

Bay Area Air Quality Management District
375 Beale Street, Suite 600
San Francisco, California 94105
(415) 749-5073

APPROVED MINUTES

Summary of Board of Directors
Ad Hoc Building Oversight Committee Meeting
Wednesday, April 15, 2020

This meeting was conducted under procedures authorized by executive order N-29-20 issued by Governor Gavin Newsom. Members of the committee participated by teleconference.

1. CALL TO ORDER – ROLL CALL

Ad Hoc Building Oversight Committee (Committee) Chairperson, Mark Ross, called the meeting to order at 9:18 a.m.

Present: Chairperson Mark Ross; Vice Chairperson David Canepa; and Directors Teresa Barrett, Pauline Russo Cutter, Scott Haggerty, Liz Kniss, Karen Mitchoff, Jim Spring, and Shamann Walton.

Absent: None.

Also Present: Board Chair Rod Sinks.

2. APPROVAL OF THE MINUTES OF SEPTEMBER 18, 2019

Public Comments

No requests received.

Committee Comments

None.

Committee Action

Director Spring made a motion, seconded by Director Haggerty, to approve the minutes of September 18, 2019; and the motion carried by the following vote of the Committee:

AYES: Barrett, Cutter, Haggerty, Kniss, Mitchoff, Ross, Sinks, Spring.
NOES: None.
ABSTAIN: None.
ABSENT: Canepa and Walton.

3. CONSIDER RECOMMENDING THE BOARD OF DIRECTORS AUTHORIZE EXECUTION OF CONTRACTS FOR ARCHITECTURAL PLANNING AND SEISMIC UPGRADE WORK AT THE RICHMOND, LAKESIDE DRIVE BUILDING

Dr. Jeff McKay, Chief Financial Officer, gave the staff presentation *Lakeside Drive, Richmond Phase 2*, including: Phase 1 completed; Phase 2 next steps; budget considerations and financial impact; and recommended action.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed whether the Air District has considered how this space will function during the COVID-19 pandemic; and whether the seismic upgrade cost of \$1.5 million is part of the architectural planning and design cost.

Committee Action

Director Haggerty made a motion, seconded by Director Cutter, to authorize the Executive Officer/Air Pollution Control Officer to execute contracts with Brereton Architecture + Interiors and Cushman & Wakefield to plan and design approximately 31,000 square feet of the Richmond, Lakeside Drive building, in an amount not to exceed \$315,000, and to obtain bids to seismically upgrade the Richmond, Lakeside Drive building; and the motion carried by the following vote of the Committee:

AYES:	Barrett, Canepa, Cutter, Haggerty, Kniss, Mitchoff, Ross, Sinks, Spring, Walton.
NOES:	None.
ABSTAIN:	None.
ABSENT:	None.

4. PUBLIC COMMENT ON NON-AGENDA MATTERS

No requests received.

5. COMMITTEE MEMBER COMMENTS / OTHER BUSINESS

None.

6. TIME AND PLACE OF NEXT MEETING

At the conclusion of the meeting, it was announced that the next meeting would be at the Call of the Chair. After the meeting adjourned, the Ad Hoc Building Oversight Committee became part of the Administration Committee, which would first meet on Wednesday, February 17, 2021, at

9:30 a.m., via webcast, pursuant to procedures authorized by Executive Order N-29-20 issued by Governor Gavin Newsom.

7. ADJOURNMENT

The meeting adjourned at 9:36 a.m.

/s/ Marcy Hirtzka

Marcy Hirtzka
Clerk of the Boards