

## Appendix H - Outreach and Community Engagement

### Public Process

#### Air District Public Hearing on final PTCA Plan

The Air District Board of Directors will consider the approval of the Path to Clean Air (PTCA) Plan at a public hearing after the CSC has adopted the plan. The Community Equity Health and Justice (CEHJ) Board Committee will hold a public meeting in advance of the Board public hearing to determine a recommendation on adoption of the PTCA plan. Details about these two meetings will be provided herein after they are held.

#### Translation and Interpretation

All meeting materials for the Path to Clean Air steering committee meetings, workshops, public board meetings and board committee meetings related to the CSC were translated and language interpretation services were made available in accordance with the CSC Charter. The Draft PTCA Plan and final approved Plan were translated into Spanish and made publicly available on the Air District website.

#### Dedicated Public Website

Path to Clean Air project webpages are located [here](#). Information about the PTCA CSC and process related to the PTCA Plan are publicly available including:

- a. All CSC monthly meetings from April ,19, 2021 to present include Spanish translated materials and language interpretation services also offered in Spanish.
- b. All meeting materials and recordings of CSC monthly meetings are available on the Air District website under [News and Event/Calendar](#) and are also located under AB 617 Community Protection Program under [Richmond/San Pablo](#).
- c. The contact information for the appropriate staff member is listed at the bottom of all PTCA webpages.
- d. Outreach Material and Distribution
  - i. All materials were posted to the Air District website and emailed to the Community Steering Committee 72 hours (about 3 days) in advance of the meeting and again on the day of the meeting.
  - ii. Richmond-North Richmond-San Pablo area – Community Health Protection Program (includes link to CARB's Community Air Protection Program main webpage and point of contact information)
    1. Community Air Monitoring information linked to the Path to Clean Air can be found [here](#) (includes links to all relevant air quality data for the community, point of contact information)

2. Community Emissions Reduction Work to the Path to Clean Air Plan can be found [here](#). The webpage includes up-to-date outreach calendar and notices for workshops and community steering committee meetings, point of contact information, and draft materials that will be shared at air district workshops and public board hearings.
  
3. [Air Pollution and Community Asset Mapping Project](#) of the Path to Clean Air project area can be found [here](#). The webpage includes background information on the mapping project (i.e., archived project links), how the information helped inform the PTCA Plan and up-to-date staff member contact information.

## Outreach Summary

### Community Steering Committee (CSC)

The CSC met monthly from April 2021 through December 2023, with a few exceptions. All meetings were announced on the dedicated public website at least 72 hours prior to the meeting and all meetings had a quorum of CSC members in attendance (see [Charter](#) for definition of quorum). Outreach to recruit and select new CSC members followed the CSC [Charter](#), and staff and CSC leadership worked with new members to onboard them to the project.

The table below covers Community Steering Committees, Public Workshops, and Public Board of Directors meetings for the entirety of the CERP development through September 2023 (for up-to-date meeting materials from October – December 2023 and the Plan approval please see [here](#)).

Event Name	Date & Time	Location	Agendas/ Meeting Summaries	Outreach mechanism
Community Equity Health and Justice Committee Meeting	4/1/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Board of Directors Meeting	4/7/2021 8:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	4/19/2021 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Community Equity Health and Justice	5/6/2021	Web Stream Only	Agenda Minutes	BAAQMD Website

Committee Meeting	9:30AM – 5:00PM			
Path to Clean Air CERP Steering Committee Meeting	5/17/2021 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	6/16/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	6/21/2021 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	7/7/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	7/19/2021 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	8/4/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	8/16/2021 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	9/1/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	9/20/2021 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	10/6/2021	Web Stream Only	Agenda Minutes	BAAQMD Website

	9:00AM – 5:00PM			
Community Equity Health and Justice Committee Meeting	10/7/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	10/18/2021 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	11/15/2021 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Community Equity Health and Justice Committee Meeting	12/2/2021 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	12/13/2021 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	1/19/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	1/24/2022 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	2/16/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	2/28/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Community Equity Health and Justice	3/3/2022	Web Stream Only	Agenda	BAAQMD Website

Committee Meeting	9:30AM – 5:00PM		Minutes	
Path to Clean Air CERP Steering Committee “Clean Air Affair” Town Hall	3/15/2022 6:00PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	3/16/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	3/21/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	4/6/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	4/25/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Community Equity Health and Justice Committee Meeting	5/5/2022 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	5/16/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	6/1/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	6/27/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website

Path to Clean Air CERP Steering Committee Meeting	7/18/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	7/20/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	8/15/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	9/7/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	9/19/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	10/5/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	10/17/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	11/2/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	11/28/2022 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Community Equity Health and Justice Committee Meeting	12/1/2022 9:30AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website

Board of Directors Meeting	12/21/2022 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	1/30/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Board of Directors Meeting	2/15/2023 9:00AM – 5:00PM	Web Stream Only	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	2/27/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Community Equity Health and Justice Committee Meeting	3/29/2023 9:00AM – 5:00PM	Air District Headquarter 375 Beale Street San Francisco, CA 94105 AND Web Stream	Agenda Minutes	BAAQMD Website
Board of Directors Meeting	4/5/2023 9:00AM – 5:00PM	Air District Headquarter 375 Beale Street San Francisco, CA 94105 AND Web Stream	Agenda Minutes	BAAQMD Website
Path to Clean Air CERP Steering	4/24/2023	Web Stream Only	Agenda	BAAQMD Website

Committee Meeting	5:30PM – 8:00PM			
Path to Clean Air CERP Steering Committee Meeting	5/15/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	6/26/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	7/24/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	8/28/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website
Path to Clean Air CERP Steering Committee Meeting	9/25/2023 5:30PM – 8:00PM	Web Stream Only	Agenda	BAAQMD Website

**Community Outreach and Engagement Standing Committee**

A Community Outreach and Engagement standing committee was established in the summer of 2023 and was co- led by two CSC members with the support of Air District staff. The Committee supported the development of all outreach materials, factsheets, FAQs, and presentation decks during final development and public review of the draft PTCA Plan.

The CSC monthly meetings from May - September 2023 covered strategy for public outreach, process, and approach to public engagement. A PTCA timeline/ process to develop the PTCA Plan was consistently communicated throughout the monthly CSC meeting.

Outreach materials were reviewed from June – September 2023 at monthly steering committee meetings which also included Committee updates on presentations to neighborhood groups, local agencies, and non-governmental organizations. An overview of all final materials and the outreach tracking sheet can be found in the [October 23, 2023, CSC meeting](#).