

Bay Area Air Quality Management District
375 Beale Street, Suite 600
San Francisco, California 94105
(415) 749-5073

APPROVED MINUTES

Summary of Board of Directors
Mobile Source Committee Meeting
Thursday, July 26, 2018

1. CALL TO ORDER – ROLL CALL

Mobile Source Committee (Committee) Chairperson, Scott Haggerty, called the meeting to order at 9:34 a.m.

Present: Chairperson Scott Haggerty; Vice Chair David Canepa; and Directors Pauline Russo Cutter, David Hudson, Tyrone Jue, Nate Miley, and Karen Mitchoff.

Absent: Directors Margaret Abe-Koga, Carole Groom, Doug Kim, and Jim Spering.

Also Present: None.

2. APPROVAL OF THE MINUTES OF MAY 24, 2018

Public Comments:

No requests received.

Committee Comments:

None.

Committee Action:

Vice Chair Canepa made a motion, seconded by Director Hudson, to approve the Minutes of May 24, 2018; and the motion carried by the following vote of the Committee:

AYES: Canepa, Cutter, Haggerty, Hudson, Jue, and Mitchoff.
NOES: None.
ABSTAIN: None.
ABSENT: Abe-Koga, Groom, Kim, Miley, and Spering.

3. PROJECTS AND CONTRACTS WITH PROPOSED GRANT AWARDS OVER \$100,000 AND A REQUEST FOR A WAIVER FOR FISCAL YEAR ENDING 2018 TRANSPORTATION FUND FOR CLEAN AIR REGIONAL FUND POLICIES FROM THE TOWN OF LOS GATOS

Karen Schkolnick, Strategic Incentives Division (SID) Director, introduced Yu Zhang Liu, Staff Specialist, who gave the staff presentation *Projects and Grants with Proposed Awards Over \$100,000, and a Request for a Waiver for Fiscal Year Ending (FYE) 2018 Transportation Fund for Clean Air (TFCA) Regional Fund Policies from the Town of Los Gatos*, including: overview; Carl Moyer Program (CMP) and Mobile Source Incentive Fund (MSIF); Assembly Bill (AB) 134; Transportation Fund for Clean Air (TFCA); CMP/MSIF Community Health Protection Grant Program (CHPGP) funds awarded as of 7/6/18 and since 2009; request for a TFCA policy waiver; TFCA funds awarded by project category and county; and recommendations.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed the carryover of TFCA funds from one funding cycle to another; and the request that staff revisits policy waiver applications that were ineligible prior to July 1, 2018, which may now be eligible, consistent with the updates to the recently-Board-adopted policies for FYE 2019.

Committee Action:

Director Mitchoff made a motion, seconded by Chair Haggerty, to recommend that the Board **approve** staff recommendations; and the motion carried by the following vote of the Committee:

AYES: Canepa, Cutter, Haggerty, Hudson, Jue, and Mitchoff.
NOES: None.
ABSTAIN: None.
ABSENT: Abe-Koga, Groom, Kim, Miley, and Spering.

4. APPROVAL OF CONTRACT FOR CLEAN CARS FOR ALL PROGRAM CASE MANAGERS

Ms. Schkolnick introduced Tin Le, Staff Specialist, who gave the staff presentation *Approval of Contract for Clean Cars for All Program Case Managers*, including: outline; Clean Cars for All program, also known as “Enhanced Fleet Modernization Program (EMFP) Plus-Up”; replacement options and funding levels; consumer outreach and support; Case Manager Request for Proposals; next steps; and staff recommendation.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed the concern that too many Air District (District) regulatory restrictions on car dealerships will deter their participation in the program; the types of conflicts of interest that case manager candidates indicated in their proposals; the differences in approach and cost between the two candidates; the request that engagement with stakeholders regarding program outreach includes employers whose employees use shuttles and/or drive older cars; the suggestion that staff collaborates with the private sector to identify electric vehicle (EV) charging installation needs and opportunities; the suggestion that staff utilizes existing partnerships between counties and car dealerships to promote this program; and the suggestion that staff reaches out to headquarters of fast food companies to promote the program to their employees.

NOTED PRESENT: Director Miley was noted present at 10:03 a.m.

Committee Action:

Director Hudson made a motion, seconded by Vice Chair Canepa, to recommend that the Board **authorizes** the Executive Officer/Air Pollution Control Officer (APCO) to execute a contract with GRID Alternatives at a cost not to exceed \$250,000 for services performed in FYE 2018 and FYE 2019; and the motion carried by the following vote of the Committee:

AYES: Canepa, Cutter, Haggerty, Hudson, Jue, Miley, and Mitchoff.
NOES: None.
ABSTAIN: None.
ABSENT: Abe-Koga, Groom, Kim, and Spring.

5. NEW GRANT PROGRAM REVENUE AND REQUEST TO INCREASE STAFFING IN THE STRATEGIC INCENTIVES DIVISION

Damian Breen, Deputy Air Pollution Control Officer of Technology, introduced Ms. Schkolnick, who gave the staff presentation *New Grant Program Revenue and Staffing for the Strategic Incentives Division*, including: overview; Volkswagen (VW) Environmental Mitigation Trust; VW Beneficiary Mitigation Plan and tentative timeline; VW project funding categories and allocations; United States Environmental Protection Agency (US EPA) Clean Diesel Funding Assistance Program; other recent awards; estimate FYE 2019 total grant revenue; SID and Administration Resources Division: twenty-two full-time employees existing and eight proposed; staffing evaluation process; and recommendations.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed the difference between the uses of the funds of the Beneficiary Mitigation Plan that resulted from the Environmental Mitigation Trust, and Volkswagen's subsidiary, Electrify America; the statewide project funding allocation breakdown among the three

joint administrators, one of which is the Bay Area Air Quality Management District; whether Volkswagen Beneficiary Mitigation Plan program guidelines will need to be officially adopted by air districts; the Committee's concern that the consideration of accepting three individual funding sources was consolidated into one agenda item; the Request for Proposals process for the 2018 Diesel Emissions Reduction Act (DERA) competitive grant; what proportion of the estimated FYE 2019 total grant revenue will be allocated to District employee salaries versus project funding; the current number of full time employees at the District, and how that number compares to other air districts in California; the request for an action plan regarding the proposed management of the eight additional requested employees to support the Strategic Incentives Division, the difficulty of sustaining additional employee positions with grant money, and staff's plan to bring its attrition plan to the Personnel and Executive Committees prior to December 2018; and how the District plans to use these new incoming funds to produce measurable "clean air" results.

Committee Action:

Director Cutter made a motion, seconded by Director Mitchoff, to recommend that the Board **approves** staff recommendations; and the motion carried by the following vote of the Committee:

AYES: Canepa, Cutter, Haggerty, Hudson, Jue, Miley, and Mitchoff.
NOES: None.
ABSTAIN: None.
ABSENT: Abe-Koga, Groom, Kim, and Spring.

6. PUBLIC COMMENT ON NON-AGENDA MATTERS

No requests received.

7. COMMITTEE MEMBER COMMENTS

None.

8. TIME AND PLACE OF NEXT MEETING

Thursday, September 27, 2018, Bay Area Air Quality Management District Office, 375 Beale Street, San Francisco, California 94105 at 9:30 a.m.

9. ADJOURNMENT

The meeting adjourned at 11:02 a.m.

/s/ Marcy Hiratzka
Marcy Hiratzka
Clerk of the Boards