



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

AD HOC COMMITTEE
ON EQUITY AND ENVIRONMENTAL JUSTICE

COMMITTEE MEMBERS

DAVINA HURT – CHAIR
JOHN GIOIA
TYRONE JUE
KATIE RICE
SHAMANN WALTON
SHIRLEE ZANE

JOHN BAUTERS
CAROLE GROOM
NATE MILEY
MARK ROSS
LORI WILSON

**THIS MEETING WILL BE CONDUCTED UNDER PROCEDURES AUTHORIZED BY
EXECUTIVE ORDER N-29-20 ISSUED BY
GOVERNOR GAVIN NEWSOM**

- **MEMBERS OF THE COMMITTEE MAY PARTICIPATE BY
TELECONFERENCE**
- **THE PUBLIC MAY OBSERVE THIS MEETING THROUGH THE WEBCAST
OF THE MEETING BY CLICKING THE LINK AVAILABLE ON THE AIR
DISTRICT'S AGENDA WEBPAGE FOR THE MEETING AVAILABLE AT**

www.baaqmd.gov/bodagendas

- **PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS
FOR THIS MEETING MAY BE SUBMITTED BY EMAIL TO**

Comments@baaqmd.gov

**PLEASE INDICATE THE AGENDA ITEM TO WHICH YOUR EMAILED
COMMENT IS ADDRESSED**

EMAILED COMMENTS WILL BE CONSIDERED DURING THE MEETING

WEDNESDAY
MARCH 25, 2020
3:00 P.M.

AGENDA

1. CALL TO ORDER - ROLL CALL

PUBLIC MEETING PROCEDURE

The Committee Chair shall call the meeting to order and the Clerk of the Boards shall take roll of the Committee members.

This meeting will be webcast. To see the webcast, please visit www.baaqmd.gov/bodagendas at the time of the meeting. Closed captioning may contain errors and omissions and are not certified for their content or form.

Email Comment on Agenda Items: *The public may comment on each item on the agenda. Email Comments for items on the agenda must be submitted to Comments@baaqmd.gov prior to the Committee taking up the particular item and indicate the agenda item to which the comment relates. Emailed comments will be considered as the agenda item is taken up by the Committee. Emailed comments containing 250 words or less will be read aloud by staff. Emailed comments exceeding 250 words may be summarized during the meeting, if feasible.*

Staff/Phone (415) 749-

2. ESTABLISHMENT OF ROLE AND CHARTER OF COMMITTEE

J. Broadbent/5052
jbroadbent@baaqmd.gov

The Ad Hoc Committee will establish its role and charter in advising the Board of Directors regarding the actions the Air District takes to ensure equitable treatment of citizens of the Bay Area regardless of race, ethnicity, gender identity, national origin, or sexual orientation for both internal operations and policies, which impact Bay Area communities.

3. CONSIDERATION OF COMMITTEE RESPONSIBILITIES **J. Broadbent/5052** jbroadbent@baaqmd.gov

The Ad Hoc Committee will consider areas of focus internally and externally and also consider meeting schedule.

4. CONSIDERATION OF AD HOC COMMITTEE TITLE **J. Broadbent/5052** jbroadbent@baaqmd.gov

The Committee will consider the title of Ad Hoc Committee based on its determined role and charter.

5. **PUBLIC COMMENT ON NON-AGENDA MATTERS**

Emailed comments indicating the comment pertains to non-agenda matters will be considered under this item. Emailed comments containing 250 words or less will be read aloud by staff. Emailed comments exceeding 250 words may be summarized during the meeting, if feasible.

6. **COMMITTEE MEMBER COMMENTS**

Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)

7. **TIME AND PLACE OF NEXT MEETING**

At the Call of the Chair.

8. **ADJOURNMENT**

The Committee meeting shall be adjourned by the Committee Chair.

CONTACT:

MANAGER, EXECUTIVE OPERATIONS
375 BEALE STREET, SAN FRANCISCO, CA 94105
vjohnson@baaqmd.gov

(415) 749-4941
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov

- Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the District's offices at 375 Beale Street, Suite 600, San Francisco, CA 94105, at the time such writing is made available to all, or a majority of all, members of that body.

Accessibility and Non-Discrimination Policy

The Bay Area Air Quality Management District (Air District) does not discriminate on the basis of race, national origin, ethnic group identification, ancestry, religion, age, sex, sexual orientation, gender identity, gender expression, color, genetic information, medical condition, or mental or physical disability, or any other attribute or belief protected by law.

It is the Air District's policy to provide fair and equal access to the benefits of a program or activity administered by Air District. The Air District will not tolerate discrimination against any person(s) seeking to participate in, or receive the benefits of, any program or activity offered or conducted by the Air District. Members of the public who believe they or others were unlawfully denied full and equal access to an Air District program or activity may file a discrimination complaint under this policy. This non-discrimination policy also applies to other people or entities affiliated with Air District, including contractors or grantees that the Air District utilizes to provide benefits and services to members of the public.

Auxiliary aids and services including, for example, qualified interpreters and/or listening devices, to individuals who are deaf or hard of hearing, and to other individuals as necessary to ensure effective communication or an equal opportunity to participate fully in the benefits, activities, programs and services will be provided by the Air District in a timely manner and in such a way as to protect the privacy and independence of the individual. Please contact the Non-Discrimination Coordinator identified below at least three days in advance of a meeting so that arrangements can be made accordingly.

If you believe discrimination has occurred with respect to an Air District program or activity, you may contact the Non-Discrimination Coordinator identified below or visit our website at www.baaqmd.gov/accessibility to learn how and where to file a complaint of discrimination.

Questions regarding this Policy should be directed to the Air District's Non-Discrimination Coordinator, Rex Sanders, at (415) 749-4951 or by email at rsanders@baaqmd.gov

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

375 BEALE STREET, SAN FRANCISCO, CA 94105

FOR QUESTIONS PLEASE CALL (415) 749-4941

EXECUTIVE OFFICE:

MONTHLY CALENDAR OF AIR DISTRICT MEETINGS

MARCH 2020

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Advisory Council Special Meeting - PM Symposium - CANCELLED	Tuesday	24	9:00 a.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Legislative Committee - CANCELLED	Wednesday	25	10:30 a.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Mobile Source Committee	Wednesday	25	12:30 p.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Budget & Finance Committee	Wednesday	25	1:30 p.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Ad Hoc Committee on Equity & Environmental Justice	Wednesday	25	3:00 p.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Mobile Source Committee – CANCELLED AND RESCHEDULED TO WEDNESDAY, MARCH 25, 2020 AT 12:30 P.M.	Thursday	26	9:30 a.m.	Webcast only pursuant to Executive Order N-29-20

APRIL 2020

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting	Wednesday	1	9:30 a.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Personnel Committee	Friday	3	9:30 a.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Ad Hoc Building Oversight Committee	Wednesday	15	9:00 a.m.	1st Floor Board Room
Board of Directors Regular Meeting	Wednesday	15	9:30 a.m.	1st Floor Board Room
Board of Directors Climate Protection Committee	Thursday	16	9:30 a.m.	1st Floor Board Room
Board of Directors Budget & Finance Committee	Wednesday	22	9:30 a.m.	1 st Floor, Yerba Buena Room #109
Board of Directors Legislative Committee	Wednesday	22	10:30 a.m.	1 st Floor, Yerba Buena Room #109
Board of Directors Stationary Source Committee	Wednesday	22	12:00 p.m.	1 st Floor, Yerba Buena Room #109
Board of Directors Mobile Source Committee	Thursday	23	9:30 a.m.	1st Floor Board Room

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Davina Hurt and Members
of the Ad Hoc Committee on Equity and Environmental Justice

From: Jack P. Broadbent
Executive Officer/APCO

Date: March 20, 2020

Re: Establishment of Role and Charter of Committee

RECOMMENDED ACTION

The Committee will consider establishing its role and charter in advising the Board of Directors regarding the actions the Air District takes, to ensure equitable treatment of Bay Area citizens.

DISCUSSION

At the March 4, 2020 Board of Directors meeting, the Board established the Ad Hoc Committee on Equity and Environmental Justice. The Ad Hoc Committee will discuss its role and charter in advising the Board of Directors regarding the actions the Air District takes to ensure equitable treatment of citizens of the Bay Area regardless of race, ethnicity, gender identity, national origin, or sexual orientation for both internal operations and policies, which impact Bay Area communities.

Please find attached a draft charter outlining the proposed Committee responsibilities. Among its responsibilities, Air District staff proposes the Committee consider oversight of the implementation of Assembly Bill (AB) 617. AB 617 passed in 2017, to improve local air quality and health in disproportionately impacted communities throughout the state. The law requires the California Air Resources Board to work with community groups, air districts, and others to select locations from around the state where communities will work with local air districts to measure and reduce air pollution. Air District staff has been working diligently on its implementation.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Mary Ann Okpalaugo
Reviewed by: Greg Nudd

Attachment 2A: Ad Hoc Committee on Equity and Environmental Draft Charter

AGENDA: 2A - ATTACHMENT

Ad Hoc Committee on Equity and Environmental Justice

Draft Charter

The Ad Hoc Committee on Equity and Environmental Justice will advise the Board of Directors regarding the actions the Air District takes to ensure equitable treatment of citizens of the Bay Area regardless of race, ethnicity, gender identity, national origin or sexual orientation. The Ad Hoc Committee oversee staff efforts to developing policies for both internal operations and external policies which impact Bay Area communities.

Internal policies include applying an equity lens to policies and practices related to staffing, recruiting, promotions, inclusive practices in the workplace, contracting for capital projects and services, and continued racial equity training. External policies include addressing air pollution disparities by applying an equity lens to Air District policies and practices in overburdened communities.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Davina Hurt and Members
of the Ad Hoc Committee on Equity and Environmental Justice

From: Jack P. Broadbent
Executive Officer/APCO

Date: March 20, 2020

Re: Consideration of Committee Responsibilities

RECOMMENDED ACTION

The Committee may recommend Board of Directors approve the following responsibilities of the Committee.

DISCUSSION

The Ad Hoc Committee on Equity and Environmental Justice will consider staff proposal on responsibilities relative to internal and external programs. For external programs, the staff proposal assumes that the Ad Hoc Equity and Environmental Justice Committee will focus on the impact of Air District Policies in communities overburdened with air pollution, which are often low-income communities of color.

Internal efforts include applying an equity lens to policies and practices related to staffing, recruiting, promotions, inclusive practices in the workplace, contracting for capital projects and services, and continued racial equity training. External programs include addressing air pollution disparities by applying an equity lens to Air District policies and practices in overburdened communities. Specifically, this entails the review of the selection of communities for AB 617 and subsequent related work; including study of the direct emission and exposure reductions in impacted communities, community pollution monitoring, permitting in overburdened communities, Compliance and Enforcement policies and procedures utilizing an equity lens, and other related topics.

The staff has provided a draft set of responsibilities for the Committee below. Since there is some potential overlap between this Ad Hoc Committee and the Community and Public Health Committee, the staff is offering some examples of how the scope of these two committees would compare. The final scope will be set by the Board of Directors, after receiving input from the members of each committee.

The Committee will also consider its meeting schedule.

Proposed Scope of Responsibilities:

Equity and Environmental Justice

- Applying an equity lens to Air District internal policies and practices
 - Staffing
 - Recruitment
 - Hiring/Promotion
 - Equity and Inclusion in the workplace
 - Contracting for capital projects and services
 - Equity trainings and continued internal capacity building

- Address air pollution disparities by applying an equity lens to Air District policies and practices in overburdened communities
 - Partnering with communities in shared decision-making (including community capacity-building grants)
 - Environmental Justice Working Group
 - Selection of communities for AB 617
 - Development of community plans under AB 617
 - Direct emission and exposure reductions in impacted communities
 - Rulemaking (update/status only, decisions in Stationary Source)
 - Incentive programs
 - Senate Bill (SB) 1000
 - California Environmental Quality Act (CEQA) thresholds update
 - Community monitoring
 - Permitting new and modified facilities in overburdened communities (discussion of options for regulatory changes, public participation in permitting)
 - Reviewing Compliance and Enforcement policies and procedures with a racial equity lens (e.g., complaint response, prioritization of resources, nuisance complaints)

Community and Public Health

- Partnership with advocacy organizations
- Spare the Air Campaign
- Regional air quality monitoring using mobile platforms and low-cost sensors
- Community Grants
- Expand youth engagement program
- Public Participation Plan including how to measure success
- Indoor air filtration initiative
- Public health data and coordination with public health officers
- Communicating the impacts of air pollution on public health
- Language access
- Estimating the health benefits of control measures
- Wildfire response

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Mary Ann Okpalaugo
Reviewed by: Greg Nudd

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Davina Hurt and Members
of the Ad Hoc Committee on Equity and Environmental Justice

From: Jack P. Broadbent
Executive Officer/APCO

Date: March 20, 2020

Re: Consideration of Ad Hoc Committee Title

RECOMMENDED ACTION

The Committee will consider recommending the Board of Directors approve the Committee title.

DISCUSSION

The Board of Directors, at its March 4, 2020 meeting, established the Ad Hoc Committee on Equity and Environmental Justice for one year with a sunset of becoming a full committee, if agreed upon. If not agreed upon after one year, a second year will be granted.

The Ad Hoc Committee on Equity and Environmental Justice will discuss its current title based on its determination of the role and charter of the Committee.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Mary Ann Okpalaugo
Reviewed by: Greg Nudd