



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

BOARD OF DIRECTORS SPECIAL MEETING
AS THE SOLE MEMBER OF
THE BAY AREA CLEAN AIR FOUNDATION
November 1, 2017

A special meeting of the Bay Area Air Quality Management District Board of Directors as the sole member of the Bay Area Clean Air Foundation will be held at 9:30 a.m. in the 1ST floor Board Room of the Bay Area Air Quality Management District's headquarters, 375 Beale Street, San Francisco, California.

**Questions About
an Agenda Item**

The name, telephone number and e-mail of the appropriate staff person to contact for additional information is listed for each agenda item.

Meeting Procedures

The public meeting of the Air District Board of Directors as the Sole Member of the Bay Area Clean Air Foundation begins at 9:45 a.m. The Board of Directors generally will consider items in the order listed on the agenda. However, any item may be considered in any order.

After action on any agenda item, the Board may reconsider or amend the item at any time during the meeting.

This meeting will be webcast. To see the webcast, please visit <http://www.baaqmd.gov/The-Air-District/Board-of-Directors/Agendas-and-Minutes.aspx> at the time of the meeting.

**BOARD OF DIRECTORS SPECIAL MEETING
AS THE SOLE MEMBER OF
THE BAY AREA CLEAN AIR FOUNDATION**

AGENDA

**WEDNESDAY
NOVEMBER 1, 2017
9:30 A.M.**

**BOARD ROOM
1ST FLOOR**

CALL TO ORDER

Chairperson, Liz Kniss

1. **Opening Comments
Roll Call
Pledge of Allegiance**

The Chair shall call the meeting to order and make opening comments. The Clerk of the Boards shall take roll of the Board members. The Chair shall lead the Pledge of Allegiance.

2. **Public Comment Period**

(Public Comment on Non-Agenda Items Pursuant to Government Code § 54954.3) Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 375 Beale Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's subject matter jurisdiction. Speakers will be limited to three (3) minutes each.

This meeting will be webcast. To see the webcast, please visit <http://www.baaqmd.gov/The-Air-District/Board-of-Directors/Agendas-and-Minutes.aspx> at the time of the meeting. Closed captioning may contain errors and omissions, and are not certified for their content or form.

Staff/Phone (415) 749-

3. **Approval of the Minutes of June 15, 2016**

Clerk of the Boards/5073

The Board of Directors will consider approving the attached draft minutes of the Bay Area Clean Air Foundation meeting of June 15, 2016.

4. **Accept the Bay Area Clean Air Foundation 2016 Annual Report** J. Broadbent/5052
jbroadbent@baaqmd.gov

K. Schkolnick/5070
kscholnick@baaqmd.gov

The Board of Directors as the sole member of the Bay Area Clean Air Foundation will consider accepting the Bay Area Clean Air Foundation 2016 Annual Report.

5. **Adoption of the Bay Area Clean Air Foundation's 2017 Budget** J. Broadbent/5052
jbroadbent@baaqmd.gov

S. Osaze/4771
sosaze@baaqmd.gov

The Board of Directors will consider adopting the proposed 2017 Budget of the Bay Area Clean Air Foundation.

6. **Appoint Directors to the Bay Area Clean Air Foundation's Board of Directors** J. Broadbent/5052
jbroadbent@baaqmd.gov

J. McKay/4629
jmckay@baaqmd.gov

The Board of Directors as the sole member of the Bay Area Clean Air Foundation will fill the two vacant seats on the Bay Area Clean Air Foundation's Board of Directors. The Board of Directors will consider appointing Kraig Kurucz and Brian Bunger to 2-year terms as directors of the Bay Area Clean Air Foundation.

OTHER BUSINESS

7. Adjournment

The Special Board meeting shall be adjourned by the Chair.

CONTACT:

MANAGER, EXECUTIVE OPERATIONS
375 BEALE STREET, SAN FRANCISCO, CA 94105
mmartinez@baaqmd.gov

(415) 749-5016
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting. Please note that all correspondence must be addressed to the “Members of the Board of Directors” and received at least 24 hours prior, excluding weekends and holidays, in order to be presented at that Board meeting. Any correspondence received after that time will be presented to the Board at the following meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.

Accessibility and Non-Discrimination Policy

The Bay Area Air Quality Management District (Air District) does not discriminate on the basis of race, national origin, ethnic group identification, ancestry, religion, age, sex, sexual orientation, gender identity, gender expression, color, genetic information, medical condition, or mental or physical disability, or any other attribute or belief protected by law.

It is the Air District’s policy to provide fair and equal access to the benefits of a program or activity administered by Air District. The Air District will not tolerate discrimination against any person(s) seeking to participate in, or receive the benefits of, any program or activity offered or conducted by the Air District. Members of the public who believe they or others were unlawfully denied full and equal access to an Air District program or activity may file a discrimination complaint under this policy. This non-discrimination policy also applies to other people or entities affiliated with Air District, including contractors or grantees that the Air District utilizes to provide benefits and services to members of the public.

Auxiliary aids and services including, for example, qualified interpreters and/or listening devices, to individuals who are deaf or hard of hearing, and to other individuals as necessary to ensure effective communication or an equal opportunity to participate fully in the benefits, activities, programs and services will be provided by the Air District in a timely manner and in such a way as to protect the privacy and independence of the individual. Please contact the Non-Discrimination Coordinator identified below at least three days in advance of a meeting so that arrangements can be made accordingly.

If you believe discrimination has occurred with respect to an Air District program or activity, you may contact the Non-Discrimination Coordinator identified below or visit our website at www.baaqmd.gov/accessibility to learn how and where to file a complaint of discrimination.

Questions regarding this Policy should be directed to the Air District’s Non-Discrimination Coordinator, Rex Sanders, at (415) 749-4951 or by email at rsanders@baaqmd.gov.

Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the District’s offices at 375 Beale Street, Suite 600, San Francisco, CA 94105, at the time such writing is made available to all, or a majority of all, members of that body.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
375 BEALE STREET, SAN FRANCISCO, CALIFORNIA 94105
FOR QUESTIONS PLEASE CALL (415) 749-5016 or (415) 749-4941

EXECUTIVE OFFICE:
MONTHLY CALENDAR OF AIR DISTRICT MEETINGS

OCTOBER 2017

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Budget & Finance Committee <i>(Meets on the 4th Wednesday of each Month)</i> - CANCELLED	Wednesday	25	9:30 a.m.	1st Floor, Yerba Buena Room #109
Board of Directors Mobile Source Committee <i>(Meets on the 4th Thursday of each Month)</i>	Thursday	26	9:30 a.m.	1 st Floor Board Room
Advisory Council Mtg. <i>(Meets on Monday Quarterly)</i>	Monday	30	10:00 a.m.	1 st Floor Board Room

NOVEMBER 2017

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Special Meeting as the Sole Member of the Bay Area Clean Air Foundation <i>(At the Call of the Chair)</i>	Wednesday	1	9:30 a.m.	1 st Floor Board Room
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	1	9:45 a.m.	1 st Floor Board Room
Board of Directors Nominating Committee <i>(At the Call of the Chair)</i>	Wednesday	15	9:15 a.m.	1 st Floor Board Room
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	15	9:45 a.m.	1 st Floor Board Room
Board of Directors Climate Protection Committee <i>(Meets on the 3rd Thursday of every other Month)</i>	Thursday	16	9:30 a.m.	1 st Floor Board Room
Board of Directors Executive Committee <i>(Meets on the 3rd Monday of each Month)</i>	Thursday	16	10:30 a.m.	1 st Floor Board Room
Board of Directors Executive Committee <i>(Meets on the 3rd Monday of each Month)</i> - CANCELLED AND RESCHEDULED TO THURSDAY, NOVEMBER 16, 2017 AT 10:30 A.M.	Monday	20	9:30 a.m.	1 st Floor Board Room
Board of Directors Stationary Source Committee <i>(Meets on the 3rd Monday of each Month)</i>	Monday	20	9:30 a.m.	1 st Floor Board Room

NOVEMBER 2017

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Budget & Finance Committee <i>(Meets on the 4th Wednesday of each Month)</i> - CANCELLED	Wednesday	22	9:30 a.m.	1st Floor, Yerba Buena Room #109
Board of Directors Mobile Source Committee <i>(Meets on the 4th Thursday of each Month)</i> - CANCELLED AND RESCHEDULED TO THURSDAY, DECEMBER 7, 2017 AT 9:30 A.M. IN THE YERBA BUENA CONFERENCE ROOM, 1 ST FLOOR	Thursday	23	9:30 a.m.	1 st Floor Board Room

DECEMBER 2017

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	6	9:45 a.m.	1 st Floor Board Room
Board of Directors Mobile Source Committee <i>(Meets on the 4th Thursday of each Month)</i>	Thursday	7	9:30 a.m.	1st Floor, Yerba Buena Room #109
Board of Directors Executive Committee <i>(Meets on the 3rd Monday of each Month)</i>	Monday	18	9:30 a.m.	1 st Floor Board Room
Board of Directors Stationary Source Committee <i>(Meets on the 3rd Monday of each Month)</i> - CANCELLED	Monday	18	10:30 a.m.	1 st Floor Board Room
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	20	9:45 a.m.	1 st Floor Board Room
Board of Directors Budget & Finance Committee <i>(Meets on the 4th Wednesday of each Month)</i>	Wednesday	27	9:30 a.m.	1st Floor, Yerba Buena Room #109
Board of Directors Mobile Source Committee <i>(Meets on the 4th Thursday of each Month)</i> - CANCELLED	Thursday	28	9:30 a.m.	1 st Floor Board Room

JANUARY 2018

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i> - CANCELLED	Wednesday	3	9:45 a.m.	1 st Floor Board Room
Board of Directors Executive Committee <i>(Meets on the 3rd Monday of each Month)</i> - CANCELLED	Monday	15	9:30 a.m.	1 st Floor Board Room
Board of Directors Stationary Source Committee <i>(Meets on the 3rd Monday of each Month)</i> - CANCELLED	Monday	15	10:30 a.m.	1 st Floor Board Room

JANUARY 2018

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Mtg. / Retreat <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	17	9:45 a.m.	TBD
Board of Directors Climate Protection Committee <i>(Meets on the 3rd Thursday of every other Month)</i>	Thursday	18	9:30 a.m.	1 st Floor Board Room
Board of Directors Budget & Finance Committee <i>(Meets on the 4th Wednesday of each Month)</i>	Wednesday	24	9:30 a.m.	1st Floor, Yerba Buena Room #109
Board of Directors Mobile Source Committee <i>(Meets on the 4th Thursday of each Month)</i>	Thursday	25	9:30 a.m.	1 st Floor Board Room

HL – 10/23/17 - 4:35 p.m.

G/Board/Executive Office/Moncal

BAY AREA CLEAN AIR FOUNDATION

Memorandum

To: Chairperson Liz Kniss and Members
of the Board of Directors

From: Jack P. Broadbent
President, Bay Area Clean Air Foundation

Date: October 19, 2017

Re: Approval of the Minutes of June 15, 2016

RECOMMENDED ACTION

Approve the attached draft minutes of the Board of Directors (Board) Special Meeting as the Sole Member of the Bay Area Clean Air Foundation (Foundation) of June 15, 2016.

DISCUSSION

Attached for your review and approval are the draft minutes of the Board Special Meeting as the Sole Member of the Foundation of June 15, 2016.

Respectfully submitted,

Jack P. Broadbent
President, Bay Area Clean Air Foundation

Prepared by: Marcy Hiratzka
Reviewed by: Maricela Martinez

Attachment 3A: Draft Minutes of the Board Special Meeting as the Sole Member of the
Foundation of June 15, 2016

AGENDA: 3A – ATTACHMENT

Draft Minutes - Board of Directors Special Meeting as the Sole Member of the Bay Area Clean Air Foundation of June 15, 2016

Bay Area Air Quality Management District
375 Beale Street, Suite 600
San Francisco, CA 94105
(415) 749-5073

Board of Directors Special Meeting as the
Sole Member of the Bay Area Clean Air Foundation
Wednesday, June 15, 2016

DRAFT MINUTES

Note: Audio and video recordings of the meeting are available on the website of the Bay Area Air Quality Management District at <http://www.baaqmd.gov/about-the-air-district/board-of-directors/resolutionsagendasminutes>

- 1. CALL TO ORDER:** Chairperson Eric Mar called the meeting to order at 10:00 a.m.

Roll Call:

Present: Chairperson Eric Mar; Vice-Chairperson Liz Kniss; Secretary David Hudson; and Directors John Avalos, Teresa Barrett, Tom Bates, David J. Canepa, Osby Davis, John Gioia, Carole Groom, Scott Haggerty, Rebecca Kaplan, Nate Miley, Karen Mitchoff, Jan Pepper, Deborah Raphael, Katie Rice, Mark Ross, Rod Sinks, Warren Slocum, Jim Spering, and Brad Wagenknecht.

Absent: Directors Cindy Chavez and Shirlee Zane.

Chair Mar then led the Pledge of Allegiance.

- 2. PUBLIC COMMENT PERIOD:**

No requests received.

- 3. OPENING CEREMONY**

Chair Mar welcomed the Board of Directors (Board), staff, and visitors to the Bay Area Air Quality Management District's new home at the "Bay Area Metro Center" at 375 Beale Street, San Francisco. He explained that the Metropolitan Transportation Commission (MTC) and Association of Bay Area Governments (ABAG), both regional agency partners of the Air District, are also housed at the building. The historic uses of the facility at 375 Beale Street, and the development of the Air District's move from Ellis Street, were described. Jack Broadbent, Executive Officer/Air Pollution Control Officer, also welcomed everyone, acknowledged MTC and Air District staff who orchestrated the move, and bestowed commemorative gifts to the Board members. Mr. Broadbent also announced that the District offset all of the carbon emissions associated with this meeting.

NOTED PRESENT: Directors Bates and Miley were noted present at 10:07 a.m.

4. Approval of the Minutes of July 29, 2015

Public Comments:

No requests received.

Board Comments:

None.

Board Action:

Director Ross made a motion, seconded by Director Haggerty, to approve the Board Special Meeting as the Sole Member of the Bay Area Clean Air Foundation (Foundation) minutes of July 29, 2015; and the motion carried by the following vote of the Board:

AYES: Avalos, Barrett, Bates, Canepa, Davis, Gioia, Groom, Haggerty, Hudson, Kaplan, Kniss, Mar, Miley, Mitchoff, Pepper, Raphael, Rice, Ross, Sinks, Slocum, Spering, and Wagenknecht.

NOES: None.

ABSTAIN: None.

ABSENT: Chavez, and Zane.

5. Accept the Bay Area Clean Air Foundation 2015 Annual Report

Damian Breen, Deputy Air Pollution Control Officer, gave the staff presentation *Bay Area Clean Air Foundation 2015 Annual Report*, including: overview; background; Faria Preserve Residential Development offsets project; and recommendations.

Public Comments:

No requests received.

Board Comments:

None.

Board Action:

Secretary Hudson made a motion, seconded by Director Sinks, to accept the 2015 Annual Report of the Foundation; and the motion carried by the following vote of the Board:

AYES: Avalos, Barrett, Bates, Canepa, Davis, Gioia, Groom, Haggerty, Hudson, Kaplan, Kniss, Mar, Miley, Mitchoff, Pepper, Raphael, Rice, Ross, Sinks, Slocum, Spering, and Wagenknecht.
NOES: None.
ABSTAIN: None.
ABSENT: Chavez, and Zane.

6. Adoption of the Bay Area Clean Air Foundation's 2016 Budget

Mr. Breen gave the staff presentation *Bay Area Clean Air Foundation's 2016 Budget*, including: Foundation 2015 financial summary; Foundation 2016 budget; and recommendations.

Public Comments:

No requests received.

Board Comments:

None.

Board Action:

Secretary Hudson made a motion, seconded by Director Sinks, to adopt the 2016 Budget of the Foundation; and the motion carried by the following vote of the Board:

AYES: Avalos, Barrett, Bates, Canepa, Davis, Gioia, Groom, Haggerty, Hudson, Kaplan, Kniss, Mar, Miley, Mitchoff, Pepper, Raphael, Rice, Ross, Sinks, Slocum, Spering, and Wagenknecht.
NOES: None.
ABSTAIN: None.
ABSENT: Chavez, and Zane.

7. Appoint a Director to the Bay Area Clean Air Foundation's Board of Directors

Mr. Breen gave the staff presentation *Selection of Director*, including: selection of Director; and recommendations.

Public Comments:

No requests received.

Board Comments:

None.

Board Action:

Secretary Hudson made a motion, seconded by Director Sinks, to appoint Damian Breen to the Board of the Foundation; and the motion carried by the following vote of the Board:

AYES: Avalos, Barrett, Bates, Canepa, Davis, Gioia, Groom, Haggerty, Hudson, Kaplan, Kniss, Mar, Miley, Mitchoff, Pepper, Raphael, Rice, Ross, Sinks, Slocum, Spering, and Wagenknecht.

NOES: None.

ABSTAIN: None.

ABSENT: Chavez, and Zane.

OTHER BUSINESS

8. Adjournment

The meeting adjourned at 10:18 a.m.

Marcy Hiratzka
Clerk of the Boards

BAY AREA CLEAN AIR FOUNDATION

Memorandum

To: Chairperson Liz Kniss and Members
of the Board of Directors

From: Jack P. Broadbent
President, Bay Area Clean Air Foundation

Date: October 24, 2017

Re: Accept the Bay Area Clean Air Foundation 2016 Annual Report

RECOMMENDED ACTION

Accept the 2016 Annual Report of the Bay Area Clean Air Foundation.

BACKGROUND

The Board of Directors, at its July 9, 2008 meeting, approved the establishment of an Air District foundation. In September 2008, the Bay Area Clean Air Foundation (“Foundation”) was established. Pursuant to the Foundation’s Bylaws, the directors of the Foundation are to send an annual report to the Air District’s Governing Board of Directors. The Foundation’s directors and officers recommend that the Air District’s Governing Board accept the Foundation’s 2016 Annual Report, which is attached hereto.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent
President, Bay Area Clean Air Foundation

Prepared by: Karen Schkolnick
Reviewed by: Damian Breen

Attachment 4A: 2016 Annual Report of the Bay Area Clean Air Foundation

Bay Area Clean Air Foundation

2016 Annual Report

1. Background

On July 9, 2008, the Bay Area Air Quality Management District (Air District) Board of Directors approved the establishment of an Air District foundation. As a result of that action, the Bay Area Clean Air Foundation (Foundation) was established in September 2008. The purposes of the Foundation are as follows:

- To *provide* financial, administrative, programmatic, and other forms of support to the Air District; and
- To *engage* in activities that further serve such purposes.

The Foundation will serve to fund various air quality emissions reduction, and educational and service programs to support the mission of the Air District, which is “*to protect and improve public health, air quality, and the global climate.*”

Directors and Officers

The Directors of the Foundation are as follows:

Jack Broadbent
Kraig Kurucz
Jeffrey McKay

The Foundation's staff is as follows:

Jack Broadbent, President
Jean Roggenkamp, Vice President
Jeffrey McKay, Secretary and Chief Financial Officer

2. Report on the Foundation's Activities

This report provides the Foundation Directors the proposed budget for 2017, the financial report for the prior fiscal year, and an update on the activities related to funds received for two separate projects including:

- Project 1: Electric Vehicle (EV) Charging Demo Program - Reformulated Gasoline (RFG) Settlement Fund Grant; and
- Project 2: The Faria Preserve Residential Development (Faria) Project; and
- Project 3: New Proposed Project: Adoption of Zero 0- and Near-zero Emissions Equipment and Vehicles in and around the Port of Oakland

Project 1: EV Charging Demo Program - Reformulated Gasoline (RFG)

Project Background

The RFG Open Grants Program is the result of the settlement of 14 class action lawsuits against Union Oil Company of California and Unocal Corporation. Before trial, the Plaintiff and Unocal agreed to settle the class actions and agreed to distribute approximately \$7 million through an open competitive grants program directed to nonprofit organizations for projects to achieve vehicle emissions or fuel efficiency benefits for California consumers. The majority of the RFG grants program funding was awarded in 2010, including a grant to the Bay Area Clean Air Foundation (BACAF) for a project to deploy ten converted plug-in electric vehicles in car-share service in partnership with City CarShare.

In order to support Bay Area public agencies' efforts to green their fleets and to deploy charging infrastructure in their communities, the BACAF, in partnership with the Bay Area Air Quality Management District (Air District), submitted an application to the RFG's Open Grants Program on February 5, 2015, requesting \$500,000 in remaining RFG funds for an electric vehicle charging station incentive program.

On May 12, 2015, the U.S. District Court approved a grant under the RFG Open Grants Program whereby the BACAF, who, contracting with the Air District, would develop and implement an Electric Vehicle Charging Demo Program (EV Charging Demo Program). This program is designed to: (a) provide up to \$450,000 in RFG funds that would be matched with the Air District's Transportation Fund for Clean Air (TFCA) funding for the installation of publicly available electric vehicle charging stations; (b) following installation, collect data to measure environmental, economic and operating benefits; (c) publish a White Paper to include a summary, key features, benefits of, and lessons learned from this grant; and (d) share Program results with local governments, air districts, and other entities with an interest in the deployment of electric vehicle infrastructure. Up to \$50,000 of the RFG funds may be used to pay for administration and for the development of the White Paper.

Discussion

The EV Charging Demo Program will provide significant grant funding to public agencies that install electric vehicle charging stations along major transportation corridors, at workplaces, and at key destinations. The RFG funds will be matched with funds from the Air District's TFCA funded Charge! Program. The EV Charging Demo Program prioritizes projects that are "shovelready," help to expand the region's charging network, and are located in Air District-designated Community Air Risk Evaluation (CARE) Areas. At least 25% of RFG funding, or \$112,500, is reserved for projects in CARE Areas. Only public entities are eligible to apply and funds are awarded through a competitive grant application process.

The Air District released the Program guidance and opened a call for projects from August 18, 2015 - December 18, 2015. On February 17, 2016, the Air District's Board of Directors approved awards to nine projects with full funding to the seven highest ranked projects and partial funding for the next two highest ranked projects. The total amount of funds awarded was \$1,142,233, of

which \$692,233 is from TFCA and \$450,000 from RFG Settlement Funds. The Air District's Board also approved the creation of a contingency list consisting of four projects that were found eligible, but did not rank high enough for award; this list can be used in the event that any projects on the recommended list do not proceed or are completed under-budget.

The nine projects that were awarded funding will install a total of 77 charging stations at 19 locations throughout the Bay Area and are estimated to, over a three-year period, reduce 1.3 tons of criteria pollutant emissions, more than 2,500 tons of greenhouse gas emissions, and gasoline usage by approximately 300,000 gallons.

As of August 1, 2017, eight of the nine projects have completed all installation work and their charging stations are currently in service. The remaining project has installed the charging stations, and is working with PG&E to complete the electrical connection, which is expected to be completed by September 2017.

Project 2: Final Report – Foundation, Faria Preserve Residential Development Mitigation Project

Project Background

In October 2012, Faria LT Ventures, LLC (Faria Preserve), the owner of the Faria Residential Development parcel filed Vesting Tentative Map 9342 for 738 residential units and a 12-acre community park with the City of San Ramon (City) to obtain a permit to construct, operate and maintain the Faria Preserve Residential Development, The City approved Faria LT Ventures, LLC's Vesting Tentative Map in September 2014. The City approved Faria LT Ventures, LLC's Initial Study/Negative Declaration on May 6, 2014 subject to conditions, including Mitigation Measure 3.3 -1(b) (See attachment 1), which requires that Faria Residential Development in order to comply with the California Environmental Quality Act (CEQA).

On April 12, 2016, the Foundation received an electric copy of a letter from the City of San Ramon CalAtlantic Homes stating that the City understand the terms of the conditions between the Foundation and CalAtlantic Homes, and that CalAtlantic Homes will purchase a mix of 13.64 tons of NOx and Reactive Organic Gases (ROG), together referred to as "ozone precursors", from the Foundation.

On September 15, 2016, the Foundation and Faria Preserve entered into an agreement to assist Faria Preserve in satisfying the requirements of Mitigation Measure 3.3-1(b), and to ensure the proper funding and management of an emissions reduction program to offset zone precursor emissions attributable to construction of the Faria Preserve Residential Development. Through this agreement the Foundation is the project administrator and will, through its contractor, the Bay Area Air Quality Management District (BAAQMD), solicit for, evaluate, administer, calculate emissions reductions for, inspect, contract with, verify, pay and report on reduction of NOx and ROG, together referred to as "ozone precursors"; emissions reductions projects using funds provided by Faria Preserve. The Foundation shall seek to achieve a minimum reduction of 13.64 tons of ozone precursors through the selection of qualifying emissions reduction projects. Faria Preserve shall pay a total of \$472,262.70 to the Foundation to satisfy the requirements under

Mitigation Measure 3.3-1(b), which Funds compromise Project funds of \$449,774.00 and administrative fees of \$22,488.70 for the Foundation to administer this project.

Discussion

Section 3(F) of the agreement signed between the Foundation and Faria Preserve requires the Foundation to provide a report to Faria Preserve of all qualifying emissions reductions projects selected for funding, the type and amount of emissions they reduce, their location, the costeffectiveness of the emissions reductions, and the dollar amount allocated to each project within 90 days of disbursing all project funds.

Project Schedule:

- **September 25, 2015** – Foundation received mitigation payment #1 for \$89,756.95
- **April 18, 2016** – Foundation received mitigation payment #2 for \$382,505.75
- **September 15, 2016** – Contract executed between Foundation and Faria Preserve, LLC, / CalAtlantic Group, Inc. for a total mitigation of 13.64 tons of ozone precursors from a mitigation amount of \$472,262.70 (\$465,167 in project funds and up to \$22,488.70 in administrative funds).
- **October 21, 2016** – Foundation completes the expenditure of mitigation funds through the BAAQMD Vehicle Buyback Program (www.baaqmd.gov/vbb). These funds were used to scrap 436 vehicles which had an average model year of 1990.

Program Data and Results:

The Faria Preserve mitigation funds received were used to fund light-duty voluntary accelerated vehicle retirement emission reduction projects in accordance with the California Air Resources Board’s Carl Moyer Program guidelines and the requirements of the BAAQMD program. Projects were reviewed to ensure that these requirements were achieved and have been deemed qualifying emissions reduction projects. Table 1 summarizes the results of the emission reduction projects funded.

Table 1 – Summary of Vehicle Buyback Program project results

	Actual project payment data
Total funds expended	\$472,262.70
Project funds expended	\$465,167.00
Administrative funds expended	\$7,095.70
Emissions reductions: NOx + ROG (Tons per year – TPY)	NOx: 5.33 TPY ROG: 8.32 TPY Total: 13.65 TPY
Vehicles retired	436
Vehicle model year (MY) data	Average MY: 1990 MY range: 1970-1994

Project amount awarded for each vehicle retired	\$1,049 or \$1,100
CMP Cost-effectiveness	\$11,999 / ton of NOx + ROG
Project location	Bay Area – regional program

Project 3: New Proposed Project: Adoption of Zero – and Near-zero Emissions Equipment and Vehicles in and Around the Port of Oakland

The Foundation has been developing a proposal that will seek approximately \$1.3 million in RFG funding to help accelerate the adoption of zero- and near-zero-emission equipment and vehicles operating in and around the Port of Oakland and the surrounding West Oakland community. This is the last tranche of RFG funds and the Foundation’s application is currently under review and consideration by the RFG administrators. If approved, this project would be matched by up to \$1.3 million of TFCA funding and in addition to other state funds, which are currently being applied for by the Air District.

BAY AREA CLEAN AIR FOUNDATION

Memorandum

To: Chairperson Liz Kniss and Members
of the Board of Directors

From: Jack P. Broadbent
President, Bay Area Clean Air Foundation

Date: October 24, 2017

Re: Adoption of the Bay Area Clean Air Foundation's 2017 Budget

RECOMMENDED ACTION

Approve adoption of the Bay Area Clean Air Foundation's 2017 Budget.

BACKGROUND

Pursuant to the Foundation's Bylaws, the Air District's Board of Directors, as Sole Member of the Foundation, is required to approve the adoption of an annual budget by the Foundation. The Foundation's directors and officers recommend that the Air District's Governing Board approve adoption of the Foundation's 2017 Budget, which is attached hereto.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent
President, Bay Area Clean Air Foundation

Prepared by: Stephanie Osaze
Reviewed by: Jeff McKay

Attachment 5A: 2016 Annual Report for the Bay Area Clean Air Foundation
Attachment 5B: 2017 Budget for the Bay Area Clean Air Foundation

Bay Area Clean Air Foundation

2016 Annual Report

Addendum: Financial Summary

Financial Summary

As of December 31, 2016, the Foundation had a cash balance of \$956,347.28. Following is an accounting of the Foundation’s operations for the 2016 calendar year:

January 1, 2016	Beginning Cash Balance	<u>\$897,789.68</u>
Revenue from Operations		
	Off-Site Mitigation	382,505.75
	Reformulated Gasoline Settlement Fund	225,000.00
	Interest Income	1,158.29
	General Fund Subsidy	10,673.34
Operating Expenses		
	Project Payments	549,981.95
	Administrative Overhead/Support	5,923.34
	Tax Filing Services	2,850.00
	Insurance	1,900.00
	Other Charges	124.50
December 31, 2016	Ending Balance	<u>\$956,347.27</u>

**BAY AREA
CLEAN AIR
FOUNDATION**

Proposed Budget Calendar Year 2017

Revenues/Sources

Interest Income	\$	1,150
General Fund Subsidy	\$	10,000
Use of Prior Year Cash Balance	\$	100,000
Total Revenues/Sources	\$	111,150

Expenditures

Administrative Overhead/Support	\$	6,000
Program/Project Distributions	\$	100,000
Tax Filing Services	\$	3,000
Insurance Premium	\$	2,000
Other Charges	\$	150
Total Expenditures	\$	111,150

BAY AREA CLEAN AIR FOUNDATION

Memorandum

To: Chairperson Liz Kniss and Members
of the Board of Directors

From: Jack P. Broadbent
President, Bay Area Clean Air Foundation

Date: October 24, 2017

Re: Appoint Two (2) Directors to the Bay Area Clean Air Foundation's Board of
Directors

RECOMMENDATION

Recommend the Board of Directors as a Sole Member of the Bay Area Clean Air Foundation:

- 1) Appoint Brian Bunger as a Director of the Bay Area Clean Air Foundation, replacing the outgoing Director, Jeff McKay; and
- 2) Reappoint Kraig Kurucz for a second two-year term as a Director of the Bay Area Clean Air Foundation.

BACKGROUND

Pursuant to the By-Laws of the Bay Area Clean Air Foundation, Directors of the Foundation serve two-year terms. The By-Laws further provide that a Foundation Director may serve no more than three consecutive two-year terms, but may serve again after taking a one-year hiatus. Jeff McKay, Deputy Air Pollution Control Officer of the Bay Area Air Quality Management District, has reached the end of his allowed three two-year terms. The Board of the Foundation recommends that Bay Area Air District Legal Counsel, Brian Bunger, be appointed to fill the Director seat vacated by Mr. McKay reaching the end of his allowed consecutive terms.

Similarly, Kraig Kurucz has completed his first two-year term as a Director of the Foundation. Staff recommends that Mr. Kurucz be reappointed by the Board of Directors as a Sole Member of the Bay Area Clean Air Foundation to serve an additional two-year term as a Director of the Foundation.

BUDGET CONSIDERATION/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent
President, Bay Area Clean Air Foundation

Prepared by: Aloha de Guzman

Reviewed by: Damian Breen