



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

BOARD OF DIRECTORS
EXECUTIVE COMMITTEE MEETING

COMMITTEE MEMBERS

ERIC MAR – CHAIR
JOHN GIOIA
SCOTT HAGGERTY
JAN PEPPER
BRAD WAGENKNECHT

LIZ KNISS – VICE CHAIR
CAROLE GROOM
DAVID E. HUDSON
MARK ROSS

MONDAY
MAY 16, 2016
9:30 A.M.

7TH FLOOR BOARD ROOM
939 ELLIS STREET
SAN FRANCISCO, CA 94109

AGENDA

1. **CALL TO ORDER - ROLL CALL – PLEDGE OF ALLEGIANCE**

The Committee Chair shall call the meeting to order and the Clerk of the Boards shall take roll of the Committee members. The Committee Chair shall lead the Pledge of Allegiance.

2. **PUBLIC COMMENT ON NON-AGENDA MATTERS**

(Public Comment on Non-Agenda Items Pursuant to Government Code § 54954.3) Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at Air District headquarters, 939 Ellis Street, San Francisco, CA, and at the Air District's website at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's subject matter jurisdiction. Speakers will be limited to three (3) minutes each.

This meeting will be webcast. To see the webcast, please visit <http://www.baaqmd.gov/The-Air-District/Board-of-Directors/Agendas-and-Minutes.aspx> at the time of the meeting.

Staff/Phone (415) 749-

3. **APPROVAL OF THE MINUTES OF MARCH 2, 2016**

Clerk of the Boards/5073

The Committee will consider approving the draft minutes of the Executive Committee meeting of March 2, 2016.

4. **HEARING BOARD QUARTERLY REPORT: JANUARY – MARCH 2016**

T. Trumbull/5073
TerryT1011@aol.com

The Hearing Board Chair will present the Hearing Board Quarterly Report for the period of January through March 2016.

5. **BAY AREA REGIONAL COLLABORATIVE (BARC) UPDATE**

J. Roggenkamp/4646
jroggenkamp@baaqmd.gov

The Committee will receive an update by BARC Director, Allison Brooks, on the activities of the Bay Area Regional Collaborative.

6. **CONSIDER AND DISCUSS PROPOSED AMENDMENTS TO THE AIR DISTRICT'S ADMINISTRATIVE CODE, DIVISION II: FISCAL POLICIES AND PROCEDURES, SECTION 4.3: CONTRACT LIMITATIONS**

J. Broadbent/5052
jbroadbent@baaqmd.gov

The Committee will consider and discuss proposed amendments to the Air District's Administrative Code, Division II: Fiscal Policies and Procedures, Section 4.3: Contract Limitations.

7. **UPDATE ON MY AIR ONLINE PERMITTING AND COMPLIANCE SYSTEM PROGRESS**

D. Breen/5041
dbreen@baaqmd.gov

Staff will provide an update on the My Air Online program goals for the 2016 calendar year, including progress in completing small facility permitting milestones.

8. **2016 PLANNING AND RULEMAKING CALENDAR**

J. Roggenkamp/4646
jroggenkamp@baaqmd.gov

The Committee will receive an update on Rules and Plans under development for the remainder of Calendar Year 2016.

9. **COMMITTEE MEMBER COMMENTS / OTHER BUSINESS**

Any member of the Committee, or its staff, on his or her own initiative or in response to questions posed by the public, may ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2).

10. **TIME AND PLACE OF NEXT MEETING**

Monday, July 18, 2016, Bay Area Air Quality Management District Office, 375 Beale Street, San Francisco, California 94105 at 9:30 a.m.

11. **ADJOURNMENT**

The Committee meeting shall be adjourned by the Committee Chair.

CONTACT:

MANAGER, EXECUTIVE OPERATIONS
939 ELLIS STREET, SAN FRANCISCO, CA 94109
mmartinez@baaqmd.gov

(415) 749-5016
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting. Please note that all correspondence must be addressed to the “Members of the Executive Committee” and received at least 24 hours prior, excluding weekends and holidays, in order to be presented at that Committee meeting. Any correspondence received after that time will be presented to the Committee at the following meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- **Accessibility and Title VI:** The Air District provides services and accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Board matters. For accommodations or translations assistance, please call 415-749-5016 at least three days in advance of a meeting, so that arrangements can be made accordingly.

Accesibilidad y Título VI: El Distrito del Aire ofrece servicios y realiza las adaptaciones necesarias para las personas con discapacidades y para las personas con un dominio limitado del inglés siempre que estos servicios se soliciten y se deseen tratar asuntos relacionados con la Junta. Si necesita ayuda con algún tipo de adaptación o traducción, llame al 415-749-5016 como mínimo tres días antes de la reunión de manera que puedan realizarse las adaptaciones necesarias.

Magagamit na Tulong at Título VI: Nagbibigay ang Air District ng mga serbisyo at mga akomodasyon, kapag hiniling, sa mga taong may kapansanan at mga taong limitado ang kakayahan sa Ingles na gustong magpahayag tungkol sa mga usapin sa harap ng Lupon. Para sa mga tulong sa akomodasyon o sa pagsasalin, mangyaring tumawag sa 415-749-5016 nang tatlong araw man lamang na una pa sa miting, para makapaghandang ayon sa pangangailangan.

可及度及標題VI : 空氣管理局根據申請為殘障人士和英語熟練程度有限但卻希望參與董事會事宜的人員提供服務和住宿。關於住宿或者翻譯幫助，請至少在會議之前三天致電 415-749-5016，以便作出相應安排。

Tạo Khả Năng Truy Cập và Chương VI: Đặc Khu cung cấp dịch vụ và phương tiện đáp ứng, khi có yêu cầu, cho những người bị khuyết tật và cho những cá nhân không thông thạo Anh ngữ muốn được tham gia các vấn đề của Hội Đồng. Để được phương tiện đáp ứng hoặc trợ giúp phiên dịch, xin gọi số 415-749-5016 ít nhất ba ngày trước khi có hội thảo, để tiện bố trí các phương tiện

Any writing relating to an open session item on this Agenda that is distributed to all, or a majority of all, members of the body to which this Agenda relates shall be made available at the District’s offices at 939 Ellis Street, San Francisco, CA 94109, at the time such writing is made available to all, or a majority of all, members of that body.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
939 ELLIS STREET, SAN FRANCISCO, CALIFORNIA 94109
FOR QUESTIONS PLEASE CALL (415) 749-5016 or (415) 749-4941

EXECUTIVE OFFICE:
MONTHLY CALENDAR OF AIR DISTRICT MEETINGS

MAY 2016

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Executive Committee <i>(Meets on the 3rd Monday of each Month)</i>	Monday	16	9:30 a.m.	Board Room
Board of Directors Stationary Source Committee <i>(Meets on the 3rd Monday of each Month)</i> - CANCELLED & RESCHEDULED TO WEDNESDAY, JUNE 1, 2016 AT 9:30 A.M.	Monday	16	10:30 a.m.	Board Room
Board of Directors Ad Hoc Building Oversight Committee <i>(At the Call of the Chair)</i> -CANCELLED	Wednesday	18	9:30 a.m.	Board Room
Special Board of Directors Meeting - Budget Hearing <i>(At the Call of the Chair)</i>	Wednesday	18	9:45 a.m.	Board Room
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	18	9:45 a.m.	Board Room
Board of Directors Climate Protection Committee <i>(Meets on the 3rd Thursday of every other month)</i> - CANCELLED	Thursday	19	9:30 a.m.	Board Room
Board of Directors Budget & Finance Committee <i>(Meets on the 4th Wednesday of each Month)</i> - CANCELLED	Wednesday	25	9:30 a.m.	Board Room
Board of Directors Mobile Source Committee <i>(Meets on the 4th Thursday of each Month)</i> - CANCELLED	Thursday	26	9:30 a.m.	Board Room

JUNE 2016

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i> - CANCELLED	Wednesday	1	9:45 a.m.	Board Room
Board of Directors Stationary Source Committee <i>(Meets on the 3rd Monday of each Month)</i>	Wednesday	1	9:30 a.m.	Board Room
PLEASE NOTE: MEETINGS BEGINNING JUNE 15, 2016 WILL TAKE PLACE AT 375 BEALE STREET, SAN FRANCISCO, CA 94105				
Board of Directors Special Meeting as the Sole Member of The Bay Area Clean Air Foundation	Wednesday	15	9:45 a.m.	1 st Floor Boardroom
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	15	9:45 a.m.	1 st Floor Board Room
Board of Directors Executive Committee <i>(Meets on the 3rd Monday of each Month)</i> - CANCELLED	Monday	20	9:30 a.m.	1 st Floor Board Room
Board of Directors Stationary Source Committee <i>(Meets on the 3rd Monday of each Month)</i> - CANCELLED	Monday	20	10:30 a.m.	1 st Floor Board Room
Board of Directors Budget & Finance Committee <i>(Meets on the 4th Wednesday of each Month)</i> - CANCELLED	Wednesday	22	9:30 a.m.	1 st Floor Board Room
Board of Directors Mobile Source Committee <i>(Meets on the 4th Thursday of each Month)</i> - CANCELLED	Thursday	23	9:30 a.m.	1 st Floor Board Room

JULY 2016

<u>TYPE OF MEETING</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>	<u>ROOM</u>
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	6	9:45 a.m.	1 st Floor Board Room
Board of Directors Executive Committee <i>(Meets on the 3rd Monday of each Month)</i>	Monday	18	9:30 a.m.	1 st Floor Board Room
Advisory Council Meeting <i>(Meets at the Call of the Chair)</i>	Monday	18	10:00 a.m.	1 st Floor Board Room
Board of Directors Stationary Source Committee <i>(Meets on the 3rd Monday of each Month)</i>	Monday	18	10:30 a.m.	1 st Floor Board Room
Board of Directors Regular Meeting <i>(Meets on the 1st & 3rd Wednesday of each Month)</i>	Wednesday	20	9:45 a.m.	1 st Floor Board Room
Board of Directors Climate Protection Committee <i>(Meets on the 3rd Thursday of every other Month)</i>	Thursday	21	9:30 a.m.	1 st Floor Board Room
Board of Directors Budget & Finance Committee <i>(Meets on the 4th Wednesday of each Month)</i>	Wednesday	27	9:30 a.m.	1 st Floor Board Room
Board of Directors Mobile Source Committee <i>(Meets on the 4th Thursday of each Month)</i>	Thursday	28	9:30 a.m.	1 st Floor Board Room

VJ – 5/9/16 (1:45 p.m.)

G/Board/Executive Office/Moncal

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Eric Mar and Members
of the Executive Committee

From: Jack P. Broadbent
Executive Officer/Air Pollution Control Officer

Date: April 28, 2016

Re: Approval of the Minutes of March 2, 2016

RECOMMENDED ACTION

Approve the attached draft minutes of the Executive Committee (Committee) meeting of March 2, 2016.

DISCUSSION

Attached for your review and approval are the draft minutes of the Committee meeting of March 2, 2016.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Heidi Kettler
Reviewed by: Maricela Martinez

Attachment: Draft Minutes of the Committee Meeting of March 2, 2016

AGENDA: 3 – ATTACHMENT

Draft Minutes – Executive Committee Meeting of March 2, 2016

Bay Area Air Quality Management District
939 Ellis Street
San Francisco, California 94109
(415) 749-5073

DRAFT MINUTES

Summary of Board of Directors
Executive Committee Meeting
Wednesday, March 2, 2016

1. CALL TO ORDER – ROLL CALL

Director David Hudson called the meeting to order at 9:36 a.m.

Present: Chairperson Eric Mar; Vice-chairperson Liz Kniss and Directors John Gioia, Carole Groom, David Hudson, Scott Haggerty, Jan Pepper, Brad Wagenknecht.

Absent: Director Mark Ross.

Also Present: None.

2. PUBLIC COMMENT ON NON-AGENDA MATTERS: No requests received.

3. APPROVAL OF THE MINUTES OF DECEMBER 14, 2015

Committee Comments: None.

Public Comments: No requests received.

Committee Action:

Director Wagenknecht made a motion, seconded by Director Gioia, to approve the minutes of December 14, 2015; and the motion carried by the following vote of the Committee:

AYES: Gioia, Groom, Hudson, Pepper, and Wagenknecht.
NOES: None.
ABSTAIN: None.
ABSENT: Haggerty, Kniss, Mar, and Ross.

4. HEARING BOARD QUARTERLY REPORT: OCTOBER – DECEMBER 2015

Hearing Board Chair, Terry Trumbull, Esq., presented the quarterly report of the Air District HB for October through December 2015, including a summary of the cases and fees collected.

Committee Comments: None.

Public Comments: No requests received.

Committee Action: None; receive and file.

NOTED PRESENT: Chair Mar was noted present at 9:40 a.m.

5. BAY AREA REGIONAL COLLABORATIVE (BARC) UPDATE

Jean Roggenkamp, Deputy Executive Officer, introduced Allison Brooks, BARC Director, who gave the presentation *Bay Area Regional Collaborative Update*, including items to discuss; administrative actions; Plan Bay Area; BARC member agencies and Climate Technical Assistance; existing resources; stakeholder group; roles and responsibilities; integrated program across agencies; the Alliance of Regional Collaboratives for Climate Adaptation; and BARC engagement at the State level.

NOTED PRESENT: Vice-chairperson Kniss was noted present at 9:48 a.m.

Committee Comments:

The Committee and staff discussed BARC opportunities for collaborating with local cities and counties; successful grant and shuttle programs that could be built upon and expanded; working together with communities and identifying the communities that need assistance; new and existing funding opportunities; data from communities on climate-change; data on vehicle miles traveled (VMT); providing services and model ordinances for easy implementation; and Climate Action Plans.

NOTED PRESENT: Director Haggerty was noted present at 9:53 a.m.

Chairperson Mar thanked the members of the Air District’s Board of Directors who served on the BARC governing Board.

The Committee and staff discussed greenhouse gas consumption per household, a study done in conjunction with the University of California, Berkeley; creating and using resources that bring climate change down to personal and local levels; the duplication of efforts of many different agencies; the purposes of various regional agencies and how they work in the collaborative effort to act on climate change; how BARC helps to resolve tension amongst local agencies by bringing them together on local policies; representatives that serve on Boards of local agencies; and seeking a better way to get information out to smaller groups about BARC’s work.

Public Comments: No requests received.

Committee Action: None; receive and file.

6. 2016 CLEAN AIR PLAN / REGIONAL CLIMATE PROTECTION STRATEGY

Henry Hilken, Director of the Planning and Climate Protection Division, introduced Christy Riviere, Principal Environmental Planner, who gave the staff presentation *2016 Clean Air Plan, Regional Climate Protection Strategy*, including an explanation of the Clean Air Plan; approach;

transportation; stationary sources; energy; buildings; waste and water; agriculture and natural working lands; short-lived climate pollutants; open houses; and next steps.

Committee Comments:

The Committee and staff discussed working with local community groups on energy use and incorporating community choice energy into efforts to seek greener, cleaner alternatives; successful workshop events held by staff; agricultural waste targets and alternative options for farmers with small operations; Caltrans priorities to promote alternatives to single-occupancy-vehicles (SOVs) on the roads; getting transit agencies to work together; bus-rapid-transit (BRT) in Santa Clara County along El Camino; developing easy to implement ordinances; efforts to reduce methane and black carbon; and expanding infrastructure for electric vehicle charging.

Public Comments: No requests received.

Committee Action: None; receive and file.

7. COMMITTEE MEMBER COMMENTS / OTHER BUSINESS: None.

8. TIME AND PLACE OF NEXT MEETING

Monday, May 16, 2016, Bay Area Air Quality Management District Headquarters, 939 Ellis Street, San Francisco, CA 94109 at 9:30 a.m.

9. Adjournment: The meeting adjourned at 10:50 a.m.

Tom Flannigan
Clerk of the Boards

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Eric Mar and Members
of the Executive Committee

From: Chairperson Terry Trumbull, Esq., and Members
of the Hearing Board

Date: May 4, 2016

Re: Hearing Board Quarterly Report – January through March 2016

RECOMMENDED ACTION

None; receive and file.

DISCUSSION

During the first quarter of 2016 (January through March), the Hearing Board:

- Held one hearing on an Accusation (3683). Held one hearing on a Variance (3684);
- Processed a total of five Orders, including three Orders for Dismissal (3682, 3683, 3684) and two Emergency Variances (3681, 3685); and
- Collected a total of \$967.00 in filing fees.

Below is a detail of Hearing Board activity during the same period:

Location: Santa Clara County; City of Santa Clara

Docket: 3681 APCO v. APPLIED MATERIALS, INC – *Application for Emergency Variance*

Regulation(s): Regulation 2, Rule 1 – Section 301 and Regulation 9, Rule 8 – Section 330

Synopsis: Applicant operates a semi-conductor research and development facility and seeks a variance for two temporary backup generators which caused a power failure to the entire building.

Status: Order for Dismissal filed on January 21, 2016.

Period of Variance: October 11, 2015 – November 11, 2015

Estimated Excess Emissions: unknown at time of filing

Fees collected this quarter: n/a

Location: Santa Clara County; City of Gilroy

Docket: 3682 APCO v. HARVEY FLORES – *Accusation*

Regulation(s): Regulation 2, Rule 1 and Request for Conditional Order for Abatement

Synopsis: Applicant operates an auto body painting operation without maintaining a BAAQMD P/O; this facility has operated at least six years in violation of the above regulation. Notice of Violation (NOV) # A46599 was issued to the facility on January 28, 2014 for failure to renew its P/O.

Status: Conditional Order for Abatement filed January 5, 2016.

Period of Variance: n/a

Estimated Excess Emissions: n/a

Fees collected this quarter: n/a

Location: Sonoma County; City of Santa Rosa

Docket: 3683 APCO v. BRETT GAYNOR – *Accusation*

Regulation(s): Regulation 2, Rule 1 and Request for Conditional Order for Abatement

Synopsis: Applicant operates an auto body painting operation without maintaining an Air District P/O. Facility is currently operating without a valid P/O, and has been operating without a P/O since 2014. Notice of Violation (NOV) # A52304 was issued to the facility on July 27, 2015. Mr. Brett Gaynor, owner of American Truck Collision, continually states that he plans to relocate his business “soon” and therefore does not want to apply for an Air District P/O for the Todd Road, Santa Rosa location, as Air District permits are not transferrable to a new location.

Status: Stipulated Conditional Order of Abatement filed February 6, 2016

Period of Variance: n/a

Estimated Excess Emissions: n/a

Fees collected this quarter: n/a

Location: Alameda County; City of Newark

Docket: 3684 CARGILL SALT – *Application for Interim and Regular Variance*

Regulation(s): Regulation 2, Rule 1, Section 307

Synopsis: Cargill Salt (Cargill) operates a facility in Newark refining brine from bay water into salt. As part of the facility operations, Cargill operates a natural gas-fired Fluid Bed Salt Drier (Source 60) to dry the salt. Source testing conducted on October 27-29, 2015 indicated that the petitioner violated the S-60 CO emission limit. The test results showed that the exhaust emitted from S-60 averaged 113.1 ppm CO at 3% oxygen dry, which is more than twice the permit limit.

Status: Order for Dismissal filed March 1, 2016

Period of Variance: December 18, 2015 through October 1, 2016

Estimated Excess Emissions: 18.6 lbs. per day

Fees collected this quarter: n/a

Location: Contra Costa County; City of Martinez

Docket: 3685 TESORO REFINERY – *Application for Emergency Variance*

Regulation(s): Regulation 9, Rule 9, Section 301.1 and 301.2 / Condition No. 19528, Part 21 / Regulation 2, Rule 1, Section 307 / Regulation 2, Rule 6, Section 307

Synopsis: Operators received a low temperature alert for the GFT steam supply. Steam below 425 deg. F cannot safely be injected into the GFT because the risk of the steam condensing within the GFT increases. Introducing liquid water into the rapidly rotating GFT would cause severe damage to the GFT and could possibly result in mechanical integrity failure of the GFT. To increase steam temperature to the GFT, operators attempted to return the letdown station to service. Operators were not able to return the letdown station to service because a block valve dropped its gate and could not be re-opened. At approximately 3:04 AM on February 11, 2016, the steam temperature to the GFT dropped below 425 deg. F, triggering an automatic safety shutdown of the steam injection system.

Status: Order Denying Emergency Variance filed February 25, 2016

Period of Variance: February 11, 2016 through March 11, 2016

Estimated Excess Emissions: 266 lbs. of NOx per day

Fees collected this quarter: \$967.00

Respectfully submitted,

Terry Trumbull, Esq.
Chair, Hearing Board

Prepared by: Maricela Martinez

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Eric Mar and Members
of the Executive Committee

From: Jack P. Broadbent
Executive Officer/Air Pollution Control Officer

Date: May 3, 2016

Re: Bay Area Regional Collaborative (BARC) Update

RECOMMENDED ACTION

None; receive and file.

BACKGROUND

The Bay Area Regional Collaborative (BARC) consists of Board/Commission representatives of the four regional agencies and provides a forum for discussing issues of regional importance.

DISCUSSION

At the upcoming Executive Committee meeting, the BARC Director, Allison Brooks, will provide an update on the activities of the BARC.

BUDGET CONSIDERATIONS/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Jean Roggenkamp

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Eric Mar and Members
of the Executive Committee

From: Jack P. Broadbent
Executive Officer/Air Pollution Control Officer

Date: May 3, 2016

Re: Consider and Discuss Proposed Amendments to the Air District's Administrative Code, Division II: Fiscal Policies and Procedures, Section 4.3: Contract Limitations

RECOMMENDED ACTION

None; receive and file.

BACKGROUND

At its next regular meeting, the Board of Directors will be notified of staff recommended adoption of amendments to the Air District's Administrative Code, Division II: Fiscal Policies and Procedures, Section 4.3: Contract Limitations, to increase the Executive Officer's contract signing authority from \$70,000 to \$100,000.

DISCUSSION

The Air District contracts with hundreds of vendors for services and supplies. In 2004, the Board approved the referenced Administrative Code language providing the Executive Officer/APCO the authority to execute contracts under \$70,000. Since then, the Bay Area has sustained a steady increase in prices of goods and services. Assuming an average 2.5% inflation increase year over year, \$70,000 equals approximately \$94,000 in today's dollars.

Staff has found that the number of contracts between \$70,000 and \$100,000 have increased over time and that there is a clear break between the number of contracts below and above \$100,000 (More than 90% of contracts are below \$100,000). These contracts currently require notification to the Board on a meeting agenda and approval by a quorum of the Directors. The following graph illustrates the number of contracts and related amounts for the past three calendar years:



This change would allow for more efficient processing of contracts and purchases for the Air District and more efficiency during Board meeting business. The procedure for contracts exceeding the cost of \$100,000 will continue to be brought to the Board to be signed by either the Chairperson of the Board of Directors, or the APCO after being directed to execute such a contract by resolution of the Board of Directors.

The Administrative Code changes are proposed as follows:

Administrative Code, Section 4.3:

The APCO or designee shall execute on behalf of the Bay Area Air Quality Management District, contracts for purchase of supplies and materials and services costing not more than ~~seventy thousand dollars (\$70,000)~~ one hundred thousand dollars (\$100,000). Contracts for more than ~~seventy one hundred thousand dollars~~ shall be signed by either the Chairperson of the Board of Directors, or the APCO after being directed to execute such a contract by resolution of the Board of Directors.

For efficiency, recurring payments for routine business needs such as utilities, licenses, office supplies and the like, more than, or accumulating to more than ~~seventy one hundred thousand dollars (\$70,000)-(\$100,000)~~ shall be presented in the quarterly Financial Report.

BUDGET CONSIDERATIONS/FINANCIAL IMPACT

None.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Satnam Hundel
Reviewed by: Rex Sanders

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Eric Mar and Members
of the Executive Committee

From: Jack P. Broadbent
Executive Officer/Air Pollution Control Officer

Date: May 8, 2016

Re: Update on My Air Online Permitting and Compliance System Progress

RECOMMENDED ACTION

None; receive and file.

BACKGROUND

Staff will provide an update on the My Air Online program goals for the 2016 calendar year, including progress in completing small facility permitting milestones.

DISCUSSION

In the first half of the 2016 calendar year, the My Air Online Program will complete the following activities:

- Support for online permitting and mobile inspections of emergency/standby diesel engines
- Support for online processing for asbestos renovation and demolition jobs
- Migration of legacy small source registration software to newer online permitting platform
- Improved (daily) public notifications for permit applications
- Enhanced support for compliance and enforcement operations

Staff plan to complete the following items for the for the second half of the 2016 calendar year:

- Enhanced online wood smoke complaint and investigation processing
- Mobile inspections for renovation and demolition notifications
- Online stipulated abatement order agreements for small boilers
- Enhanced dispatching and mobile investigations for air quality complaints
- Enforcement action processing
- Foundation for complex facility permitting enhancements

BUDGET CONSIDERATIONS/FINANCIAL IMPACT

Funding for the vendor contracts to support these activities will be provided from the My Air Online Program (#125) FYE 2017 budget.

Respectfully submitted,

Jack P. Broadbent
Executive Officer/APCO

Prepared by: Jaime A. Williams
Reviewed by: Damian Breen

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
 Memorandum

To: Chairperson Eric Mar and Members
 of the Executive Committee

From: Jack P. Broadbent
 Executive Officer/APCO

Date: May 5, 2016

Re: 2016 Planning and Rulemaking Calendar

RECOMMENDED ACTION

None; receive and file.

DISCUSSION

Staff has a number of rules and plans under development for Board of Directors action during the remainder of calendar year 2016. Each of these actions will be preceded by briefings to Stationary Source, Executive and/or Climate Protection Committees as appropriate for the rule or plan in question.

The anticipated Board hearings for the 2016 Planning and Rulemaking Calendar are shown in the table below. It is assumed that there will be no Board meetings in August.

Month	Board Action	Description
May 2016	Budget Hearing	First hearing on the FYE 2017 Budget.
	Manual of Procedures	The Manual of Procedures provides detailed technical requirements to the regulated community on methods used to comply with Air District rules. Two new procedures are required so that refineries can comply with the December 2015 amendments to Rule 11-10: Cooling Towers.
June 2016	Regulation 3: Fees (final hearing)	The second and final hearing on the rule establishing fees.
	Budget Hearing (final hearing)	The second and final hearing on the FYE 2017 Budget.
July 2016	Regulation 2, Rule 5: Toxics New Source Review (NSR)	This rule amendment will incorporate new, more protective assumptions and methodologies into the toxic air contaminant review conducted as part of new source review permitting.
Aug. 2016	n/a	
Sept. 2016	Regulation 9, Rule 13: Cement Kilns	The first step in updating the cement kiln rule that will correct a technical problem with the ammonia limit contained in the current version of the rule.

Oct. 2016	n/a	
Nov. 2016	Clean Air Plan/Regional Climate Protection Strategy	The 2016 Clean Air Plan/Regional Climate Protection Strategy (CAP/RCPS) is a roadmap for the Air District's efforts over the next few years to reduce air pollution and protect public health and the global climate.
Dec. 2016	Regulation 6 components: 6-1, General Particulate Matter Requirements 6-6: Trackout; 6-7: Asphalt; 6-8: Coke and Coal	This action includes an update of the particulate matter general regulations and three new rules to reduce particulate matter pollution from various sources including petroleum coke and coal storage and transfer facilities.

Several other rulemaking projects are underway that will be reported to various Board Committees in 2016. Board hearings for these rules are anticipated in 2017.

Project	Description
Regulation 12, Rule 16	This effort will address climate pollutants from refineries.
Toxic Hot Spots (AB2588)	This effort will incorporate new, more protective scientific approaches to evaluating the impact of toxic air contaminants into the Air District's program to manage significant sources of toxic pollution. Facilities such as refineries, cement kilns, diesel engines and gasoline stations may be impacted by this project.
Changes to permitting rules (Regulation 2, Rules 1 and 2)	This project has three goals: (1) Clarifies that significant changes in crude slate at an oil refinery requires permit review; (2) Requires Best Available Control Technology review for a broader range of new sources that emit climate pollutants; (3) Addresses US EPA technical concerns about the Air District's permitting program.
Regulation 8, Rule 37: Oil and Gas Wells	This proposed amendment will require reductions of methane, reactive organic gasses and toxic air contaminants from oil and gas wells in the Air District.
Landfills, compost facilities and Publically Owned Treatment Works (POTW)	These facilities are large sources of methane – a powerful climate pollutant. They are also significant sources of odors. They are all part of the system to manage California's green waste. This effort will reduce emissions of methane and odorous pollutants from these sources.
Additional controls at cement kilns (Regulation 9, Rule 13)	This project will address particulate matter and sulfur dioxide emissions from the cement kiln in Cupertino. Toxic emissions will be addressed as part of the Toxic Hot Spots project above.
Additional controls at Fluid Catalytic Cracking Units (Regulation 6, Rule 5)	These are the largest sources of emissions at refineries. This project follows up on Rule 6-5 (approved in December 2015) to ensure appropriate levels of particulate matter and sulfur dioxide control at these sources.
Stationary gas turbines (Regulation 9, Rule 9)	This rule will reduce nitrogen oxide emissions from large gas turbines used to generate electricity.
Refinery sulfur dioxide sources	This project will reduce sulfur dioxide emissions from refinery sources such as acid plants, sulfur recovery units and refinery fuel gas.

BUDGET CONSIDERATIONS/FINANCIAL IMPACT

None.

Respectfully submitted,

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