

RICHMOND - SAN PABLO
COMMUNITY

PATH TO

CLEAN AIR

Community Emission Reduction Plan (CERP)

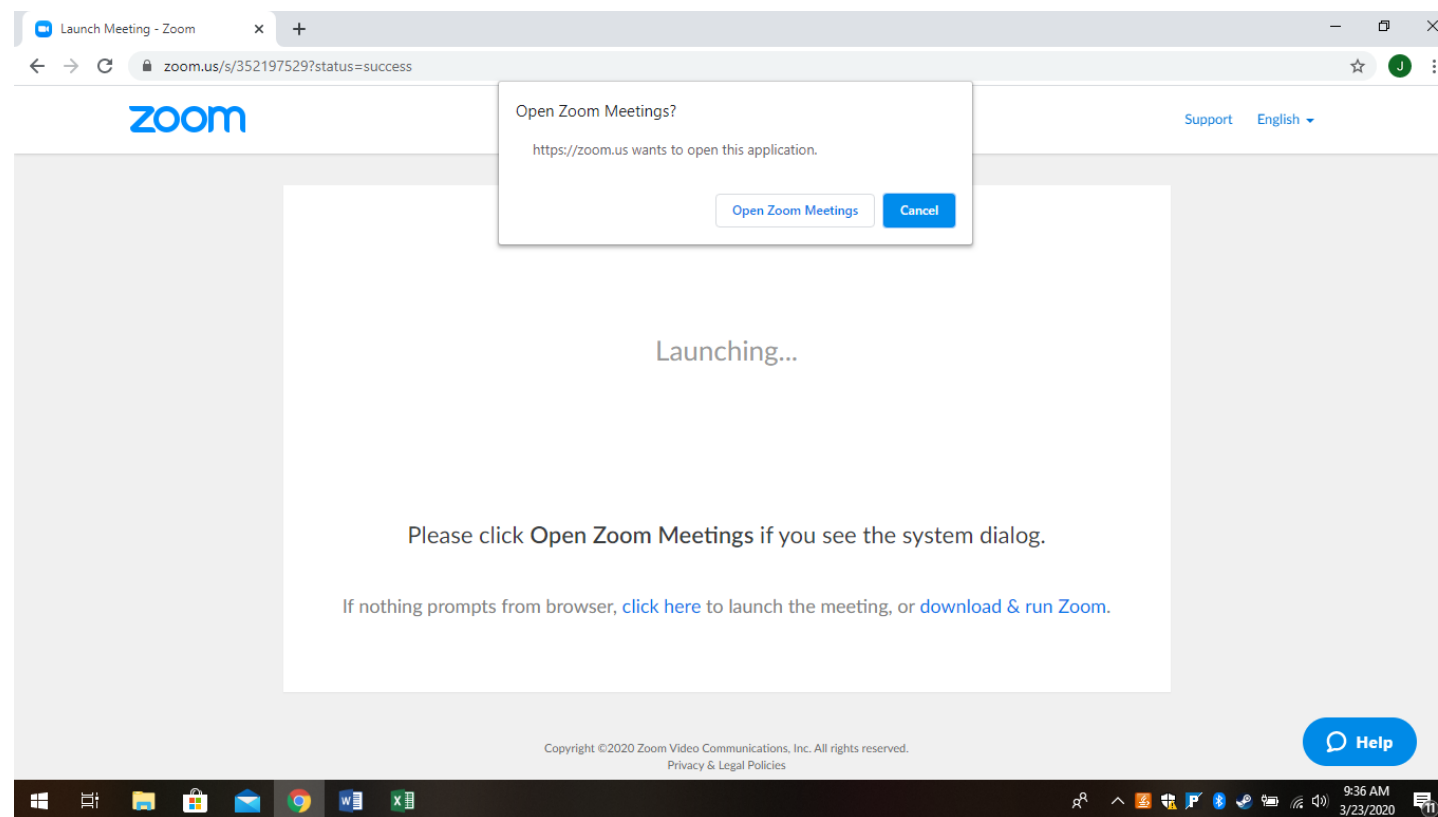
Community Design Team (CDT) Meeting #2

April 6, 2020

Participating in Online Meetings Using Zoom

Key Functions

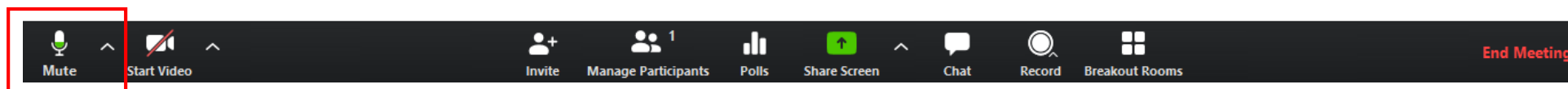
- Toolbar
- Mute/Unmute
- Start/Stop Video
- Chat
- Raise Hand



Participating in Online Meetings Using Zoom

Mute/Unmute

- *Computer Audio:* Use the toolbar to mute or unmute yourself
- *Phone Audio:* Use the mute function on your phone to mute or unmute yourself



Participating in Online Meetings Using Zoom

Start/Stop video

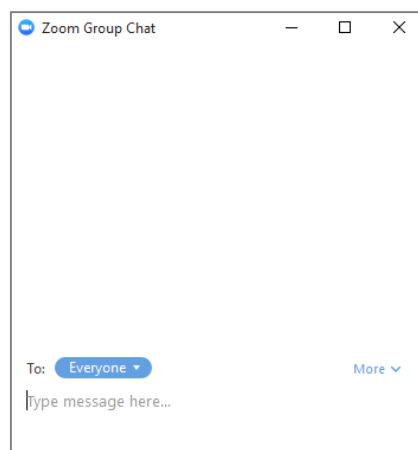
- Select the “Chat” icon on the toolbar to open the chat window



Participating in Online Meetings Using Zoom

Chat

- Select the “Chat” icon on the toolbar to open the chat window



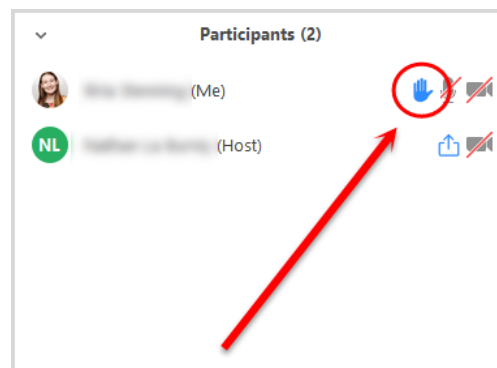
Participating in Online Meetings Using Zoom

Raise Hand

- Select the “Participant” icon on the toolbar



- Click the “Raise Hand” icon in the participants window to raise or lower your hand



Virtual Participation Principles

- **One** person speaks at a time and for **under a minute**
- Please **mute** yourself when you're not speaking.
- Technology happens – please be **flexible and patient**.
- **Share video** so we can stay visually connected.
- Use the **chat** feature to ensure we get your input in your exact words.
- Be **respectful** of one another's opinions.
- Remember this is just one meeting in a longer **process**.



Path to Clean Air Timeline

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April

May – June

July 2020 to
December 2021

Online SC
meeting

SC meeting
Open House

Monitoring Plan
complete

Steering
Committee

Monitoring Plan

Community Emissions
Reduction Plan (CERP)

CERP Design
Team

First Meeting
March

Co-Lead
Team

Monitoring Plan (weekly)

Community Emissions
Reduction Plan (CERP)

Monitoring
Implementation
Team

Meeting frequency TBD

Technical Advisory
Group

First Meeting
April

Meet Quarterly

Community Design Team Timeline

Orientation

February 26th

Introduction to
the CERP CDT

Meeting #1

March 23rd

Discuss
Application,
Charter,
Partnership
Agreement &
Conflict of
Interest Form

Meeting #2

April 6th

Finalize
Application,
Charter,
Partnership
Agreement &
Conflict of
Interest Form

Meeting #3

May 4th

Review
Applications

Meeting #4

June 1st

Finalize Steering
Committee and
Co-lead Team
Selection

Call for
Steering
Committee
Members

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Recap: What does success look like?

CERP Process

- A **diverse, inclusive and equitable** process

CERP Steering Committee

- **Is representative of the community**
 - Includes representatives of **vulnerable populations**
 - Includes representatives from the **most impacted** communities



Recap: What does success look like?

Outcomes

- Establish **aggressive goals and targets** for all types of emissions and industries
- Demonstrate **quantifiable improvements** in air quality and quality of life

Steering Committee Application

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Recap: Steering Committee Application

Suggestions for Improvement

- Insert Richmond – San Pablo area **map**
- Include the **Conflict of Interest and Financial Disclosure** form
- Include statement that **preference** will be given to Monitoring Plan SC members
- Include questions to identify applicants' **neighborhoods, experience** with air quality
- Translate the application into **multiple languages**



Warm-Up Question

How are you coping with the shelter in place mandate?

- A. Taking breaks from watching, reading and listening to news stories
- B. Exercising, stretching and/or meditating
- C. Staying connected with friends and family
- D. Other



Vote: Steering Committee Application

Does the application provide enough information for the CDT to select Steering Committee members?

- A. Yes
- B. No
- C. Abstain



Steering Committee Outreach

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Recap: CERP Outreach

Goals

- Develop a **diverse, inclusive and equitable** process
- **Engage a broad cross-section of community stakeholders**
- Communicate a **clear and powerful message**
- **Inform and educate** the community about efforts to improve air quality and reduce emissions



Group Brainstorming

1. Please share your **initial ideas on how to recruit a diverse and balanced group of Steering Committee members.**

2. **How will you conduct outreach for Steering Committee recruitment?**



Conflict of Interest and Financial Disclosure Form



Recap: Conflict of Interest and Financial Disclosure Forms

Suggestions for Improvement

- Update the form to be **more specific** around industry ties (e.g. employment, funding, etc.)
- Insert a statement that the form **needs to be submitted** as a part of the CERP SC application process



Vote: Conflict of Interest and Financial Disclosure Forms

Should the Conflict of Interest and Financial Disclosure form be required to submit a complete Steering Committee application?

- A. Yes
- B. No
- C. Abstain

Charter and Partnership Agreement

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Recap: Charter and Partnership Agreement

Suggestions for Improvement

- Update Mission Statement to clarify SC objectives
- Clarify and update SC make-up, including sector representation
- Update document to give the SC authority over confirming new SC members
- Update Co-Lead section to state that Co-Leads will manage the TAG
- Update attendance expectations
- Update website administrator
- Update signature page to reflect SC objectives



Vote: Charter & Partnership Agreement

Based on today's discussion, do you approve the Charter and Partnership Agreement?

- A. Yes
- B. No
- C. Abstain



Summary and Next Steps

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Next Steps

- Calendar the next three CDT meetings, 6 to 8 pm:
 - ✓ May 4th
 - ✓ June 1st



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