

Bay Area Air Quality Management District
375 Beale Street, Suite 600
San Francisco, California 94105
(415) 749-5073

APPROVED MINUTES

Summary of Board of Directors
Mobile Source Committee Meeting
Thursday, September 28, 2017

1. CALL TO ORDER – ROLL CALL

Director Carole Groom called the meeting to order at 9:48 a.m.

Present: Chairperson Karen Mitchoff; Vice Chair Scott Haggerty; and Directors David J. Canepa, Carole Groom, David Hudson, Tyrone Jue, and Rebecca Kaplan.

Absent: Directors Doug Kim and Nate Miley.

Also Present: None.

2. PUBLIC COMMENT ON NON-AGENDA MATTERS

No requests received.

3. APPROVAL OF THE MINUTES OF MAY 25, 2017

Public Comments:

No requests received.

Committee Comments:

None.

Committee Action:

Director Canepa made a motion, seconded by Director Kaplan, to approve the Minutes of May 25, 2017; and the motion carried by the following vote of the Committee:

AYES: Canepa, Groom, Hudson, Jue, and Kaplan.
NOES: None.
ABSTAIN: None.
ABSENT: Haggerty, Kim, Miley, and Mitchoff.

4. PROJECTS AND CONTRACTS WITH PROPOSED GRANT AWARDS OVER \$100,000

Karen Schkolnick, Strategic Incentives Division Director, introduced Chengfeng Wang, Strategic Incentives Division Supervisor, who gave the staff presentation *Projects with Proposed Awards Over \$100,000*, including: an overview of the Carl Moyer Program (CMP), Mobile Source Incentive Fund (MSIF), and Transportation Fund for Clean Air (TFCA); Greenhouse Gas Reduction Grant Program (GGRGP); CMP Year 18; Fiscal Year Ending (FYE) 2017 TFCA funds; TFCA project recommendations over \$100,000; bike facility projects and locations; FYE 2017 TFCA funds by project category and county; GGRGP Commercial Lawn and Garden Program and projects; and recommendations.

NOTED PRESENT: Committee Vice Chair Scott Haggerty was noted present at 10:00 a.m.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed the start dates of the upcoming funding cycles for the three mobile source incentive programs; how the Spare the Air program is the District's main focus regarding carpooling, and is funded by TFCA funds; the need for an incentive program for old trucks; the need to engage with low-income apartment owners about electric vehicle (EV) infrastructure and other resources in an effort to break the stigma of low-income families not being able to afford electric or hybrid vehicles, and the District's coordination with Pacific Gas and Electric regarding their charging infrastructure initiative; the fluctuation and demographics of applicants of EV infrastructure projects over the past seven years, and the evolution of mobile source incentive programs; ways in which District staff collects applicants' feedback on the application processes; and the encouragement of staff to engage with bikeshare companies and report back to the Committee how bike sharing fits into first/last mile problem commute solutions.

NOTED PRESENT: Committee Chair Karen Mitchoff was noted present at 10:11 a.m.

Committee Action:

Director Kaplan made a motion, seconded by Director Hudson, to approve staff recommendations; and the motion carried by the following vote of the Committee:

AYES:	Canepa, Groom, Haggerty, Hudson, Jue, Kaplan, and Mitchoff.
NOES:	None.
ABSTAIN:	None.
ABSENT:	Kim and Miley.

5. SELECTION OF A VENDOR TO CONDUCT FINANCIAL AND COMPLIANCE AUDITS

Ms. Schkolnick introduced Ken Mak, Staff Specialist, who gave the staff presentation *Selection of a Vendor to Conduct Financial and Compliance Audits*, including: overview; background; scope of work; Request for Proposals (RFP) process and evaluation criteria; bidders, scores, and ranking; Simpson & Simpson, LLP and their cost proposal; and recommendations.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed if travel expenses are inclusive in the recommended firm's cost proposal; the location of the firm with the second highest overall score; the District's historical practice regarding extending Board-approved contracts for auditors; and auditing firms that have been contracted by the District in prior years.

Committee Action:

Vice Chair Haggerty made a motion, seconded by Director Kaplan, to approve staff recommendations; and the motion carried by the following vote of the Committee:

AYES: Canepa, Groom, Haggerty, Hudson, Jue, Kaplan, and Mitchoff.
NOES: None.
ABSTAIN: None.
ABSENT: Kim and Miley.

6. ACCEPT, OBLIGATE, AND EXPEND FUNDING FROM THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

Ms. Schkolnick introduced Joe Steinberger, Principal Environmental Planner, who gave the staff presentation *Accept, Obligate, and Expend Funding from the U.S. Environmental Protection Agency (EPA)*, including: overview; background - EPA funding and Port of Oakland; proposed project; EPA award; and recommendations.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed the request that staff presentations state the presenter's name on the first slide of every PowerPoint Presentation; the differences in cost and horsepower between the locomotives used by the Altamont Corridor Express the Tier 4 locomotive in the staff recommendation; and the District's portion of the award, which includes administration funds.

Committee Action:

Director Kaplan made a motion, seconded by Vice Chair Haggerty, to approve staff recommendations; and the motion carried by the following vote of the Committee:

AYES: Canepa, Groom, Haggerty, Hudson, Jue, Kaplan, and Mitchoff.
NOES: None.
ABSTAIN: None.
ABSENT: Kim and Miley.

7. COMMITTEE MEMBER COMMENTS

Director Hudson suggested a merging of wood smoke reduction and EV charging programs in the North Bay, which could include congestion management agencies matching funds against the Carl Moyer Program.

Director Kaplan thanked the Committee for approving the staff recommendation regarding the Tier 4 replacement diesel locomotive at the Port of Oakland.

8. TIME AND PLACE OF NEXT MEETING

Thursday, October 26, 2017, Bay Area Air Quality Management District office, 375 Beale Street, 1st floor Board Room, San Francisco, CA 94105, at 9:30 a.m.

9. ADJOURNMENT

The meeting adjourned at 10:49 a.m.

/s/ Marcy Hiratzka

Marcy Hiratzka
Clerk of the Boards