

MEMORANDUM

November 19, 2019

TO: Bay Area Air Quality Management District

FR: MIG, Inc.

RE: Summary of November 13, 2019 Richmond-San Pablo Area Community Air Monitoring Plan Steering Committee Meeting #9

The Bay Area Air Quality Management District (Air District) is partnering with the Richmond-San Pablo Area to develop a Community Air Monitoring Plan (Monitoring Plan) through the state of California's [Community Air Protection Program](#), also known as Assembly Bill 617 (AB 617). Community engagement is critical to the development of the Monitoring Plan to ensure a community-driven plan that reflects the community's values, needs and preferences.

The Air District recently formed a Steering Committee to advise the development of the Monitoring Plan and act as liaisons between the community stakeholders they represent by disseminating information and transmitting input as appropriate. The Steering Committee will: identify the monitoring plan boundary; identify areas of concern for air pollution; potential contributing sources; and vulnerable populations; review existing studies on air quality to provide input towards Plan development; and disseminate information and consider input from the broader community. Initial monitoring efforts began in July 2019. Steering Committee members are listed in Table 1.

On November 13, 2019, the Steering Committee (or Committee) held its ninth meeting at the Richmond Memorial Auditorium. Twenty-three (23) Steering Committee members out of 35 were in attendance. A breakdown of the number of representatives by sector is available in Table 2. The meeting agenda and presentation materials are available in Appendix A. Joan Chaplick of MIG provided meeting facilitation and ensured that key agreements and discussion topics were documented.

Table 1: Steering Committee Membership

Steering Committee Member Name	Alternate	Organization	Attendance
Adam Oliver	Todd Osterberg	Chevron	Present
Amanda Booth		City of San Pablo	Present
Annie M. King-Meredith		Resident	Present
Arnon Oren		Anaviv Catering	Absent
Boris Lukanov	Lee Ann Hill	PSE Healthy Energy	Present
Bryana Gastelum		Resident	Present
Cesar Zepeda		Hill Top Neighborhood	Absent
Demnlus Johnson	Adam Lenz	City of Richmond	Absent
Don Lau	Larry Lewis	Resident	Present
Dr. Henry Clark		West County Toxics Coalition	Present
James Holland		Levin Terminal	Present
James Lee		Richmond Chamber of Commerce	Absent
Janet Johnson		Sunflower Alliance	Present
Jessica Range		Resident	Present
Jill Rodby		Sims Metal	Absent
Joe L. Fisher		Coronado Neighborhood	Absent
Julia Walsh		No Coal in Richmond	Absent
Kate Hoag	Kristen Law	BAAQMD	Present
Katrinka Ruk	Fred Glueck	Council of Industries	Present
Leydi Maldonado		Resident	Absent
Linda Whitmore		Santa Fe Neighborhood	Present
Maria Martínez Resendiz		Resident	Present
Martine Blake	Marin Trujillo	WCCUSD	Absent
Matt Holmes		Groundwork Richmond	Present
Melvin Siegel		Resident	Present
Monique Davis	Anna Scodel	CARB	Present
Dr. Naama Raz-Yaseef		Richmond Heights Neighborhood	Present
Nain Villanueva de Lopez		First Five	Absent
Oscar Garcia		Iron Triangle Neighborhood	Present

Steering Committee Member Name	Alternate	Organization	Attendance
Paul Ehara		Idle No More / Rich City Rides	Present
Randy Joseph		RYSE Youth Center	Present
Dr. Rohan Radhakrishna	Dan Peddycord	Contra Costa Health Services	Absent
Roxanne Carrillo Garza	Pierre Thompson	Healthy Richmond	Absent
Rudy Lara	Mirna Cervantes	Multicultural Institute	Present
Willie Robinson		NAACP: Richmond Branch	Present

Table 2: Steering Committee Membership by Sector

Sector	Representatives in Attendance	Total Representatives
Community-Based Organization/Nonprofit	8	12
Education	0	1
Government	3	5
Industry/Business	3	6
Resident/Neighborhood Group	9	11
Total	23	35

I. Welcome, Introductions and Roll Call

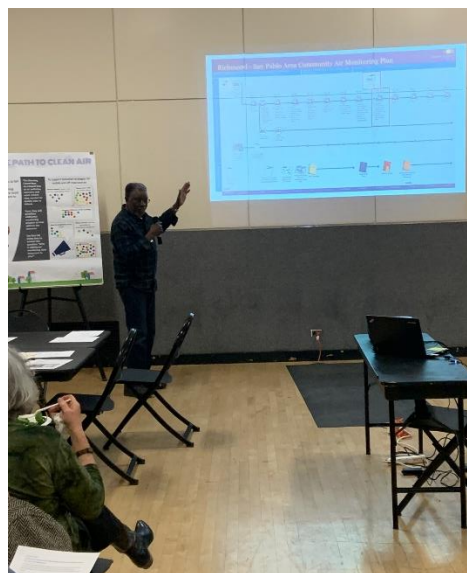
Linda Whitmore, a member of the Co-Lead Team, initiated the Steering Committee meeting with a roll call to establish whether the Steering Committee members in attendance constituted a quorum. A quorum allows the Committee to vote on key decisions. According to the Steering Committee Charter, a quorum requires that more than 50% of members are present and of those present, more than 50% of members in attendance must represent residents and/or organizations that represent residents; this does not include members who are residents but represent other sectors during Steering Committee meetings.



As each Steering Committee member in attendance introduced themselves, Kristen Law of the Air District took attendance and kept track of how many members represented residents. Of the 23 Steering Committee members in attendance, 16 (69%) represented residents, which constituted a quorum. Joan Chaplick reviewed the meeting format, which included presentations and a small group activity to prioritize air monitoring concerns and uses for air monitoring data.

II. Process Overview

Following roll call, Willie Robinson of the Co-Lead Team reviewed the Community Air Monitoring Plan process schedule, which visualizes the process on a timeline. Joan Chaplick briefly recapped the November 2, 2019 Community Summit.



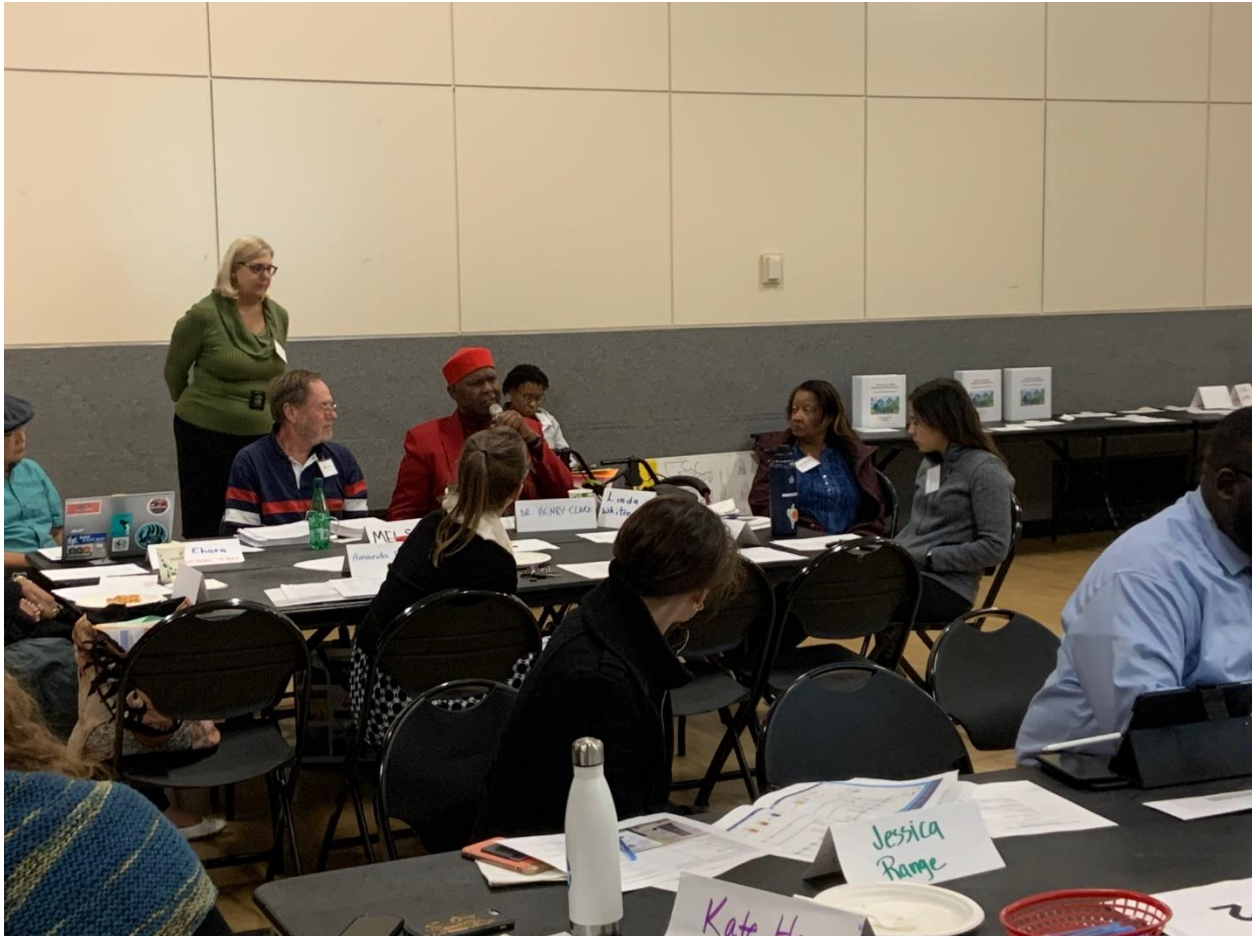
III. Discussion on Technical Advisory Group

Dr. Naama Raz-Yaseef of the Co-Lead Team presented her proposal to develop a Technical Advisory Group (TAG) to support the Steering Committee. Dr. Naama Raz-Yaseef explained that the proposed TAG would be voluntary and would address questions asked by the Co-Lead Team and Steering Committee during the development of the Richmond – San Pablo Community Air Monitoring Plan and the subsequent Richmond – San Pablo Community Emissions Reduction Plan (CERP). Following Dr. Naama Raz-Yaseef’s presentation, the Steering Committee posed questions and comments, which are paraphrased below.

- How will TAG impartiality be established and maintained?
- A TAG would support building traction and momentum for this process
- Would the Co-Lead Team provide the TAG with discussion questions and technical issues to address?
- How does the TAG fit into the overall process?
- Would a TAG add additional levels of bureaucracy?
- Does Groundwork Richmond have a work plan for their TAG?
- Can we see examples of TAG’s?
- The Steering Committee has not made decisions or progress on air monitoring through the Air District
- How would the TAG differ from the CERP work group?
- Who makes up the Groundwork Richmond and PSE Healthy Energy TAG’s?

- Concerned that a TAG could slow the process down and waste money
- Should not discount community scientific knowledge
- IVAN Air advises TAG's

The Co-Lead Team committed to answer these questions via email prior to the December 11, 2019 Steering Committee meeting, when the Steering Committee will vote on this issue.



IV. Continue Discussing and Prioritizing Actions and Uses for Monitoring Data

Next, Dan Alrick of the Air District presented the synthesis of the Steering Committee's air monitoring concerns and data uses for air monitoring data, which were categorized into three groups:

- Data to support reduction strategies for mobile and off-road sources

- Data to support reduction strategies for stationary sources
- Data to support other uses

This presentation provided a segue to the individual and small group activities, which asked the Steering Committee to begin prioritizing these concerns and uses for data. Prioritization will support the development of specific air monitoring objectives and projects.

Joan Chaplick provided direction for the individual and small group activities. Each Steering Committee member was asked to identify their top three priorities for three categories of air monitoring concerns and uses for air monitoring data using a recording sheet. After identifying their individual priorities, the Steering Committee broke into small groups to discuss their individual priorities and their reasoning. Members of the public were invited to participate in both the individual and small group prioritization activities. Air District staff recorded the small group discussions using a group reporting sheet. The Air District will synthesize the input collected and share it with the Steering Committee at an upcoming Committee meeting.



V. Public Comment

At the conclusion of the Steering Committee discussion, the floor was opened for public comment. One member of the public urged the Steering Committee to evaluate existing data sources and reports in addition to collecting additional data. An Aclima employee provided an update on when and how Steering Committee members will be able to view air monitoring data collected between July and October 2019. Several Committee members shared information on upcoming community events.

VI. Next Steps

The Co-Lead Team and Air District will plan the agenda topics, presentations and activities for the tenth Steering Committee meeting. The Steering Committee will meet for its tenth meeting at the San Pablo Library on December 11, 2019.

