

Bay Area Air Quality Management District  
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## **APPROVED MINUTES**

Summary of Board of Directors  
Executive Committee Meeting  
Monday, December 14, 2017

### **1. CALL TO ORDER – ROLL CALL**

Executive Committee (Committee) Vice Chairperson, David Hudson, called the meeting to order at 9:33 a.m.

#### **Roll Call:**

Present: Committee Chairperson Liz Kniss; Vice Chairperson David Hudson; and Directors Teresa Barrett, Karen Mitchoff, Mark Ross, and Jim Spering.

Absent: Directors John Gioia, Carole Groom, and Brad Wagenknecht.

Also Present: None.

### **2. PUBLIC COMMENT ON NON-AGENDA MATTERS**

No requests received.

### **3. APPROVAL OF THE MINUTES OF OCTOBER 16, 2017**

#### Public Comments:

No requests received.

#### Committee Comments:

None.

#### Committee Action:

Director Mitchoff made a motion, seconded by Director Ross, to approve the minutes of October 16, 2017; and the motion carried by the following vote of the Committee:

AYES: Barrett, Hudson, Mitchoff, Ross, and Spering.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Gioia, Groom, Kniss, and Wagenknecht.

#### **4. UPDATE ON TECHNOLOGY IMPLEMENTATION OFFICE ACTIVITIES**

Damian Breen, Deputy Air Pollution Control Officer on Technology, introduced Ranyee Chiang, Technology Implementation Officer, and Michael Montgomery, Region 9 Assistant Director, U.S. Environmental Protection Agency, who gave the staff presentation *Update on Technology Implementation Office (TIO) Activities*, including: outline; mission statement; TIO incentive climate action; technology options; focusing incentives and partnerships on commercialization “Valley of Death”; stakeholder engagement; stationary greenhouse gas (GHG) reduction planning; introduction of financing options; financing portfolio: preliminary evaluation; mobile emissions reduction programs; and next steps.

##### Public Comments:

No requests received.

##### Committee Comments:

The Committee and staff discussed the status of staff’s evaluation of various technology and financing options; the fact that staff is focusing on technologies that have been proven to work, versus those that are still in experimental stages; the suggestion that the TIO office create a logo to better assist lenders with matchmaking and marketing efforts; the suggestion that staff researches negative emission technologies at the consumer level, as opposed to at the macro level; the suggestion that the TIO office and its anticipated conference be announced and introduced at the 2018 Redefining Mobility Summit; the suggestion of adding to the TIO Steering Committee experts from the autonomous vehicle and electric transit sectors, Department of Energy, and Federal Highway Administration; the large-scale energy storage reverse-auction for companies wishing to tender for the installation of up to 100MW of energy storage before 2020 in Australia, called the Powering Queensland Plan; and the suggestion that the District makes an effort to help reclaim some of the Cap and Trade funds that have left California.

##### Committee Action:

None; receive and file.

#### **5. UPDATE ON COMPLEX FACILITY PERMITTING AND COMPLIANCE STRATEGY**

Mr. Breen introduced Blair Adams, Productions System Office Manager, who gave the staff presentation *Emissions Inventory System Informational Presentation*, including: agenda; My Air Online Program; permitting and compliance system current features; complex facility portal; small facilities portal roadmap; and Request for Qualifications (RFQ) process, evaluation criteria, and results.

NOTED PRESENT: Chair Kniss was noted present at 10:24 a.m.

##### Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed the evolution of the District's permitting system, and the upcoming development for functionality to renew permits for the largest facilities online for the first time.

Committee Action:

None; receive and file.

**6. REQUEST TO AMEND THE FISCAL YEAR ENDING (FYE) 2018 BUDGET TO INCREASE STAFFING**

Jack Broadbent, Executive Officer/Air Pollution Control Officer, introduced Rex Sanders: Chief Administrative Officer, gave the staff presentation *Staffing Request Executive Committee*, including: background; new and expanded programs; cost recovery; staffing request; and recommendation.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed the number of full-time District employees currently on staff; the District's anticipation of recruiting for an economist, a position which was not included in the recommendation; the request that the District conducts an official salary survey, using the salaries from other California Air Districts or regional agencies for comparison, and present the findings to the Committee and the Board; the fact that Assembly Bill 134, 617, and District Rule 11-18 all passed *after* the District's FYE 2018 budget was approved, and whether the District's current-year Budget has enough funds to pay for the proposed new positions; the request that this issue be presented to the Personnel Committee; the classifications of the proposed new positions, and the timeline of when the District anticipates hiring these new positions; how the District plans to allocate one-time and ongoing State funds towards the proposed new staff positions, and how the District plans sustain incoming State funding; staff's belief that this unforeseen staffing need requires the Board's immediate attention, and the District's plan to backfill positions and shift current staff to fulfill AB 617 and 134 requirements in the meantime; and speculation on what the District's financial situation would be if another recession occurred.

Committee Action:

Director Spring made a motion, seconded by Director Ross, to amend the Fiscal Year Ending 2018 budget to authorize the creation of 22 additional full-time positions; and the motion carried by the following vote of the Committee:

AYES: Barrett, Hudson, Kniss, Mitchoff, Ross, and Spring.  
NOES: None.  
ABSTAIN: None.

ABSENT: Gioia, Groom, and Wagenknecht.

**7. COMMITTEE MEMBER COMMENTS / OTHER BUSINESS**

Vice Chair Hudson urged staff not to call a Spare the Air day on Christmas day, if possible. He also suggested posing to the Executive Committee at a future meeting the feasibility of changing the start time of Board meetings.

Chair Kniss requested a detailed report regarding the number of Spare the Air days that were called in 2017, and why, as she said the public has really noticed the frequency.

Director Ross encouraged staff to continue its education of wood smoke-related health effects and fire safety to the public, given the number of fires in California in 2017, and the public's subsequent heightened awareness.

Director Sperring expressed his desire to create some sort of forum so that the Board members could collect their feedback and input prior to the upcoming performance evaluations of the Air Pollution Control Officer and District Counsel.

**8. TIME AND PLACE OF NEXT MEETING**

Thursday, February 18, 2018, Bay Area Air Quality Management District Office, 375 Beale Street, San Francisco, California 94105 at 9:30 a.m.

**9. ADJOURNMENT**

The meeting adjourned at 11:16 a.m.

*/s/ Marcy Hiratzka*  
Marcy Hiratzka  
Clerk of the Boards