

Bay Area Air Quality Management District  
375 Beale Street, Suite 600  
San Francisco, California 94105  
(415) 749-5073

## APPROVED MINUTES

Summary of Board of Directors  
Ad Hoc Committee on Equity, Access, and Inclusion Meeting  
Thursday, September 10, 2020

**This meeting was conducted under procedures authorized by executive order N-29-20 issued by Governor Gavin Newsom. Members of the committee participated by teleconference.**

### 1. CALL TO ORDER – ROLL CALL

The Ad Hoc Committee (Committee) on Equity, Access, and Inclusion Chairperson, Davina Hurt, called the meeting to order at 9:30 a.m.

Present: Chairperson Davina Hurt; and Directors John Bauters, John Gioia, Tyrone Jue, Nate Miley, Shamann Walton, Lori Wilson, and Shirlee Zane.

Absent: Directors Carole Groom, Katie Rice, and Mark Ross.

Also Present: Board Chair Rod Sinks.

### 2. APPROVAL OF THE MINUTES OF JULY 1, 2020

#### Public Comments

No requests received.

#### Committee Comments

None.

#### Committee Action

Director Bauters made a motion, seconded by Board Chair Sinks, to **approve** the Minutes of July 1, 2020; and the motion carried by the following vote of the Committee:

AYES: Bauters, Gioia, Hurt, Sinks, Walton, Wilson.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Groom, Jue, Miley, Rice, Ross, Zane.

**3. RESOLUTION REAFFIRMING THE BAY AREA AIR QUALITY MANAGEMENT DISTRICT'S (AIR DISTRICT) COMMITMENT TO DIVERSITY, EQUITY, ACCESS, AND INCLUSION**

NOTED PRESENT: Directors Jue and Miley were noted present at 9:35 a.m.

Chair Hurt opened this item by acknowledging the current national movement for racial justice emphasizing the importance of listening to the community, especially those who have endured intolerance. On behalf of the Air District, she issued an official apology to Ladonna Williams for the disrespect she experienced from two Path to Clean Air Steering Committee members on July 29, 2020. Veronica Eady, Senior Deputy Executive Officer for Policy and Equity, gave the staff presentation *Resolution Reaffirming the Air District's Commitment to Diversity, Equity, Access, and Inclusion*, including: background and the resolution language, which included a formal apology from the Air District to Dr. Henry Clark, who was subjected to disrespectful and unacceptable treatment some years ago, while he was exercising his right to provide public testimony at a Board meeting.

Public Comments

Public comments were given by LaDonna Williams, All Positives Possible.

Committee Comments

The Committee and staff discussed Dr. Clark's accomplishments and contributions to the Richmond community; and appreciation to Air District staff for reassuring the community that the Air District is listening.

Committee Action

Director Gioia made a motion, seconded by Board Chair Sinks, to **adopt** Board Resolution 2020-10, "*Reaffirming the Air District's Commitment to Diversity, Equity, Access, and Inclusion*"; and the motion carried by the following vote of the Committee:

AYES: Bauters, Gioia, Hurt, Jue, Miley, Sinks, Walton, Wilson.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Groom, Rice, Ross, Zane.

**4. REVIEW OF THE ADVISORY COUNCIL RECRUITMENT PROCESS**

Dr. Jeff McKay, Chief Financial Officer, gave the staff presentation *Discussion of Advisory Council Recruitment Process*, including: Advisory Council charter and possible principles the Committee could recommend to the Personnel Committee.

Public Comments

Public Comments were given by Ladonna Williams, All Positives Possible; and Jed Holtzman, 350 Bay Area.

NOTED PRESENT: Director Zane was noted present at 9:52 a.m.

Committee Comments

The Committee and staff discussed the current application and selection process; the desire for representation of members of impacted communities on the Advisory Council, and the request for a new public announcement inviting those from impacted communities to apply, with less focus on academic or professional credential requirements; the number of current Advisory Council vacancies; the suggestion of extending the tentative recruitment schedule; desirable characteristics of applicants, and the suggestion of giving extra consideration for applicants who live in impacted communities and/or have health problems from air quality impacts; whether the Air District has assessed the deficiencies of the current Advisory Council; compensation for Advisory Council members; the number of mandated members for the Bay Area Air Quality Management District's Advisory Council, per the California Air Pollution Control Laws, not including the ex-officio member from the Board of Directors; the feasibility of conducting the recruitment for the newly-proposed Community Advisory Committee in parallel with the Advisory Council recruitment, the suggestion that the Community Advisory Committee appoints one of its members to the Advisory Council, and the suggestion that these two bodies have equal authority; the request for racial diversity among Advisory Council members; ways in which former Chairpersons of the Board of Directors have participated on the Advisory Council; and the Committee's desire to discuss this item with the Personnel Committee, which makes the recommendations of Advisory Council candidates to the Board.

Committee Action

None; receive and file.

**5. UPDATE ON ASSEMBLY BILL (AB) 617 RICHMOND/SAN PABLO PATH TO CLEAN AIR**

Ms. Eady introduced Kristen Law, Community Engagement Manager, and Dan Alrick, Principal Air and Meteorological Monitoring Specialist, who gave the staff presentation *Assembly Bill 617 Richmond/San Pablo Path to Clean Air*, including: key updates; community co-led in Richmond/San Pablo; what's in the Monitoring Plan; air monitoring projects; monitoring outreach team; and Community Emissions Reductions program.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed the status of the Community Design Team's formation of a Richmond/San Pablo Community Emissions Reduction Program Steering Committee.

Committee Action

None; receive and file.

## **6. COMMUNITY STORYTELLING**

Three of the five current Community co-leaders for the Richmond-San Pablo AB 617 Monitoring Plan, Linda Whitmore, Randy Joseph, and Willie Robinson, provided their perspectives on efforts to identify sources of air pollution in Richmond/San Pablo with the Air District. Each spoke of how they became involved with the Richmond Area Community Health Protection Program and of positive and challenging experiences being in leadership within the general program. Chair Hurt stated that this will be a standing item on the Committee's meeting agendas, moving forward. Ms. Law noted that these individuals have met with the Air District 55 times and have traveled with Air District staff to Sacramento for California Air Resources Board consultation meetings.

### Public Comments

Public comments were given by LaDonna Williams, All Positives Possible; Jed Holtzman, 350 Bay Area; Ms. Margaret Gordon, West Oakland Environmental Indicators Project; Janet Johnson, Sunflower Alliance; and Matt Holmes, Groundwork Richmond.

### Committee Comments

The Committee and staff discussed the need for improvement in meeting facilitation.

### Committee Action

None; receive and file.

## **7. UPDATE ON OFFICE OF DIVERSITY, EQUITY & INCLUSION**

Rex Sanders, Chief Administrative Officer, introduced Mary Ann Okpalaugo, Acting Director of the Air District's Office of Diversity, Equity & Inclusion, and Terri Levels, Assistant Manager of Human Resources, who gave the staff presentation *Air District's Approach to Assessment of Diversity, Equity, and Inclusion, Employee Engagement and Culture*, including: agenda; approach to employee engagement and culture assessment; Diversity, Equity, and Inclusion Assessment and subsequent themes; employee engagement and culture assessment activities; and timeline of activities.

### Public Comments

No requests received.

### Committee Comments

The Committee and staff discussed the anticipated date when the employee engagement and cultural assessment survey will be available to the Board; and whether any of the four themes identified in the assessment conducted by ReadySet were surprising to Human Resources and the Office of Diversity, Equity & Inclusion.

Committee Action

None; receive and file.

**8. PUBLIC COMMENT ON NON-AGENDA MATTERS**

Public comments received via electronic mail, and read aloud by Marjorie Villanueva, Senior Executive Secretary, were submitted by Nicole Sayre.

**9. COMMITTEE MEMBER COMMENTS**

None.

**10. TIME AND PLACE OF NEXT MEETING**

At the conclusion of the meeting, the next meeting date was to be at the Call of the Chair. After the meeting adjourned, the next meeting was scheduled for Thursday, November 5, 2020, at 9:00 a.m., via webcast, pursuant to procedures authorized by Executive Order N-29-20 issued by Governor Gavin Newsom.

**11. ADJOURNMENT**

The meeting adjourned at 12:12 p.m.

*/s/ Marcy Hiratzka*  
Marcy Hiratzka  
Clerk of the Boards