yes
- No
- I'm not sure

The next set of questions asks about the Path to Clean Air Study Area. Please see the map on the final page of this application - the area within the boundary line in the map highlights the area we are referring to.

Path to Clean Air Study Area

3. Do you live in the Path to Clean Air Study Area?

- Yes
- No

4. If you live in the Path to Clean Air Study Area, what is the name of the neighborhood or community you reside in?

5. Do you work in the Path to Clean Air Study Area?

- Yes
 No

6. If you work in the Path to Clean Air Study Area, please share the name and address of your place of work.

7. Do you own a business in the Path to Clean Air Study Area?

- Yes
 No

8. If you own a business in the Path to Clean Air Study Area, please share the name and address of your business.

9. If you are a part of the Path to Clean Air Study Area area in any other way, please specify (for example: volunteer, committee membership, clubs etc.).

10. We all wear many hats, please select the sector you would represent on the Steering Committee:

- | | |
|--|--|
| <input type="radio"/> Faith Leader | <input type="radio"/> Industry/business |
| <input type="radio"/> Community serving organization | <input type="radio"/> Neighborhood group |
| <input type="radio"/> Education provider | <input type="radio"/> Youth |
| <input checked="" type="radio"/> Government | <input type="radio"/> Senior |
| <input type="radio"/> Health care provider | <input type="radio"/> People who live in the Richmond San Pablo Area |
| <input type="radio"/> Other (please specify) | |

11. If you selected Government, what area of government best represents your primary focus?

- Air Quality
- Land Use
- Transportation
- Public Health
- Sustainability
- Other (please specify)

12. Do you have decision making power for your organization, agency, group, or company?

- Yes
- No
- I don't know
- Other (please explain)

For this effort I report directly to Dan Peddycord, our County's Public Health Director.

Please share more information about your experiences in the community.

13. What are your community interests and your experiences with air quality in the Path to Clean Air Study Area? How do you see these interests and experiences contributing to the Steering Committee?

I worked in Richmond in 2012 when the Chevron fire erupted. I helped organize community meetings in the aftermath. I experienced first hand the fear of not knowing what we were breathing or whether it was harmful to our health. My work as County liaison to the North Richmond Municipal Advisory Council for 10 years gave me a unique perspective about the community's lived experience with regards to air quality and health. I went on to work for BAAQMD helping to steer the community engagement efforts in West Oakland toward the creation of the first Community Emissions Reduction Plan as part of AB 617. Now, back in CC Public Health,

14. Why do you want to join the Path to Clean Air Steering Committee?

Contra Costa Health Services is committed to participating in the work of the Committee. I am honored to follow in the footsteps of former Monitoring Committee member, Rohan Radhakrishna - big shoes to fill. Dr. Radhakrishna was appointed Deputy Director of the Office of Health Equity at the California Department of Public Health by Governor Newsom and has offered to continue to assist from this new position. I look forward to bringing the resources of the Health Department and appropriate staff to meetings as needed. I also have a personal passion for this work, for eliminating health inequities, and for working to ensure all residents have access to clean air. Also, the County is updating its General Plan and I am helping with that process. This will be important for land use conversations in the unincorporated areas of the study area.

15. A Community Emissions and Exposure Reduction Program may include many strategies. Choose the **TOP THREE (3)** areas that you are most excited to work in.

- Public Health
- Land use
- Public Transportation/Transit
- Active Transportation/Bike/Walk
- Parks Openspace
- Environmental Conservation
- Goods Movement
- Utilities
- Energy
- Ports/Marine Terminal
- Water Wastewater
- Health Protection
- Climate
- Other (please specify)

A little more about you

Please tell us a little more about yourself. These questions are completely optional.

16. What is your gender?

- Female
- Male
- Non binary / Third gender
- I prefer to not say
- I prefer to self describe:

17. What is your ethnicity? [Choose all that apply]

- Asian
- Black/African
- Hispanic/Latino
- Native American
- Pacific Islander
- Caucasian/White
- I prefer not to say
- I prefer to self identify:

18. Do you, or someone in your household, experience health conditions that can be impacted by poor air quality?

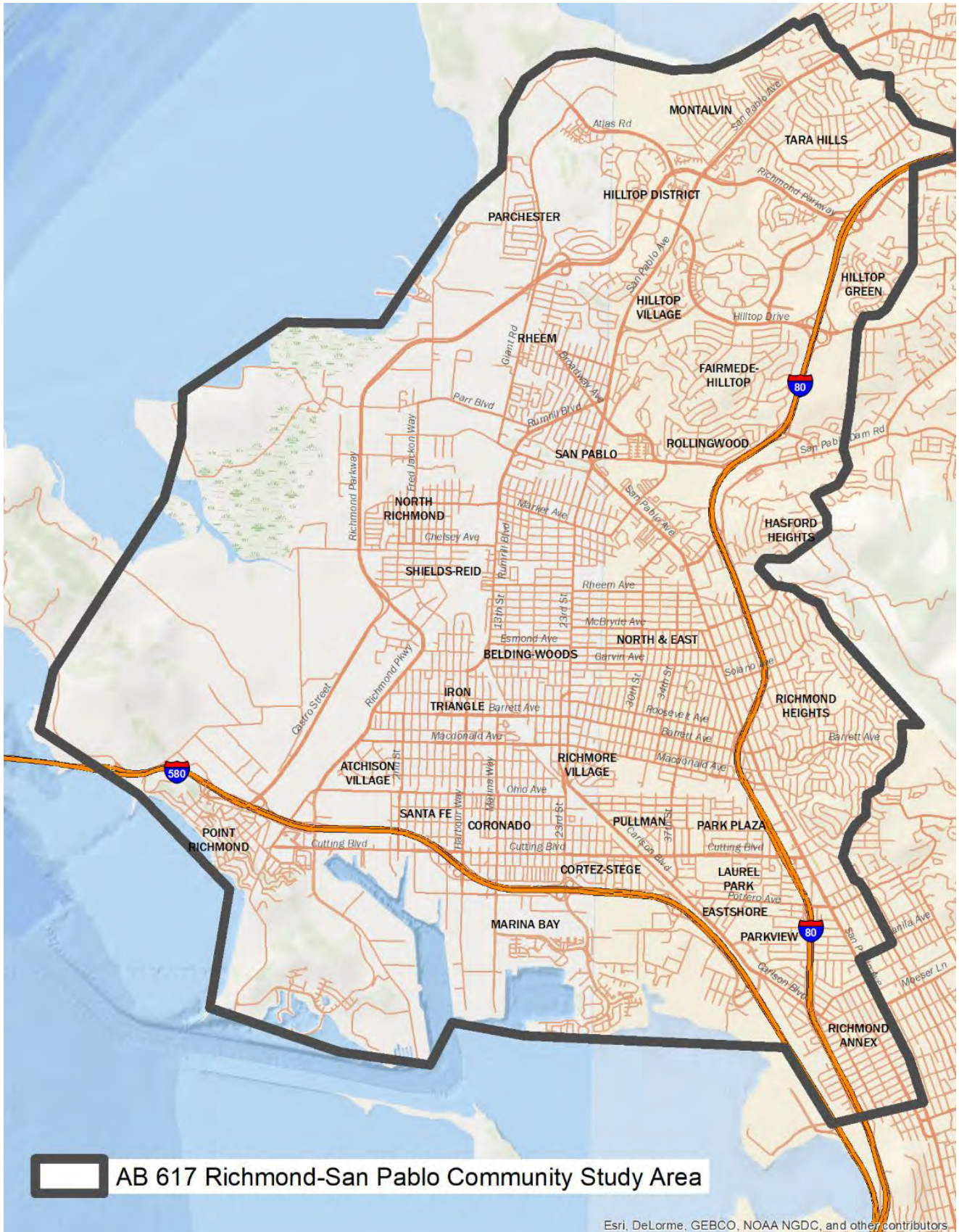
- Yes
- No
- I don't know
- I prefer not to say

Thank you!

Thank you for taking the time to complete this application. In order for your application to be considered, you must complete the Path to Clean Air Conflict of Interest and Financial Disclosure Form. Please know that your application may or may not be selected. If selected, any false or misleading information may result in your release as a member of the Steering Committee. If you have any questions or need a copy of the Conflict of Interest and Financial Disclosure Form, please contact Elinor Mattern at emattern@baaqmd.gov or Kelly Malinowski kmalinowski@baaqmd.gov.

Map of the AB 617 Richmond-North Richmond-San Pablo Community Study Area

Mapa del área de estudio para el Proyecto de Ley AB 617 en Richmond-North Richmond-San Pablo





**Conflict of Interest Disclosure Form for the
Path to Clean Air in the Richmond-North Richmond-San Pablo Area**

Name: Luz M Gomez
First Middle Initial Last

Mailing Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Job Title: Building Healthy Comm. Mgr. Employer: Contra Costa Health Services, Public

Do you live in the Richmond-North Richmond-San Pablo Area? No Yes

Transparency related to members’ financial, material, and vested interests is essential to ensuring public trust and building strong programs. Those seeking to serve on the Committee must disclose any actual, potential, or perceived conflicts of interest in their applications. Committee members must disclose such conflicts on an ongoing basis and failure to do so may result in dismissal from the Steering Committee.

“Interest” as used in this Conflict of Interest Disclosure Forum means a substantial financial, material, or vested interest in a business or organization that may be impacted by the work of this Committee. To avoid an actual, potential or perceived conflict of interest, a person who serves on the Richmond CERP Steering Committee that works for, is employed by, receives compensation from or serves on the Board of Directors or as an officer of an organization that receives funding, in-kind services or volunteers from an entity that is required to report emissions to or regulated by BAAQMD or CARB, must disclose said conflict.

A conflict of interest occurs when an individual’s personal or professional interests and affiliations – family, friendships, financial, or social factors – could compromise his or her judgment, decisions, or actions as a member of the Steering Committee. Conflicts of interest can be differentiated between actual, potential, and perceived conflicts of interest. An **actual conflict** exists if an action taken by a member **will** result in a financial or personal gain or loss to the member or to the member’s relative or any business/organization in which they have a material interest. A **potential conflict** exists if an action taken by a member **may** result in a financial or personal gain or loss to the member or to the member’s Relative or any business/organization in which they have a material interest. A **perceived conflict** exists when the public or a third party could form the view that a member’s private or professional interests could improperly influence their decisions or actions, now or in the future.

List all names under which you or members of your household do any business which may be impacted by the Path to Clean Air in Richmond-North Richmond-San Pablo Steering Committee decisions. Include the business address and a brief description of the business. (If you need more space, please use a Word document to submit additional information.)

| Name | Business Name & Address | Description |
|------|-------------------------|-------------|
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