

Bay Area Air Quality Management District
375 Beale Street, Suite 600
San Francisco, California 94105
(415) 749-5073

APPROVED MINUTES

Summary of Board of Directors
Executive Committee Meeting
Monday, July 31, 2017

1. CALL TO ORDER – ROLL CALL

Executive Committee (Committee) Vice Chairperson, David Hudson, called the meeting to order at 9:30 a.m.

Roll Call:

Present: Vice Chairperson David Hudson; and Directors Teresa Barrett, Carole Groom, Karen Mitchoff, Mark Ross, and Brad Wagenknecht.

Absent: Committee Chairperson Liz Kniss; and Directors John Gioia and Jim Spering.

Also Present: None.

2. PUBLIC COMMENT ON NON-AGENDA MATTERS

No requests received.

3. APPROVAL OF THE MINUTES OF FEBRUARY 22, 2017

Public Comments:

No requests received.

Committee Comments:

None.

Committee Action:

Director Mitchoff made a motion, seconded by Director Wagenknecht, to approve the minutes of February 22, 2017; and the motion carried by the following vote of the Committee:

AYES: Barrett, Groom, Hudson, Mitchoff, Ross, and Wagenknecht.
NOES: None.
ABSTAIN: None.
ABSENT: Gioia, Kniss, and Spering.

4. HEARING BOARD QUARTERLY REPORT: JANUARY – MARCH 2017 AND APRIL – JUNE 2017

Hearing Board Chairperson, Valerie J. Armento, Esq., presented this report.

Public Comments:

No requests received.

Committee Comments:

None.

Committee Action:

None; receive and file.

5. TECHNOLOGY IMPLEMENTATION OFFICE (TIO) UPDATE (OUT OF ORDER, ITEM 6)

Jack Broadbent, Executive Officer/Air Pollution Control Officer, introduced Damian Breen, Deputy Air Pollution Control Officer, who introduced Dr. Ranyee Chiang, the District's new Technology Implementation Officer, who gave the staff presentation *Technology Implementation Office: Strategic Planning*, including: TIO; TIO team and collaborators; TIO strategic planning activities; Fiscal year Ending (FYE) 2018 Approved Budget; next steps: establish TIO principles; and questions.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed the types of projects that the TIO foresees pursuing and technological priorities; the U.S. Department of Energy's interest in autonomous vehicles and smart cities; how the TIO plans to evaluate and adopt new technology and their funding options; whether regulated industries could be financial partners; the difference between the Bay Area Air District's TIO and the South Coast Air District's Technology Advancement Office; sending the TIO with the counties' Congestion Management Authorities to speak to the Department of Energy to advocate for additional funds for electric vehicle and enhanced mobility programs; using District Strategic Incentive Division funds leverage Cap and Trade program funding for advanced vehicle demonstration projects; and the need for additional funds for regulatory stationary source facilities.

Committee Action:

None; receive and file.

6. CONTRACT AWARD FOR SPARE THE AIR WEBSITE REDESIGN (ITEM 5)

Jean Roggenkamp, Deputy Executive Officer, introduced Lisa Fasano, Communications Officer, who gave the staff presentation *Contract Award for Spare the Air Website Redesign*, including: background; request for proposal responses; evaluation; and staff recommendation.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed the individual proposal category scores; and the fact that the Committee has been pleased with Cylogy, Inc.'s performance in previous contracts.

Committee Action:

Director Groom made a motion, seconded by Director Ross, to authorize the Executive Officer/APCO to execute a contract with Cylogy, Inc. in the amount of \$300,000 for website upgrades, architecture, rebuild, and design services for the Spare the Air website; and the motion carried by the following vote of the Committee:

AYES: Barrett, Groom, Hudson, Mitchoff, Ross, and Wagenknecht.
NOES: None.
ABSTAIN: None.
ABSENT: Gioia, Kniss, and Spering.

7. UPDATE ON MY AIR ONLINE PERMITTING AND COMPLIANCE SYSTEM

Jaime Williams, Director of Engineering, gave the staff presentation *Online Permitting and Compliance System Update*, including: agenda; My Air Online mission and vision and program components; Permitting and Compliance System current features; permitting coverage to date; 2017 Fiscal Year (FYE) accomplishments: permit applications revenue; permit renewals and revenue; online complaints; wood smoke complaint processing and website navigation; asbestos renovation/demolition process; asbestos job evaluations and inspections; 2017/2018 Compliance and Enforcement goals; and permitting program goals; complex facility strategy and plan progress, and emissions reporting.

Public Comments:

No requests received.

Committee Comments:

The Committee and staff discussed the spike in permit renewal revenue (invoice fees) in July 2016; the need for graph and chart legends; appreciation of the District providing a place for the public to lodge their complaints online; and acknowledgement of much progress since receiving the last report on this topic.

Committee Action:

None; receive and file.

8. COMMITTEE MEMBER COMMENTS / OTHER BUSINESS (ITEM 9)

Mr. Broadbent introduced Judith Cutino, who was promoted from Supervising Air Quality Engineer to Acting Health Officer until the six-month recruitment for the position has concluded.

CLOSED SESSION (commenced at 10:24 a.m.)

9. CONFERENCE WITH LABOR NEGOTIATIONS (Government Code § 54957.6(a)) (ITEM 8)

Agency Negotiators: Jack P. Broadbent, Executive Officer/APCO
Rex Sanders, Director of Administrative Resources

Employee Organization: Bay Area Air Quality Employee's Association, Inc.

Public Comments:

Public comments were made by Chris Coelho, Bay Area Air Quality Employee Association, Inc. President.

Committee Comments:

The Committee and staff discussed the contract's retroactive effective date of July 1, 2017.

Committee Action:

Committee Vice Chair Hudson reported that the Committee voted unanimously to recommend staff's recommendation of accepting the proposed contract to the Board of Directors.

OPEN SESSION (commenced at 10:51 a.m.)

10. TIME AND PLACE OF NEXT MEETING

Monday, September 18, 2017, Bay Area Air Quality Management District Office, 375 Beale Street, San Francisco, California 94105 at 9:30 a.m.

11. ADJOURNMENT

The meeting adjourned at 10:52 p.m.

/s/ Marcy Hiratzka
Marcy Hiratzka
Clerk of the Boards