



West Oakland Community Action Plan

Steering Committee Meeting #12

Wednesday, June 26, 2019, 5:30 pm — 8:30 pm

Alameda County Public Health Department, 5th Floor

1000 Broadway Ave, Oakland, CA 94607

Meeting Summary

1. Welcome message and brief introductions from facilitator, Marybelle Tobias. Tonight is Steering Committee members' opportunity to review the draft plan before it becomes public.
2. **Review Today's Objectives** (Brian Beveridge, WOEIP). Brian thanked participants for their dedication to the work, noting that West Oakland is the first community to have completed an AB 617 air quality plan, and looking forward to the challenge presented by implementation.
 - a. Brian explained that the purpose of the meeting is to orient Steering Committee members to what's in the Draft Plan, so that they can ask questions and share initial general feedback on readability, tone, and whether the document accurately reflects this process.
 - b. Brian also explained that because this is the first review, we can expect the document to change in response to SC comments and later public comments.
3. **Overview of Preliminary DRAFT Plan** (Ms. Margaret Gordon, WOEIP & Henry Hilken, BAAQMD).
 - a. Ms. Margaret set the tone by reminding the audience that as the first to create an AB 617 plan, the West Oakland Steering Committee are innovators who need to embrace a bit of uncertainty without fear, and as a living document, the Plan will continue to evolve.
 - b. Henry provided an overview of the plan's contents.
 - i. After describing the purpose, scope, community, and engagement process, the plan establishes equity-based targets to reduce disparity within West Oakland by 2030.
 - ii. The plan covers existing and proposed plans and a technical assessment that identifies the major sources that contribute to air pollution in West Oakland.
 - iii. Next is a summary of the plan's strategies, implementation, and an enforcement plan. The last chapter discusses tracking progress and outcomes for air quality and health. The Technical Appendices include the full strategies.
 - iv. Henry concluded by describing the four new strategies added since the Steering Committee's last review of the strategies in March.

4. **Plan Review Activity** (Luz Gomez, BAAQMD) Luz thanked the Air District staff who worked tirelessly to complete the Draft Plan. Luz then described the exercise for Steering Committee members to review the plan, leave comments, and ask questions of the Plan’s authors. Committee members would focus on three key questions: Is it readable? Is the tone correct? Did we miss something? Does it capture your intent?
 - a. After receiving a question, Luz described the process for gathering feedback, which gave the Steering Committee exclusive rights to review until July 7. Air District will incorporate SC comments until July 22, and then release the Plan for public comment.
 - b. [Breakout Session]
5. **Plan Review Wrap-Up, Comments, Suggestions** Steering Committee Members shared initial thoughts on the plan after the review with the whole group, which included kudos for how the Plan is organized and suggestions for additional sections.
6. **Introduce OpenAir Forum** (Luz Gomez & Christine Nguyen, BAAQMD) Luz and Christine introduced a new tool for collecting feedback online, which allows people to see the other comments that have been made.
7. **Wrap-up + Next Steps** (Azibuike Akaba, BAAQMD).
 - a. Azibuike thanked the SC for their dedication and participation; they are a real example of dedication to public service. He reiterated that this preliminary phase was for only SC members to submit comments, but they are not limited to that and may submit more comments during the open comment period.
 - b. Next SC Meeting ***Note Holiday schedule: SECOND WEDNESDAY - July 10, 2019***
8. **Adjourn**