

Bay Area Air Quality Management District
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APPROVED MINUTES

Summary of Board of Directors
Executive Committee Meeting
Monday, November 19, 2018

1. CALL TO ORDER – ROLL CALL

Executive Committee (Committee) Chairperson, David Hudson, called the meeting to order at 9:02 a.m.

Roll Call:

Present: Committee Chairperson David Hudson; Committee Vice Chair Katie Rice; and Directors Cindy Chavez, John Gioia, Carole Groom, Mark Ross, Rod Sinks, Jim Spering, and Brad Wagenknecht.

Absent: Directors Scott Haggerty, and Nate Miley.

Also Present: None.

2. PUBLIC COMMENT ON NON-AGENDA MATTERS

No requests received.

3. APPROVAL OF THE MINUTES OF JULY 23, 2018

Public Comments

No requests received.

Committee Comments

None.

Committee Action

Director Spring made a motion, seconded by Vice Chair Rice, to **approve** the minutes of July 23, 2018; and the motion carried by the following vote of the Committee:

AYES: Chavez, Gioia, Groom, Hudson, Rice, Sinks, Spering, and Wagenknecht.
NOES: None.
ABSTAIN: None.
ABSENT: Haggerty, Miley, and Ross.

4. **HEARING BOARD QUARTERLY REPORT: JULY – SEPTEMBER 2018**

Hearing Board Chairperson, Valerie J. Armento, Esq., presented this report.

Public Comments

No requests received.

Committee Comments

None.

Committee Action

None; receive and file.

5. **BAY AREA REGIONAL COLLABORATIVE UPDATE**

Allison Brooks, Executive Director of the Bay Area Regional Collaborative (BARC), gave an update on recent BARC activities, including: key program areas; level playing field – program development and priority communities mapping; combining mitigation and adaptation approaches – Caltrans Senate Bill 1 Adaptation Planning Grants: North Bay, State Route 37 Public Access, South San Francisco, Colma Creek, and East Palo Alto/Dumbarton Bridge Resilience Study; Resilient By Design Bay Area Challenge Assessment; impact of the challenge; new, integrated ideas; lessons learned for future challenges; opportunities for advancing design elements; and interviewees: what’s needed going forward.

Public Comments

No requests received.

Committee Comments

The committee and staff discussed the need to monitor whether solar energy generation is impacted by wildfires; and feedback regarding the resilient by design project in North Richmond called ouR-HOME.

Committee Action

None; receive and file.

6. **UPDATE ON PRODUCTION SYSTEM OFFICE AND AUTHORIZATION TO EXECUTE CONTRACT AMENDMENTS FOR PRODUCTION SYSTEM OFFICE**

Damian Breen, Deputy Air Pollution Control Officer (DAPCO) of Technology, introduced Blair Adams, Information Systems Manager, gave the staff presentation *Production System Office (PSO) Status Update*, including: agenda; PSO scope of services; public websites - 2018 accomplishments; permitting and compliance system: three development tracks, current production features, remaining goals for 2018, demonstration and summary, and scaled development resources; public websites - 2019 goals; PSO contractor team; and staff recommendation.

During Mr. Adams' presentation, Kevin Vo, Air Quality Specialist, presented the supplemental video demonstration of the Permitting and Compliance System entitled "Facility Inspections," and Adriana Husain, Air Quality Engineer, navigated the demonstration of the Permitting and Compliance System entitled "Major Facility Portal."

NOTED PRESENT: Director Ross was noted present at 9:21 a.m.

Public Comments

Public comments were given by Janet Stromberg, 350 Bay Area.

Committee Comments

The Committee and staff discussed who has access to the Permitting and Compliance System, whether the system is secure, and aspirations to make these services public; the Committee's appreciation of staff's transparency of the elements of the Production System; who manages the Bay Area Air Quality Management District's (Air District) multiple vendors listed in the recommendation; the PSO's future goal of bringing some of the activities currently allocated to consultants back in-house, and the suggestion that the Air District provide appropriate training to employees at such a time; whether the Permitting and Compliance System is subject to California Public Records Act; and how the Bay Area Air Quality Management District's Production System applications compare to those used by other California air districts.

Committee Action

Director Gioia made a motion, seconded by Director Groom, to **authorize** the Executive Officer/APCO to execute the seven recommended contract amendments for the Production System Office; and the motion carried by the following vote of the Committee:

AYES: Chavez, Gioia, Groom, Hudson, Rice, Ross, Sinks, Spering, and Wagenknecht.
NOES: None.
ABSTAIN: None.
ABSENT: Haggerty, and Miley.

7. UPDATE ON AIR DISTRICT IMPLEMENTATION OF ASSEMBLY BILL 617

Jack P. Broadbent, Executive Officer/APCO, introduced Elizabeth Yura, Community Health Protection Officer, who gave the staff presentation *Assembly Bill (AB) 617: Community Health Protection Program*, including: AB 617 program components; community identification and prioritization - Year 1; Richmond Monitoring Plan; West Oakland Action Plan; build capacity; incentives; statewide inventory; control technology; and what's next.

Public Comments

Public comments were given by Janet Scoll Johnson, Sunflower Alliance.

Committee Comments

The Committee and staff discussed the Air District's process for identifying and maintaining relationships with community leaders who can assist the Air District build capacity in communities that lack relationships with the Air District; the suggestion that Air District staff align AB 617 activities with elements of existing Air District plans; and the request for a process map to which the public can refer regarding the current status of AB 617 efforts in the Bay Area.

Committee Action

None; receive and file.

8. COMMITTEE CHAIR REPORTS ON BOARD OF DIRECTORS MEETING AGENDAS

Chair Hudson explained that the Air District's Board of Directors (Board) members have been questioning the necessity of the Committee Chair reports that are read aloud at Board meetings and wondered if those reports could be moved to the Consent Calendar in lieu of being read, as it is time-consuming. Chair Hudson asked the Committee to provide direction to staff, regarding placement of Committee Chair Reports on Board meeting agendas.

Public Comments

No requests received.

Committee Comments

The Committee and staff discussed the benefits and disadvantages of the reading aloud of the Committee Chair Reports; the suggestion that the decision be left to the Committee Chairs; and the suggestion that Committee Chair Reports containing significant expenditures still be read to and discussed by the Board.

Committee Action

None; receive and file.

9. PUBLIC COMMENT ON NON-AGENDA MATTERS

No requests received.

10. COMMITTEE MEMBER COMMENTS / OTHER BUSINESS

None.

11. TIME AND PLACE OF NEXT MEETING

The next Executive Committee meeting will be held at the Call of the Chair.

12. ADJOURNMENT

The meeting adjourned at 10:17 a.m.

/s/ Marcy Hiratzka
Marcy Hiratzka
Clerk of the Boards