



MEMORANDUM

April 16, 2019

TO: Bay Area Air Quality Management District

FR: MIG, Inc.

RE: Summary of April 11, 2019 Richmond-San Pablo Area Community Air Monitoring Plan Steering Committee Meeting #2

The Bay Area Air Quality Management District (Air District) is partnering with the Richmond-San Pablo Area to develop a Community Air Monitoring Plan (Monitoring Plan) through the state of California's [Community Air Protection Program](#), also known as Assembly Bill 617. Community engagement is critical to the development of the Monitoring Plan to ensure a community-driven plan that reflects the community's values, needs and preferences.

The Air District recently formed a Steering Committee to advise the development of the Monitoring Plan and act as liaisons between the community stakeholders they represent by disseminating information and transmitting input as appropriate. The Steering Committee will: identify the monitoring plan boundary; identify areas of concern for air pollution; potential contributing sources; and vulnerable populations; review existing studies on air quality to provide input towards Plan development; and disseminate information and consider input from the broader community. Key elements of the Monitoring Plan will be completed by early 2019 for monitoring to begin in July 2019. Steering Committee members are listed in Table 1.

On Thursday, April 11, 2019, the Steering Committee had its second meeting at the Richmond Memorial Auditorium. Twenty-six (26) Steering Committee members out of 35 were in attendance. A breakdown of the number of representatives by sector is available in Table 2. The meeting agenda, sign-in-sheet and presentation materials are available in Appendix A. Joan Chaplick of MIG provided meeting facilitation and ensured that key agreements and discussion topics were documented.

Table 1: Steering Committee Membership

Steering Committee Member Name	Alternate	Organization
Adam Oliver		Chevron
Annie M. King-Meredith		Resident
Arnon Oren		Anaviv Catering
Boris Lukanov	Lee Ann Hill	PSE Healthy Energy
Cesar Zepeda		Hill Top Neighborhood
Demnlus Johnson	Adam Lenz	City of Richmond
Don Lau		Resident
Elizabeth Dunn		City of San Pablo
Dr. Henry Clark		West County Toxics Coalition
James Holland		Levin Terminal
James Lee		Richmond Chamber of Commerce
Janet Johnson		Sunflower Alliance
Jessica Range		Resident
Jill Rodby		Sims Metal
Joe L. Fisher		Coronado Neighborhood
John Anderson		Bay Area Rescue Mission
Julia Walsh		No Coal in Richmond
Kate Hoag	Kristen Law	BAAQMD
Katrinka Ruk	Fred Glueck	Council of Industries
Linda Whitmore		Santa Fe Neighborhood
Maria Martínez Resendiz		Resident
Marin Trujillo		WCCCUUSD
Matt Holmes		Groundwork Richmond
Melvin Siegel		Resident
Mirna Cervantes		Multicultural Institute
Monique Davis		CARB
Dr. Naama Raz-Yaseef		Richmond Heights Neighborhood
Nain Villanueva de Lopez		First Five
Oscar Garcia		Iron Triangle Neighborhood
Paul Ehara		Idle No More / Rich City Rides
Randy Joseph		RYSE Youth Center
Dr. Rohan Radhakrishna		CC Health Services
Roxanne Carrillo Garza	Pierre Thompson	Healthy Richmond

Steering Committee Member Name	Alternate	Organization
Siew Weng Lee		South East Asian Community
Willie Robinson		NAACP: Richmond Branch

Table 2: Steering Committee Membership

Sector	Representatives in Attendance	Total Representatives
Community-Based Organization/Nonprofit	10	12
Education	0	1
Government	4	5
Industry/Business	5	6
Resident/Neighborhood Group	7	11
Total	26	35



I. Welcome and Introductions

The second Steering Committee meeting initiated with a roll call to establish whether the Steering Committee members in attendance constituted a quorum, which would allow the Committee to vote and make decisions. According to the Steering Committee Charter, a quorum requires more than 50% of members in attendance to represent residents; this excludes members who are residents but represent other sectors during Steering Committee meetings.

As each Steering Committee member in attendance introduced themselves, Kristen Law of the Air District and Jessie Hernandez of MIG took attendance and kept track of how many members represented residents. Of the 26 Steering Committee members in attendance, 15 (60%) represented residents, which constituted a quorum.

II. Community Co-Leads

Following roll call, the Steering Committee discussed the number of co-leads. The Community Summit Design Team previously determined that the co-lead team would include three community member co-leads in addition to the Air District. One Steering Committee member pointed out that three co-leads would be more manageable to coordinate and schedule. However, several members were concerned that three co-lead team members could not be representative of the diversity of the Richmond-San Pablo area, suggesting five community member co-leads instead. The Steering Committee voted to increase the number of community member co-leads to five.

After voting to increase the number of co-leads, the Steering Committee listened to statements from six nominated co-leads and ultimately voted to confirm Randy Joseph, Nain Lopez, Naama Raz Yaseef and Linda Whitmore, bringing the total number of community member co-leads to five.

III. Introduction to Measuring Air Quality

Kate Hoag of the Air District provided an introduction to measuring air quality, discussing topics related to air pollutants, anthropogenic sources of air pollution, the connection between pollutant emissions and health, traditional air monitoring sites, screening and special air monitoring studies.



IV. Capacity-Building on Monitoring Plan Elements

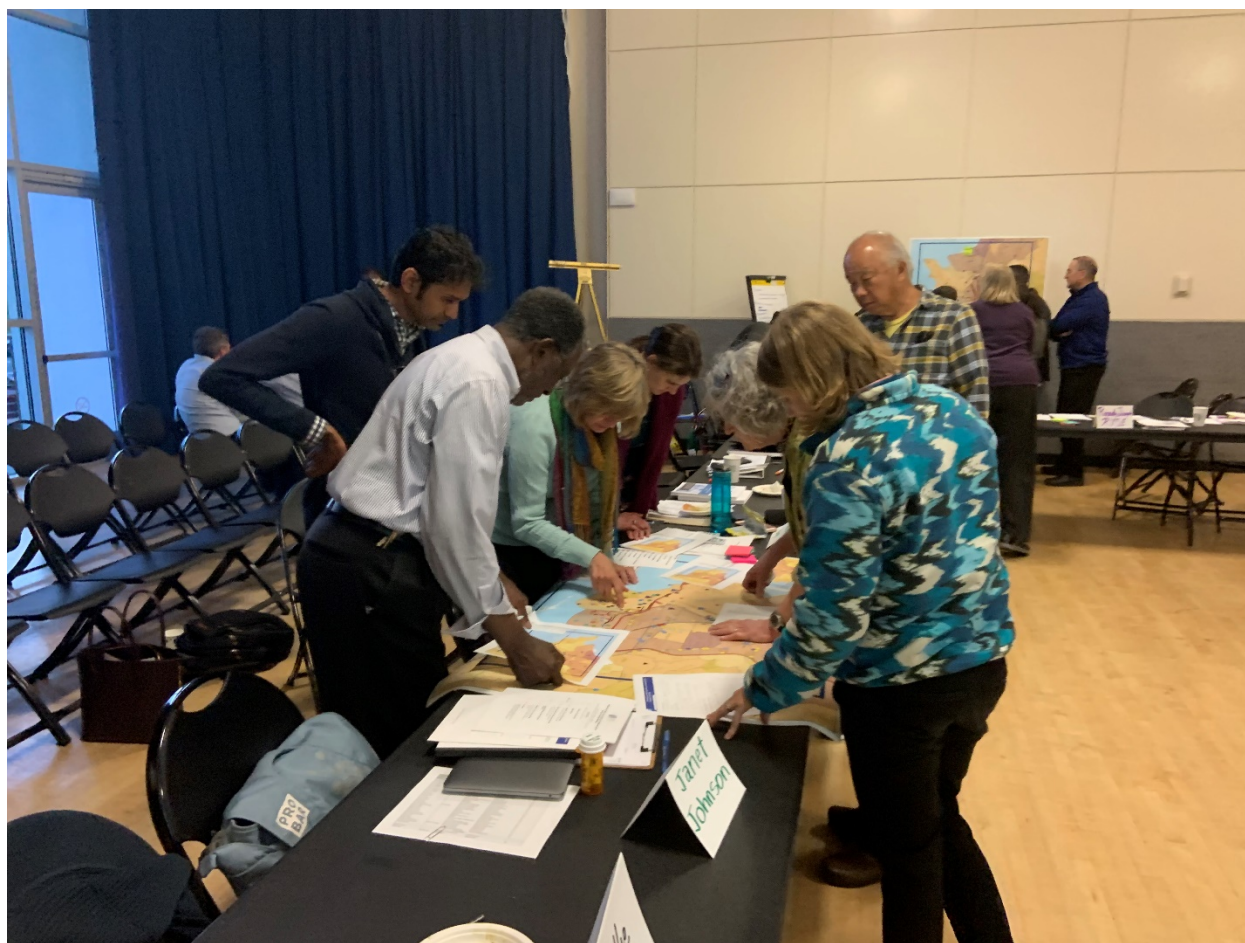
After Kate’s presentation, Monique Davis and Katie George of the California Air Resources Board (CARB) presented on capacity building and various Monitoring Plan elements. CARB provided copies of the *Community Air Protection Blueprint* to each Steering Committee member, which outlines responsibilities under the Community Air Protection Program. These responsibilities include developing community partnerships, characterizing the need for air monitoring, defining actions that air monitoring aims to support and identifying the major parties involved in air monitoring.

V. Discussion of Plan Area Boundaries

The Steering Committee broke into four small groups to participate in a mapping activity and discuss the draft study area boundaries. Members of the public formed a fifth small group and received the same materials and levels of assistance as the Steering Committee groups.

An employee of the Air District or CARB joined each small group to provide technical assistance and answer questions. Each group recorded the main themes of their discussion on a recording sheet, which were scanned and shared with the Air District and co-lead team. The groups also summarized their conclusions for the large group. The input generated from these discussions will inform the co-lead team’s decision when finalizing study area boundaries.

The large group reconvened for a report-out and to conclude the meeting. During this report-out, the four discussion groups indicated that the draft study area excluded portions of Richmond to the north of the proposed boundary. These four groups also requested additional datasets, data visualizations and landmarks such as health datasets, public spaces and affordable housing sites, among others. The small group that consisted of members of the public waited to report their conclusions for the public comment period at the end of the meeting; the group concurred with the Steering Committee groups’ findings.



V. Next Steps

Towards the end of the meeting, Joan Chaplick summarized the next steps in the process:

- Steering Committee members were asked to review the *Community Air Protection Blueprint*.
- The next Steering Committee meeting will take place on Wednesday, May 15, 2019 from 6:00-8:00 p.m. at the Richmond Memorial Auditorium Bermuda Room. Members were asked to RSVP in advance.

VI. Public Comment

At the conclusion of the meeting, the floor was opened for public comment. Members of the public shared the main themes from their small group mapping activity at this point. Similar to the other four discussion groups, the group made up of members of the public found that the draft study area boundaries excluded areas of Richmond to the north of the proposed boundary.

