

Bay Area Air Quality Management District  
939 Ellis Street  
San Francisco, California 94109  
(415) 749-5073

**APPROVED MINUTES**

Summary of Board of Directors  
Personnel Committee Meeting  
Monday, January 13, 2014

**1. Call to Order – Roll Call**

Chairperson Brad Wagenknecht called the meeting to order at 9:33 a.m.

Present: Chairperson Brad Wagenknecht; Vice-Chairperson Eric Mar; and Directors Susan Adams, Carole Groom, David Hudson, Carol Klatt and Mary Piepho.

Absent: Director Scott Haggerty.

Also Present: None.

**2. Public Comment Period: None.**

**3. Approval of Minutes of December 2, 2013**

Personnel Committee (Committee) Comments: None.

Public Comments: None.

Committee Action:

Director Hudson made a motion to approve the Minutes of December 2, 2013; Director Piepho seconded; and the motion carried by the following vote of the Committee:

AYES: Groom, Hudson, Klatt, Piepho and Wagenknecht.

NOES: None.

ABSTAIN: None.

ABSENT: Adams, Haggerty and Mar.

NOTED PRESENT: Director Adams was noted present at 9:36 a.m.

**4. Conduct Interviews and Consider Recommending Board of Directors' (Board) Approval of Incumbent Reappointment and Candidates for Appointment to the Air District's Advisory Council**

Eric Stevenson, Director of Technical Services, gave the staff presentation *Conduct Interviews and Consider Recommending Reappointment to the Advisory Council* (Council), through slide #4, *Members*, including background and current membership.

Jack Colbourn, Director of Administrative Services, gave the remainder of the staff presentation starting at slide #5, *Recruitment*, including a summary of the recruitment process.

Chairperson Wagenknecht welcomed Sam Altshuler, P.E., Council Chairperson.

Committee Comments:

The Committee and staff discussed the upcoming recruitment for the Agriculture seat.

The Committee discussed and assigned the interview questions.

The Committee interviewed candidate Margaret Okuzumi (by telephone) for the Council conservation organization category seat.

NOTED PRESENT: Vice-Chairperson Mar was noted present at 9:47 a.m.

The Committee interviewed candidates Laura Tam, Rick DeGolia and Bruce Mast for the Council conservation organization category seat.

The Committee and staff discussed potential conflicts of interest and the staggered terms of office.

The Committee interviewed candidates Gary Latshaw and Anthony Fisher for the Council conservation organization category seat.

Mr. Latshaw presented material to the Committee during the course of the interview.

The Committee discussed the proposed reappointment of Member Jeffrey Bramlett and the candidates, first amongst its members and then with staff.

Public Comments: None.

Committee Action:

Director Adams made a motion, seconded by Director Piepho, to recommend Board approval of the appointment of Laura Tam to the conservation organization category seat on the Council, for the remainder of a term expiring December 31, 2015; and the motion carried by the following vote of the Committee:

AYES: Adams, Groom, Hudson, Klatt, Mar, Piepho and Wagenknecht.

NOES: None.

ABSTAIN: None.

ABSENT: Haggerty.

Director Piepho made a motion, seconded by Director Hudson, to recommend Board approval of the incumbent reappointment of Member Bramlett, to the Council to a term ending December 31, 2015; and the motion carried by the following vote of the Committee:

AYES: Adams, Groom, Hudson, Klatt, Mar, Piepho and Wagenknecht.

NOES: None.

ABSTAIN: None.

ABSENT: Haggerty.

Committee Comments (continued):

The Committee discussed the candidates further.

Committee Action (continued):

Director Piepho made a motion, seconded by Director Adams, to recommend Board approval of the appointment of Bruce Mast to the conservation organization category seat on the Council, for the remainder of a term expiring December 31, 2014; and the motion carried by the following vote of the Committee:

AYES: Adams, Groom, Hudson, Klatt, Mar, Piepho and Wagenknecht.

NOES: None.

ABSTAIN: None.

ABSENT: Haggerty.

**5. Committee Member Comments/Other Business:**

Director Adams requested that staff contact the Farm Bureau, Marin Organic, and Marin Agriculture Land Trust regarding the upcoming recruitment for the agriculture category seat.

Director Groom requested that staff follow up with her to obtain similar contacts in San Mateo County for the same purpose.

The Committee discussed the appointment of a working farmer and asked staff to review and reach out to the interviewees that were not appointed during the last agriculture category seat recruitment cycle.

Director Piepho requested that a copy of the agriculture category seat recruitment material be forwarded to her electronically in PDF format.

Chairperson Wagenknecht requested that staff issue a press release regarding the appointments after the final decision by the Board.

Director Adams requested that staff investigate ways to get a link or flash regarding future recruitments to appear on the home page of the Air District's website.

**6. Time and Place of Next Committee Meeting:** At the call of the Chairperson.

**7. Adjournment:** The meeting adjourned at 11:55 a.m.

*151 Sean Gallagher*

Sean Gallagher  
Clerk of the Boards