

Bay Area Air Quality Management District
375 Beale Street, Suite 600
San Francisco, California 94105
(415) 749-5073

APPROVED MINUTES

Summary of Board of Directors
Ad Hoc Building Oversight Committee Meeting
Wednesday, September 18, 2019

1. CALL TO ORDER – ROLL CALL

Ad Hoc Building Oversight Committee (Committee) Vice Chairperson, David Canepa, called the meeting to order at 9:09 a.m.

Present: Vice Chairperson David Canepa; and Directors Teresa Barrett, Liz Kniss, and Jim Spering.

Absent: Chairperson Mark Ross; and Directors Pauline Russo Cutter, Scott Haggerty, and Karen Mitchoff.

Also Present: Board Chairperson Katie Rice.

2. PUBLIC COMMENT ON NON-AGENDA MATTERS

No requests received.

3. APPROVAL OF THE MINUTES OF APRIL 3, 2019

Public Comments

No requests received.

Committee Comments

None.

Committee Action

Director Barrett made a motion, seconded by Director Spering, to approve the minutes of April 3, 2019; and the motion carried by the following vote of the Committee:

AYES: Barrett, Canepa, Kniss, Rice, Spering.
NOES: None.
ABSTAIN: None.
ABSENT: Cutter, Haggerty, Mitchoff, Ross.

4. CONSIDER RECOMMENDING THE BOARD OF DIRECTORS AUTHORIZE EXECUTION OF AN EXTENSION OF CONTRACTS FOR BUILD-OUT OF A PORTION OF THE RICHMOND, LAKESIDE DRIVE BUILDING

Dr. Jeff McKay, Chief Financial Officer, gave the staff presentation *Contract Extension: Build-Out of a Portion of the Richmond, Lakeside Drive Building*, including: mapped location; background; construction photos; diagram of build-out; contract extension; and recommended actions.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed the Air District's reaction to the additional scope of work that was identified at the space, and the source of funding that will cover those costs; the anticipated move-in date; the estimated number of employees that will be moving to the space; and whether the space will offer videoconferencing space for Board members, space for the public workshops and community meetings, and whether the Air District plans to offer the space to other organizations for non-Air District events.

Committee Action

Director Spering made a motion, seconded by Director Kniss, to authorize the Executive Officer/Air Pollution Control Officer to execute an extension of contracts to build-out approximately 7,300 square feet of the Richmond, Lakeside building with cubicles and offices, in an amount not to exceed \$250,000, and to obtain bids and execute contracts to install video conferencing capabilities at the site, in an amount not to exceed \$235,000; and the motion carried by the following vote of the Committee:

AYES: Barrett, Canepa, Kniss, Rice, Spering.
NOES: None.
ABSTAIN: None.
ABSENT: Cutter, Haggerty, Mitchoff, Ross.

5. PUBLIC COMMENT ON NON-AGENDA MATTERS

No requests received.

6. COMMITTEE MEMBER COMMENTS / OTHER BUSINESS

None.

7. TIME AND PLACE OF NEXT MEETING

At the call of the Committee Chair.

8. ADJOURNMENT

The meeting adjourned at 9:21 a.m.

/s/ Marcy Hiratzka
Marcy Hiratzka
Clerk of the Boards