



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

AD HOC COMMITTEE  
ON EQUITY, ACCESS, AND INCLUSION

COMMITTEE MEMBERS

DAVINA HURT – CHAIR  
JOHN GIOIA  
TYRONE JUE  
KATIE RICE  
SHAMANN WALTON  
SHIRLEE ZANE

JOHN BAUTERS  
CAROLE GROOM  
NATE MILEY  
MARK ROSS  
LORI WILSON

**THIS MEETING WILL BE CONDUCTED UNDER PROCEDURES AUTHORIZED BY  
EXECUTIVE ORDER N-29-20 ISSUED BY  
GOVERNOR GAVIN NEWSOM**

- **MEMBERS OF THE COMMITTEE MUST PARTICIPATE BY  
TELECONFERENCE**
- **THE PUBLIC MAY OBSERVE THIS MEETING THROUGH THE WEBCAST  
OF THE MEETING BY CLICKING THE LINK AVAILABLE ON THE AIR  
DISTRICT'S AGENDA WEBPAGE FOR THE MEETING AVAILABLE AT**

**[www.baaqmd.gov/bodagendas](http://www.baaqmd.gov/bodagendas)**

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WEBINAR ID: 950 5089 6478**

**<https://bayareametro.zoom.us/j/95050896478>**

- **PUBLIC COMMENTS ON AGENDA ITEMS AND NON-AGENDA MATTERS  
FOR THIS MEETING MAY BE SUBMITTED BY EMAIL TO**

**[Comments@baaqmd.gov](mailto:Comments@baaqmd.gov)**

**WEDNESDAY  
JULY 1, 2020  
10:00 A.M.**

## **AGENDA**

**1. CALL TO ORDER - ROLL CALL**

**PUBLIC MEETING PROCEDURE**

*The Committee Chair shall call the meeting to order and the Clerk of the Boards shall take roll of the Committee members.*

*This meeting will be webcast. To see the webcast, please visit [www.baaqmd.gov/bodagendas](http://www.baaqmd.gov/bodagendas) at the time of the meeting. Closed captioning may contain errors and omissions and are not certified for their content or form.*

***Email Comment on Agenda Items:*** *The public may comment on each item on the agenda. Email Comments for items on the agenda must be submitted to [Comments@baaqmd.gov](mailto:Comments@baaqmd.gov) prior to the Committee taking up the particular item and indicate the agenda item to which the comment relates. Emailed comments will be considered as the agenda item is taken up by the Committee. Emailed comments containing 250 words or less will be read aloud by staff. Emailed comments exceeding 250 words may be summarized during the meeting, if feasible.*

**Staff/Phone (415) 749-**

**2. APPROVAL OF THE MINUTES OF MARCH 25, 2020**

**Clerk of the Boards/5073**

*The Ad Hoc Committee will consider approving the attached draft minutes of the Ad Hoc Committee on Equity, Access, and Inclusion meeting of March 25, 2020.*

**3. REPORT BACK FROM COMMITTEE CHAIR DAVINA HURT'S MEETING WITH BAY AREA ENVIRONMENTAL JUSTICE LEADERS**

**J. Broadbent/5052  
[jbroadbent@baaqmd.gov](mailto:jbroadbent@baaqmd.gov)**

*Ad Hoc Committee Chair Hurt will update the Committee on meeting conducted on May 26, 2020, with Bay Area environmental justice leaders.*

4. **CONSIDERATION OF REVISED AD HOC COMMITTEE ON EQUITY, ACCESS, AND INCLUSION CHARTER**  
J. Broadbent/5052  
[jbroadbent@baaqmd.gov](mailto:jbroadbent@baaqmd.gov)

*The Ad Hoc Committee will consider recommending the Board of Directors approve the revised charter based on Committee comments at its March 25, 2020 meeting.*

5. **DISCUSSION OF KEY DELIVERABLES OF THE AD HOC COMMITTEE ON EQUITY, ACCESS, AND INCLUSION**  
J. Broadbent/5052  
[jbroadbent@baaqmd.gov](mailto:jbroadbent@baaqmd.gov)

*The Ad Hoc Committee will discuss developing a workplan to define key equity, access, and inclusion deliverables for the Air District moving forward.*

6. **CALIFORNIA AIR RESOURCES BOARD'S ENVIRONMENTAL JUSTICE WORK**  
J. Broadbent/5052  
[jbroadbent@baaqmd.gov](mailto:jbroadbent@baaqmd.gov)

*Veronica Eady, Assistant Executive Officer of the California Air Resources Board, will provide a presentation on the State Board's environmental justice work.*

7. **UPDATE ON OFFICE OF DIVERSITY, EQUITY & INCLUSION | INTERNAL EFFORTS TO ADVANCE RACIAL EQUITY**  
J. Broadbent/5052  
[jbroadbent@baaqmd.gov](mailto:jbroadbent@baaqmd.gov)

*The Ad Hoc Committee will receive an update on internal work to advance racial equity at the Air District.*

8. **PUBLIC COMMENT ON NON-AGENDA MATTERS**

*Emailed comments indicating the comment pertains to non-agenda matters will be considered under this item. Emailed comments containing 250 words or less will be read aloud by staff. Emailed comments exceeding 250 words may be summarized during the meeting, if feasible.*

9. **COMMITTEE MEMBER COMMENTS**

*Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)*

10. **TIME AND PLACE OF NEXT MEETING**

*At the Call of the Chair.*

11. **ADJOURNMENT**

*The Committee meeting shall be adjourned by the Committee Chair.*

**CONTACT:**

**MANAGER, EXECUTIVE OPERATIONS**  
**375 BEALE STREET, SAN FRANCISCO, CA 94105**  
[vjohnson@baaqmd.gov](mailto:vjohnson@baaqmd.gov)

**(415) 749-4941**  
**FAX: (415) 928-8560**  
**BAAQMD homepage:**  
[www.baaqmd.gov](http://www.baaqmd.gov)

- Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the District's offices at 375 Beale Street, Suite 600, San Francisco, CA 94105, at the time such writing is made available to all, or a majority of all, members of that body.

**Accessibility and Non-Discrimination Policy**

The Bay Area Air Quality Management District (Air District) does not discriminate on the basis of race, national origin, ethnic group identification, ancestry, religion, age, sex, sexual orientation, gender identity, gender expression, color, genetic information, medical condition, or mental or physical disability, or any other attribute or belief protected by law.

It is the Air District's policy to provide fair and equal access to the benefits of a program or activity administered by Air District. The Air District will not tolerate discrimination against any person(s) seeking to participate in, or receive the benefits of, any program or activity offered or conducted by the Air District. Members of the public who believe they or others were unlawfully denied full and equal access to an Air District program or activity may file a discrimination complaint under this policy. This non-discrimination policy also applies to other people or entities affiliated with Air District, including contractors or grantees that the Air District utilizes to provide benefits and services to members of the public.

Auxiliary aids and services including, for example, qualified interpreters and/or listening devices, to individuals who are deaf or hard of hearing, and to other individuals as necessary to ensure effective communication or an equal opportunity to participate fully in the benefits, activities, programs and services will be provided by the Air District in a timely manner and in such a way as to protect the privacy and independence of the individual. Please contact the Non-Discrimination Coordinator identified below at least three days in advance of a meeting so that arrangements can be made accordingly.

If you believe discrimination has occurred with respect to an Air District program or activity, you may contact the Non-Discrimination Coordinator identified below or visit our website at [www.baaqmd.gov/accessibility](http://www.baaqmd.gov/accessibility) to learn how and where to file a complaint of discrimination.

Questions regarding this Policy should be directed to the Air District's Non-Discrimination Coordinator, Rex Sanders, at (415) 749-4951 or by email at [rsanders@baaqmd.gov](mailto:rsanders@baaqmd.gov)

# BAY AREA AIR QUALITY MANAGEMENT DISTRICT

375 BEALE STREET, SAN FRANCISCO, CA 94105

FOR QUESTIONS PLEASE CALL (415) 749-4941

## EXECUTIVE OFFICE:

### MONTHLY CALENDAR OF AIR DISTRICT MEETINGS

#### JUNE 2020

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Budget & Finance Committee – CANCELLED	Wednesday	24	9:30 a.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Legislative Committee - CANCELLED & RESCHEDULED TO THURSDAY, JUNE 25, 2020 AT 9:30 A.M.	Wednesday	24	9:30 a.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Mobile Source Committee – CANCELLED & RESCHEDULED TO THURSDAY, JUNE 18, 2020 AT 9:30 A.M.	Wednesday	24	11:00 a.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Stationary Source Committee – CANCELLED & RESCHEDULED TO WEDNESDAY, JUNE 17, 2020 AT 9:30 A.M.	Wednesday	24	12:00 p.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Climate Protection Committee – CANCELLED & RESCHEDULED TO THURSDAY, JUNE 18, 2020 AT 11:30 A.M.	Wednesday	24	2:00 p.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Legislative Committee	Thursday	25	9:30 a.m.	Webcast only pursuant to Executive Order N-29-20

#### JULY 2020

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting - CANCELLED	Wednesday	1	9:30 a.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Ad Hoc Committee on Equity, Access, and Inclusion	Wednesday	1	10:00 a.m.	Webcast only pursuant to Executive Order N-29-20
Board of Directors Regular Meeting	Wednesday	15	9:30 a.m.	Webcast only pursuant to Executive Order N-29-20

AG – 6/18/2020 – 3:33 P.M.

G/Board/Executive Office/Moncal

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Chairperson Davina Hurt and Members  
of the Ad Hoc Committee on Equity, Access, and Inclusion

From: Jack P. Broadbent  
Executive Officer/APCO

Date: June 25, 2020

Re: Approval of the Minutes of March 25, 2020

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RECOMMENDED ACTION

Approve the attached draft minutes of the Ad Hoc Committee on Equity, Access, and Inclusion (Committee) meeting of March 25, 2020.

DISCUSSION

Attached for your review and approval are the draft minutes of the Committee meeting of March 25, 2020.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

Prepared by: Marcy Hiratzka  
Reviewed by: Vanessa Johnson

Attachment 2A: Draft Minutes of the Committee Meeting of March 25, 2020

## AGENDA: 2A – ATTACHMENT

Draft Minutes – Ad Hoc Committee on Equity, Access, and Inclusion Meeting of March 25, 2020

Bay Area Air Quality Management District  
375 Beale Street, Suite 600  
San Francisco, California 94105  
(415) 749-5073

### DRAFT MINUTES

Summary of Board of Directors  
Ad Hoc Committee on Equity, Access, and Inclusion Meeting  
Wednesday, March 25, 2020

**This meeting was conducted under procedures authorized by executive order N-29-20 issued by Governor Gavin Newsom. Members of the committee participated by teleconference.**

#### 1. CALL TO ORDER – ROLL CALL

Ad Hoc Committee (Committee) on Equity and Environmental (at the time, this was still the name of the Committee) Justice Chairperson, Davina Hurt, called the meeting to order at 3:05 p.m.

Present: Chairperson Davina Hurt; and Directors John Bauters, John Gioia, Tyrone Jue, Nate Miley, Katie Rice, Mark Ross, Shamann Walton, Lori Wilson, and Shirlee Zane.

Absent: Director Carole Groom.

Also Present: Board Chairperson Rod Sinks.

#### 2. ESTABLISHMENT OF ROLE AND CHARTER OF COMMITTEE

Jack P. Broadbent, Executive Officer/Air Pollution Control Officer, introduced Mary Ann Okpalaugo, Manager of the Office of Diversity, Equity, and Inclusion, who gave the staff presentation *Establishment of Role and Charter of Committee*. The Committee was presented with proposed language for its charter and suggested various revisions to the language.

#### Public Comments

Public comments, received via electronic mail, and read aloud by Vanessa Johnson, Manager of Executive Operations, were submitted by: Jed Holtzman, 350 Bay Area; and Y'Anad Burrell, Glass House Communications.

NOTED PRESENT: Director Miley was noted present at 3:13 p.m., and Director Zane was noted present at 3:20 p.m.



### Committee Comments

The Committee and staff discussed the suggestion of including geographic location and age at the end of the first sentence; the suggestion of changing “residents” to “individuals” or “all people”; how to define “overburdened communities”, and the suggestion of changing the final sentence to “applying an equity lens to Air District policies and practices in all communities, including overburdened communities”; the suggestion of putting a period after “practices” at the end of the second paragraph; the suggestion of inserting the word “serving” before the words “overburdened communities”; the suggestion of putting emphasis on the Air District programs that are being offered; the suggestion of removing “air pollution” in the final sentence; the suggestion that the presence of high levels of air pollution in overburdened community be acknowledged in the charter language; the difference between the terms “highly impacted” and “disadvantaged”; working versus living in the Bay Area; the suggestion of adding “the AD will prioritize traditionally disinvested or disadvantaged communities for investment opportunities, as well as ensure highly-impacted communities receive policy and program prioritization” in the second paragraph; the suggestion of including health impacts from air pollution in the charter language; the suggestion of adding “inclusive” after “equitable” in the first sentence; the suggestion of adding “ equitable inclusion, treatment, and outcome” to the first sentence; and the suggestion of somehow emphasizing dignity, regardless of a person’s economic status, in the charter language.

Chair Hurt said that she and Air District staff would continue developing this language and bring a second version back to the Committee for consideration.

### Committee Action

None; receive and file.

## **3. CONSIDERATION OF COMMITTEE RESPONSIBILITIES**

Mr. Broadbent introduced Greg Nudd, Deputy Air Pollution Control Officer of policy, who gave the staff presentation *Consideration of Committee Responsibilities*, including: committee responsibilities; internal programs; external programs; and Community Hand Public Health Committee responsibilities.

### Public Comments

No requests received.

### Committee Comments

The Committee and staff discussed how “community” is defined by the Air District; the development of community plans under Assembly Bill 617; the intentional relationship between this community and the Air District’s Community and Public Health Committee, and how their work can overlap; and whether “measuring impact” (tracking health outcomes) should be a responsibility of the Committee.

Committee Action

None; receive and file.

**4. CONSIDERATION OF AD HOC COMMITTEE TITLE**

Ms. Okpalaugo and Mr. Nudd led the Committee in a discussion of the title of the Ad Hoc Committee. Suggested revisions were made by the Committee members.

Public Comments

Public comments, received via electronic mail, and read aloud by Vanessa Johnson, Manager of Executive Operations, were submitted by: J. Michelle Pierce, Strategy, Sustainability, Community; Jed Holtzman, 350 Bay Area; Jill Ratner, Rose Foundation; and Steve Nadel, Sunflower Alliance.

Committee Comments

The Committee and staff discussed the suggestion of replacing “environmental justice” with “equity and inclusion”; and the suggestion of adding “inclusion” and “access” to the title.

Committee Action

Director Wilson made a motion, seconded by Director Bauters, to recommend that the Board **approve** the revised title of “Ad Hoc Committee of Equity, Access, and Inclusion”; and the motion carried by the following vote of the Committee:

AYES:           Bauters, Gioia, Hurt, Jue, Miley, Rice, Ross, Sinks, Wilson, Zane.  
NOES:           None.  
ABSTAIN:       None.  
ABSENT:        Groom and Walton.

**5. PUBLIC COMMENT ON NON-AGENDA MATTERS**

No requests received.

**6. COMMITTEE MEMBER COMMENTS**

Director Bauters thanked Air District staff and Board Chair Sinks for creating the Committee and recommended that agenda topics be based upon the desires of overburdened communities.

Director Gioia said that the Committee should listen to overburdened communities’ needs and build relationships with them.

Director Rice thanked Air District staff and Board Chair Sinks for creating the Committee and added that she would like to see internal practices at the Air District reflect the policies created by the Committee.

Board Chair Sinks said that the responsibilities of the Committee are essential, even during the COVID19 pandemic, and suggested that meetings be held in overburdened communities.

Director Zane remarked on the improved ethnic and gender diversity of Board members since she was first appointed.

Chair Hurt said that she hopes that the Committee can set good examples for other agencies.

## **7. TIME AND PLACE OF NEXT MEETING**

Chair Hurt said that Air District staff recommends that the Committee meets every other month. Director Bauters recommended that the Committee meetings be held in locations that are easily accessible to public transit. After the meeting adjourned, the next meeting was scheduled for Wednesday, July 1, 2020, at 10:00 a.m., via webcast, pursuant to procedures authorized by Executive Order N-29-20 issued by Governor Gavin Newsom.

## **8. ADJOURNMENT**

The meeting adjourned at 4:29 p.m.

Marcy Hiratzka  
Clerk of the Boards

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

## Memorandum

To: Chairperson Davina Hurt and Members  
of the Ad Hoc Committee on Equity, Access, and Inclusion

From: Jack P. Broadbent  
Executive Officer/APCO

Date: June 25, 2020

Re: Report Back from Committee Chair Davina Hurt's Meeting with Bay Area  
Environmental Justice Leaders

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**RECOMMENDED ACTION**

None; receive and file.

**BACKGROUND**

In recognition of the critical role community voices will play in the development of the Ad Hoc Committee on Equity, Access, and Inclusion, Air District staff arranged a meeting between Committee Chair Hurt and Bay Area environmental justice leadership on May 26, 2020. In preparation, staff consulted with leadership from four organizations that currently work on executed contracts and/or grants from the Air District. Representatives from organizations and groups from Vallejo, Bayview/Hunters Point, Richmond, and East and West Oakland provided comments on the Committee Charter and shaped an agenda for the meeting with Chair Hurt. In addition to providing a space for formal introductions, the meeting also served as a forum for community leaders to provide a fundamental environmental justice orientation and advise on future Committee work plan priorities.

**DISCUSSION**

Environmental justice leaders from all Assembly Bill 617 priority areas were invited to attend the discussion with Chair Hurt. Those present represented organizations and groups from Vallejo, Bayview/Hunters Point, Richmond, and East and West Oakland. The groups shared past and present air quality concerns and provided their opinions on future partnership with the Ad Hoc Committee. Discussion topics of note include, decades-long air quality related systemic wrongs and health disparities, the need for more robust enforcement efforts, and the development of methodologically sound air monitoring strategies. Community leaders expressed the need to coordinate comprehensive solutions to their concerns, incorporating the ideas of planning, permitting, public health, vulnerability, and exposure.

All in attendance recognized and acknowledged respect for the unique sophistication and experience of community leaders. To that end, Air District staff are committed to establishing equitable and inclusive strategies that ensure community voices are fully and clearly heard during formal Board and Committee meetings. To bring us closer to our goal of equity, community voices must be welcomed and valued and trusting relationships between the Air District and the communities we serve must continue to be fostered with intention.

BUDGET CONSIDERATION / FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

Prepared by: Joshua Abraham and Kristen Law  
Reviewed by: Elizabeth Yura

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Chairperson Davina Hurt and Members  
of the Ad Hoc Committee on Equity, Access, and Inclusion

From: Jack P. Broadbent  
Executive Officer/APCO

Date: June 25, 2020

Re: Consideration of Revised Ad Hoc Committee on Equity, Access, and Inclusion Charter

RECOMMENDED ACTION

The Ad Hoc Committee will consider recommending the Board of Directors approve the revised charter based on Committee comments at its March 25, 2020 meeting.

DISCUSSION

The Ad Hoc Committee will discuss its revised charter statement in advising the Board of Directors, regarding the equitable and inclusive actions the Air District takes to create a healthy breathing environment for all people in the Bay Area, regardless of race, ethnicity, age, gender identity, national origin or sexual orientation.

Attached is the revised draft charter, outlining its oversight in ensuring the Air District applies an equity lens relative to internal and external operations, regarding programs, policies, practices, and procedures. Charter oversight subsequently will address disparities for traditionally marginalized populations.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

Prepared by: Tim Williams  
Reviewed by: Mary Ann Okpalauugo

Attachment 4A: Ad Hoc Committee on Equity, Access, and Inclusion Draft Charter

## AGENDA: 4A - ATTACHMENT

### **Ad Hoc Committee on Equity, Access, and Inclusion**

#### **Draft Charter**

The Ad Hoc Committee on Equity, Access, and Inclusion will advise the Board of Directors regarding equitable and inclusive actions the Air District takes to create a healthy breathing environment for all people in the Bay Area, regardless of race, ethnicity, age, gender identity, national origin or sexual orientation. The Ad Hoc Committee on Equity, Access, and Inclusion will oversee staff efforts in developing policies for both internal and external operations, which impact the Bay Area.

Internal operations include applying an equity lens to programs, policies, practices, and procedures related to staffing, recruitment, promotions, inclusive practices in the workplace, contracting for capital projects and services, and continuous racial equity training. External operations include addressing disparities by applying an equity lens to Air District programs, policies, practices, and procedures. The Committee will prioritize traditionally marginalized and disinvested communities for investment opportunities to ensure communities highly impacted by air pollution receive program and policy prioritization.

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

## Memorandum

To: Chairperson Davina Hurt and Members  
of the Ad Hoc Committee on Equity, Access, and Inclusion

From: Jack P. Broadbent  
Executive Officer/APCO

Date: June 25, 2020

Re: Discussion of Key Deliverables of the Ad Hoc Committee on Equity, Access, and  
Inclusion

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**RECOMMENDED ACTION**

None; receive and file.

**DISCUSSION**

At the March 25, 2020 meeting, the Ad Hoc Committee considered a staff proposal on key equity, access, and inclusion deliverables relative to internal and external programs. The Ad Hoc Committee received many comments from the community on these deliverables at this meeting, and in subsequent conversations when Ad Hoc Committee Chair Hurt met with Bay Area environmental justice leadership. The comments received focused on a variety of themes, including, but not limited to planning, permits, exposure, proximity, land use, enforcement, public health, disparities, impact, and vulnerability.

Staff is proposing to use these themes to build a workplan at the direction of the Ad Hoc Committee which would be recommended for adoption by the Board of Directors. The workplan would define key equity, access, and inclusion deliverables for the Air District moving forward. In order to prepare the workplan, staff has proposed a few key deliverables for the Ad Hoc Committee and the public to consider:

- Form a Community Advisory Committee: Staff would like to work with community leaders to create a Community Advisory Committee (or similar type community body) to advise the Ad Hoc Committee on policy or program recommendations to the Board of Directors on issues that impact communities.
- Design a Community Benefits Program: Develop a Community Benefits Program, which would redirect penalty funds to programs within affected communities.
- Change Permitting Practices: Propose changes to the Air District's permitting program to be more health protective in communities inequitably burdened by air pollution.



- Review the Advisory Council Recruitment Process: Review the process used to fill vacant positions on the Air District's Advisory Council.

Staff anticipates that the Ad Hoc Committee and the public may have other items to consider in the workplan and will discuss additional deliverable options and the timeline for workplan development as part of this agenda item.

BUDGET CONSIDERATION / FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

Prepared by: Elizabeth Yura  
Reviewed by: Greg Nudd

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Chairperson Davina Hurt and Members  
of the Ad Hoc Committee on Equity, Access, and Inclusion

From: Jack P. Broadbent  
Executive Officer/APCO

Date: June 25, 2020

Re: California Air Resources Board's Environmental Justice Work

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RECOMMENDED ACTION

None; receive and file.

DISCUSSION

Veronica Eady, Assistant Executive Officer of the California Air Resources Board (CARB), will provide a presentation on the State Board's environmental justice work.

Ms. Eady serves as the primary internal and external contact for CARB on environmental justice matters and concerns. She is responsible for providing policy consultation and recommendations to CARB staff and has been instrumental in the development and implementation of all major CARB programs, ensuring that environmental justice and tribal concerns are considered in the agency's work.

Ms. Eady will join the Air District on August 3, 2020, as the new Deputy Executive Officer for Policy and Equity.

BUDGET CONSIDERATION / FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

Prepared by: Elizabeth Yura  
Reviewed by: Greg Nudd

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT**

Memorandum

To: Chairperson Davina Hurt and Members  
of the Ad Hoc Committee on Equity, Access, and Inclusion

From: Jack P. Broadbent  
Executive Officer/APCO

Date: June 25, 2020

Re: Update on Office of Diversity, Equity & Inclusion | Internal Efforts to Advance Racial  
Equity

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RECOMMENDED ACTION

None; receive and file.

DISCUSSION

The Diversity, Equity & Inclusion Office works with staff to strengthen internal programs, processes, and practices in support of diversity, equity, and inclusion initiatives and accomplishing agency wide goals and objectives to further the Air District's mission.

The Office of Diversity, Equity & Inclusion will provide the Ad Hoc Committee with updates on racial equity efforts currently underway, including Board of Directors and Ad Hoc Committee on Equity, Access, and Inclusion planning relative to equity presentations and agenda items, Employee Engagement Program planning, increased presence in Assembly Bill 617 community efforts, and work with the Community Engagement team to develop an internal and external training outline, cultural awareness activities and communication messaging.

Additionally, the Office of Diversity, Equity & Inclusion will share a five-year staff demographic trend analysis report based upon gender and race/ethnicity.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

Prepared by: Tim Williams  
Reviewed by: Mary Ann Okpalaugo