

Richmond - San Pablo Community Emissions Reduction Plan

Community Design Team

Meeting #9: November 13, 2021

List of Appendices:

- Meeting Agenda
- PowerPoint Presentation
- Video Recording Transcript

**Path to Clean Air Community Emissions Reduction Plan (CERP)
Community Design Team (CDT) Meeting #10**

January 12, 2021 ~ 6:00 pm - 8:00 pm

AGENDA

- 6:00 pm **I. Welcome and Introductions**
- Agenda review
 - Virtual participation tools and principles
- 6:15 **II. CDT review and recommendations process for the CERP Steering Committee applications**
- Summary of applications
 - How to use the PDF and Survey Monkey to complete review
 - Question and Answer
- 6:45 **III. Equity Access & Inclusion Board Committee meetings**
- Background and purpose of upcoming meetings
 - CDT Involvement at Committee Meeting
- 7:15 **IV. The path forward for the Board resolution and the Community Steering Committee charter**
- Summary of input received to date
 - Process for submitting additional recommendations for the Community Steering Committee
- 7:35 **V. Next steps**
- 7:45 **VI. Public Comments**
- 7:55 **VII. Closing Comments**
- 8:00 pm *Close...*

RICHMOND - SAN PABLO
COMMUNITY

PATH TO

CLEAN AIR

Community Emission Reduction Plan (CERP)

Community Design Team (CDT) Meeting #10

January 12, 2021

How to Use Video Conferencing

Black menu bar at top or bottom of screen:



Audio

Please mute yourself when not speaking

Video

Participants

- See Others
- Rename Yourself (Name & Group/Agency Affiliation if applicable)
- Raise Hand (remember to lower after)

Virtual Participation Principles

- **One** person speaks at a time.
- Be **respectful** of one another's opinions.
- Please **mute** yourself when you're not speaking.
- **Share video** so we can stay visually connected.
- Technology happens – please be **flexible and patient**.
- Remember this is just one meeting in a longer **process**.

CDT Operating Principles

- Transparency
- Equal Participation
- Inclusivity
- Respectful Engagement
- Facilitated Meetings
- Decision Making



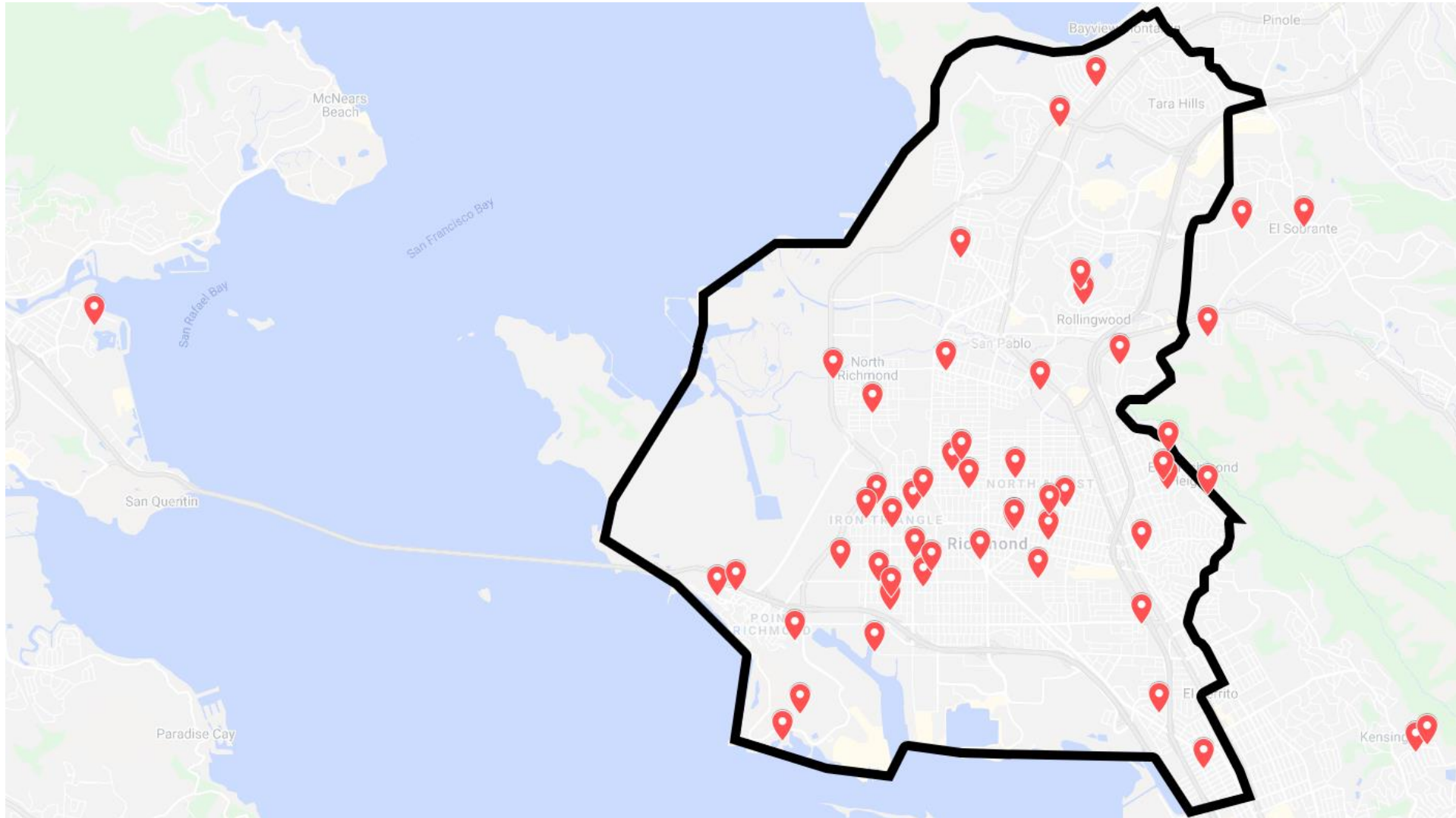
Expected Timeline: Steering Committee

- **January 11th:** Begin CDT review of SC Applications
- **January 29th:** CDT Application review due back to BAAQMD
- **February TBD:** EA&I Committee #1 to discuss CERP Steering Committee balance, structure, and membership
- **February TBD:** EA&I Committee #2 to consider CDT review and recommendations of SC members, and recommend SC members to the Board
- **March:** Board meeting to consider EA&I's recommendation and approve SC members.
- **March/April:** SC Meeting #1

Summary of Steering Committee Applications Received

- 72 applications received
- 14 members from the Community Air Monitoring Plan Steering Committee **(20%)**
- 53 applicants live in the study area **(74% of applicants)**
- 34 applicants work in the study area **(47%)**
- 5 applicants own a business in the study area

Location of Applicants



We all wear many hats, please select the sector you would represent on the Steering Committee

Faith Leader	0	0%
Community-serving organization	9	13%
Education provider	1	1%
Government	5	7%
Health care provider	4	6%
Industry/business	5	7%
Environmental organization	0	0%
Neighborhood group	5	7%
Youth	3	4%
Senior	4	6%
People who live in the Richmond-San Pablo Area	27	38%
Other (please specify)	8	11%



What is your gender?

Female	39	53%
Male	24	34%
Non-binary / Third gender	1	1%
I prefer to not say	0	0%
I prefer to self-describe:	0	0%

What is your ethnicity? [Choose all that apply]

Asian	2	3%
Black/African	16	23%
Hispanic/Latinx	11	16%
Native American	1	1%
Pacific Islander	1	1%
Caucasian/White	26	37%
I prefer not to say	1	1%
I prefer to self-identify	5	7%

How to Review Applications

Path to Clean Air CERP Community Steering Committee Application Review

Path to Clean Air CERP Community Steering Committee Application Review

Instructions for application recommendations: Click through the applications and simply check "recommend" or "do not recommend" for each applicant. In the comment section, list the reasons for your decision with as much input as you want to convey to the Ad Hoc Committee on Equity, Access, and Inclusion. As a reminder, your feedback will be identified with your name and submitted to the Ad Hoc Committee and the Air District Board in a publicly available document.

Applicants are listed in alphabetical order by first name. If you leave the survey and come back it should automatically take you back to the most recent entry. If you have any issues or questions while filling out the forms, contact Kevin Olp at the Bay Area Air Quality Management District. The application review process is open from **January 11th through January 29th**.

OK

1. Please write your full name:

Questions regarding the review and recommendation process?

The Path Forward: Equity, Access, and Inclusion Meetings: Background and Purpose

February TBD Meeting #1: Composition of the Steering Committee

Topics: % of members living in project area, total # of SC members, industry involvement.

CDT members: Public members, public comment

February TBD Meeting #2: Ad Hoc Committee Recommendations

Review CDT recommendations for the Steering Committee and recommend SC members to BAAQMD Board.

CDT members: Public members, public comment



The Path Forward: Steering Committee Charter

The Steering Committee will adopt their charter once seated. The Air District Will provide the Steering Committee with all CDT comments and input on the Charter and SC to date.

CDT Comments Received to date includes feedback on :

- Mission Statement
- SC Roles and Responsibilities
- SC Membership
- SC Decision-Making
- Public Meetings
- Website

CDT input for Steering Committee Charter

Send any input you would like to share on the Steering Committee charter to Kevin Olp, which will be compiled into a document and sent to the Steering Committee



Public Comment

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Participation Guidelines

- For public comment, participants are invited to ask questions or make comments related to the Richmond-San Pablo Community Emissions Reduction Plan
 - Participants will have up to 3 minutes to ask their questions and/ or state their comment

Next Steps: Stipends

- Email survey to opt in to receive stipend (due by January 29th)
- We will email or call to remind you before they are due
- Remember to fill out W-9 forms



Expected Timeline

- **Steering Committee Application Review**
Due: January 29th
- **Two EA&I Committee Meetings:** February TBD
- **BAAQMD Board Meeting:** March TBD
- **First SC Meeting:** March/April TBD



CERP Design Team Meeting #9: Video Recording Transcript

January 12, 2021

- Hi everyone and welcome to tonight's meeting, we will just give it a few minutes, waiting just for a few more CDT members to log on, we'll be starting shortly. Yeah, we'll be starting in just a few minutes, we just have a few more CDT members, we want to give them some time to log on, so we'll be starting in just a few moments. Okay, we're still waiting for four more members to log on, so we'll just give it a few minutes. We'd love to have full attendance like we've had it, all of the meetings. Okay, we almost have everyone. Let's see, we're up to, I think we're up to eight. Okay, just waiting for two more members. Hey, I appreciate everyone's patience and we'll be starting in just another minute. We've had such excellent attendance at all of the meetings so I'm hoping we can finish tonight with a full roster as well. Okay, well, it's six minutes after six, so, how about if we get under started we get our meeting underway. Welcome everyone to tonight's meeting, this is the last meeting of the community design team. And we have, we still have a lot of important topics to discuss tonight and some information to share with you. My name is Joan Chaplick, I'm filling in for Jameela Jordan, so she is out all this week, so I'm happy to be here and I know that she's disappointed that she's not able to be here because she's really enjoyed working with you throughout this process. So for our agenda tonight the main focus is we will be reviewing the CDT, it'll be the CDT review and recommendations process for the CERP steering committee applications. So there'll be, you'll get information about the applications and also about the review process. Then following on that, we will have a presentation regarding the equity access and inclusion board committee meetings. We'll have some information about that, and then that will be followed by the path forward for the board resolution and the community steering committee charter. And then we'll have time for your questions and comments throughout we'll have next steps then as always, we'll have our public comment period and closing remarks. So that's our, our agenda for tonight's meeting, so if we could go to the next slide and just a refresher of the Zoom features, we have the Mute button. People will be able to come on and off of mute when it's time to speak your video we appreciate you having the video on so that we can see and connect but sometimes it's helpful to have your screen off as well depending on what's going in the background. For the participant list, we have everyone named, and so those are the features that we'll be using tonight and the Raise Hand feature as well. So then let's go to the next slide and do a quick review of our virtual participation principles which we've been using at every meeting. One person speaking at a time, being respectful of each other's opinions. We'll have the Mute button to help remove any background noise when you're not speaking. The video as I mentioned before, can help us stay connected. Occasionally, we have problems with technology so please be patient if that happens. And this last one, well, it's, it is a longer process, it's just a process that will be changing. So we'll

go to our next slide and just review the CDT operating principles where we're committed to transparency, equal participation inclusivity, respectful engagement, facilitated meetings and decision-making. So that's our start and our frame for tonight's meeting and tonight we will have Kevin Olp and Veronica Eady from the Air District and they will be leading tonight's discussion. So now I'd like to turn it over to Kevin, to start the information sharing about the application process.

- Thanks Joan, and good to see everybody today, this is my first time in the hot seat. So if I say anything stupid or if I mess up the PowerPoint presentation appreciate your bearing with me today. Veronica and I are gonna try to go through this presentation as quickly as possible because it is our last meeting. We want to make sure that we have as much time as possible to have question and answer and discussion. So, I'm going to quickly go through a presentation just going over the timeline summary of the applications and the process for the review and recommendations. And then we'll do a quick Q & A and then I'll turn it over to Veronica. So starting with the timeline, right now, we sent out the applications on January 11th, Monday morning and we'll be giving you all three business weeks which isn't ideal, but given the tight turnarounds, as much as we were able to convince the committee to give you for the application review. And so applications will be due on January 29th, to which is a Friday at midnight, we'll quickly be taking those applications, recommendations and review forms, compiling them and sending them to the equity access and inclusion committee. We're going to have two committee meetings with that Ad hoc committee and Veronica will be walking you through the contents of those meetings, but those will both be in February with the latter meeting, where the committee itself will be making their recommendations and sending them to the Air District for final review. The board will be going through those recommendations, certifying them and our hope is that they will be doing that in March so that we can see the CERP steering committee by March or more likely sometime in early April. So the next thing I want to do is just walk you through a little bit of details of the 72 applications we received. And first I wanted to thank Linda for kindly accepting my apology, we do have 72 applicants, but when we sent out the application review form, somehow I left her out. So that was my mistake and, and my sincere apologies but Megan Mabry who's on our team and who compiled those, and we did a thorough review, we did get everybody, but that was the one application that was sent to me directly and why it fell through the cracks. Of those 72 applicants, 14 of the members of community air monitoring plan steering committee applied. So about one in five of our applicants, which is a great number, 53 of the applicants live in the study area about three out of four who applied. 34 of the applicants work in the study area, or about 47% and five of the applicants who applied actually own businesses within the study area. We also have this slide to show just the geographic diversity in terms of representation of the different neighborhood councils in Richmond in North Richmond, as well within San Pablo. Most of those applications, as you can see are within the study area, but there are a number that are just outside the study area and some people who live a little bit further, but I think you'll see that we do have good representation amongst the

different neighborhood councils. And we are pleased to see that the areas in Cal virus screen that have the highest scores for pollution impacts are well-represented and which is important from an environmental justice perspective, to make sure that those communities are adequately represented as well. One of the questions that we designed during the survey was we all wear many hats. Please select the sector you would represent on the steering committee. And again, I think we see pretty good broad representation across the different categories. We saw nine people list they work for community serving organizations. Five people represent government agencies in either Richmond, San Pablo or Contra Costa County. We have four people who listed healthcare providers which I know we've heard in the past is important to make sure is represented around the decision-making table from the CDT. We do have five from industry, five from neighborhood groups. We had three youth, four seniors and then we had 27 people who listed people who represent the Richmond and San Pablo area. Finally, in terms of just demographics, we had 53% of people who chose to identify a gender that listed female, 34% of that said male and one that listed non-binary or third gender. For those who chose to identify their ethnicity, two listed Asian, 16 Black-African, 11 Hispanic-Latin X, one native American, one Pacific Islander, 26 White and one person chose not to say and five preferred to self-identify. So again, I think we do have, we had diversity in terms of demographic representation as well. And I do want to just pause there and say I hope you all feel proud. 72 is a number that we weren't expecting, really blew us away and I think that the chief people that were responsible for getting the word out were you all. And so we really appreciate that, and I think this does represent a significant milestone because one of the reasons the CDT was created wasn't just to design the rules for the steering committee but to help get out the word. And I think when you look at the applications you'll see there's lots of people that are qualified that are passionate about these issues and they represent various perspectives. We need to have an effective steering committee, so we just wanted to pause here real quick and say, I hope that you've seen from the last few slides the results of your hard work and we do have excellent candidates for you to review. So thank you for all of that, and this is the part now where it gets tricky where I have to do a screen share. Yeah, and I'm gonna quickly just go through the application review form and the PDF that we sent to you. We tried to make this as simple and straightforward as possible but I am somebody who is kind of a Luddite with technology. So, I know that these things can be a little difficult and so I just wanted to take the opportunity to just walk you through how to use those materials and point out a few key features to make things easier. So let's see how this works, so here is the list of the applicants in the document that we sent to you on Megan, who's a real computer wiz did create this clickable table of contents. Since this is a documents over 250 pages, this makes it a lot easier just to navigate. And so, for example, you can click on somebody's name and some, for some reason, it's not loading. You can click on somebody's name and it'll take you directly to their application, and that way, when you're going through these and you leave and you come back to it it becomes a lot easier just to be able to navigate throughout the document. So use this table of contents and then turn it into a much easier document to navigate. And if you get lost, just a scroll back up to the top, I can click here but otherwise it's pretty simple. And all of the 72

applications are listed here in alphabetical order by first name. And as you go through and review the applications you'll simultaneously be going through the Survey Monkey form which I know you all are familiar with at this point. And we do have instructions up here just for you to make sure to read really quickly. And once you click, okay, that begins the survey, if you just write in here your name that makes it easier for us to identify, and then you can just go through the list of the applicants and you're simply going to click recommend or do not recommend. We gave you a 1500 characters, which is just under three paragraphs for you to list your rationale and whatever information you use to make your decision that you want to transmit to the steering committee. And as we acknowledged in here, just as a reminder, all of your feedback is going to be compiled into a document. It's going to be shared with the equity access and inclusion committee, and it will be a publicly available document. So at the end, that document is going to be shared with this team and with the public, so I'm just letting you all know that. So I'm going back into the PowerPoint presentation. Before we go into the question and answer period, there's a couple of other things I wanted to walk through, talking about the application. And most of these are just responding to questions I've received from each of you in the last couple of days. So I thought it easier just to answer those in advance of the Q and A period. So that hopefully that gives us a head start to clarifying any concerns or questions that you have. Let's see, well, first of all, there were eight applicants who submitted applications without the conflict of interest form. And I fully acknowledged that that might be confusing to you all, why we included them since it was decided by the CDT that if there was an incomplete application they wouldn't be considered. I will let you know that we did reach out to these folks up to five times via email to remind them. And I did call up to two times depending on when people turn in their forms. So we did get a pretty high return rate amongst those people reach out to but there were eight incomplete applications. We did decide though, however, in the entrance of total transparency to include them since they did fill out the survey and ultimately you all can do with that information, what you will but that in the survey monkey for each applicant it is listed in parentheses, did not complete a conflict of interest form for your attention. The next thing I wanted to mention is I listed in the email please do not communicate with anyone before January 29th regarding your review and recommendations. And I included that because of explicit instruction we received from the equity access and inclusion committee members, making sure that there was no coordination between the members and the voting or in the recommendation process. I talked to Veronica about this, and I think what we want to make clear is that there should be no coordination just like with a grant review process in government all of the grant reviewers shouldn't communicate with what their recommendations are going to be. You need to reach out to members of the community to get information about the applicants to better inform your decisions. Then I think that we think that that is acceptable. And so I'm happy to discuss that further but I just wanted to give that additional clarification. We're not trying to restrict your ability to get information that can make you help you make better informed decisions. We just want it to be clear about the need to make sure there's no coordination between any of the CDT members in regards to recommendations. And then just the last thing I to say is we will be compiling your feedback

into a document and it will be going to the equity access and inclusion committee but that won't be until the end of February. It'll take us some time to put that document together. And every applicant who is going to be considered will receive either zero to 10 recommendations based on your aggregate of recommendations with each of your names next to the feedback. So the committee can go to any applicant and they'll see how many recommendations they received. They'll see the list of all of the different feedback from each of your recommendation and review forms. And that will be one of the most important piece of information that they're considering when making the selection and recommendations that they send to the Air District board as well as considering demographic information for balance and geographic diversity for balance as well. And so I'm going to go ahead and just pause there and see if anybody has any questions.

- Okay.

- And I think we're gonna do the timer, and as a reminder, I think you just go ahead and use the virtual hand raise function indicate if you have questions.

- Okay, well, we're we don't, we're not going to use the timer mainly because we're seeking, these are more logistical questions about the review process. So we have Willie's hand and then Janis. So Willie, if you'd like to go ahead we'll release the mute button. Go ahead.

- Yes, I just, maybe I misunderstood as I'm as a person on the CDT who is reviewing the application you were saying that I can reach out to the applicant I'm looking at for clarification or did I misunderstand you?

- No, no, no. I would not recommend that.

- Right.

- No, and I don't want to give names, but some of the people on the CDT that as if they know somebody who is familiar with a person or worked with a person, wanted to get feedback on them to inform their recommendation. And so I, we, I think decided that it is, this is a self enforced policy at the end of the day. We're not saying that you, we're not trying to make it so strict that you can't reach out or talk to anybody at all. Well, I, maybe that's where I was have some concern all the information that we wanted from the individuals who are applying.

We have that, anything beyond that, if I need something I would think that I would come back through the point source where it would be a point source that would get into further clarification. That would just be my understanding, thank you.

- Yeah, I understand your concern Willie and I think we don't people to be reaching out, in regards to every single applicant. But if there, I think in regards to the specific scenario where somebody knew somebody at an organization who worked with somebody and they wanted to get that information I think in that limited instance, when we decided that that would be okay and I do apologize, I wish that we had more time to really vet a lot of the decision-making process and review and recommendation process. But because we ran out of time, it kind of fell on me to figure out and make these last minute decisions. So I totally own that, and I apologize if it's imperfect, but it's, the best that we can do in the short amount of time to give guidance and how this process works.

- Okay, let's see the next hand up, we have Janis and she will be followed by Andres.

- Hi everybody, my question is I'm a little confused about has a decision been made or when and where is the decision going to be made as to how many people are going to be on the steering committee and who is making that decision? Would that be done in the ad hoc committee? I'm a little confused about that particular part of it.

- Thanks for that question, Janis, and yeah, we are going to get into that more in the next presentation. You're right, it will be decided at the ad hoc committee and that's going to be one of three discussion items where everybody in the CDT will be able to weigh in and give input that the committee will take into consideration before they decide on the final number. And so we will be finding that out in early February and Veronica will speak to it more. And then after her presentation if you have additional questions we'll be happy to answer them.

- Okay, and thanks for your question Janis. Andres, you're next to speak. Let's see, Andres his next, there he is, off of mute, please go ahead.

- Yeah, now I was at the last equity, access and inclusion committee meeting. And one of the things that seem to be pretty clear as expressed by a number of the was that there not be any industry representatives on the steering committee. And I saw in your bio people identified themselves as representing industry. How will that be processed?

- So the decision for how, first of all just taking a step back and I know you all probably are more familiar with the statutory requirements than I am at this point because of the previous meanings, but in some way there is a requirement through the 617 legislation to require industry involvement in some way. And the decision of how industry will be involved as something is going to be finalized at the next EA&I committee meeting. I think, although at the meeting we started down that road of discussion. We didn't have that as an official agenda item, and so we will be making those decisions. And when I say we, I mean the committee, getting input directly from the CDT and members of the public on how industry will be involved. And if that is one non-voting member as was previously recommended by the CDT or in some other way, we don't know yet. And so I think we're proceeding moving forward and the current path that you'll be reviewing all applicants as where they've been before. And again, we didn't remove any applications including incomplete applications for full transparency for you to review and recommend.

- Okay, thank you.

- Okay, thanks for your question Andres, do we have any more questions specific to the application review process? Okay, seeing no hands on the screen. So now let's go to our next agenda item and I'd like to introduce Veronica Eady and she'll be talking about the equity access and inclusion board committee meetings.

- Thanks, Joan and hello everybody. Congratulations on making it this far to our last community design team meeting. I did just for clarification I want to let you know that we've, on the agenda that you saw we've collapsed items three and four under one presentation. So I'm going to be talking about everything that relates to the ad hoc committee on equity, access and inclusion as well as the board, when the recommendations get to the board. And as I said, since this is our last meeting I wanted to make sure that at the end of the meeting there's adequate time for the community design team members to ask questions and discuss their concerns. So I'm gonna try to go quickly through this to in the interest of time. So after this meeting, we'll proceed with two meetings with the boards ad hoc committee on equity access and inclusion and stay tuned the name of that committee may be changing next week but for all intents and purposes, it is our equity access and inclusion committee. So they're going to have two meetings, one is going to be on the balance and the structure of the steering committee, as well as the final meeting for the committee to review the recommendations and make recommendations to the board for steering committee members. So two meetings, the first one is on the composition of the steering committee. And in a second, I'll get into the question about industry and then the second meeting will be

for the ad hoc committee to make those recommendations to the full board so that the full board can panel the community steering committee under the Brown Act. So both of these meetings are going to be happening in February. They're not yet scheduled and we'll keep you posted as soon as we know the dates and the logistics of those meetings we'll share those with you. If any of you at any time we'd like to be briefed one-on-one on these meetings or if you have questions, please reach out to Kevin or me, we'd be happy to do that just to make sure you all are clear on what the process is once this last community design team meeting closes. So, as I said the first meeting is primarily going to be looking at three questions that need to be answered before the steering committee can be seated. And those questions are the number of seats, so how many people are going to be on the steering committee, the percentage of those seats that should be required to have people who live within the study area. And then the third question is how industry is going to be involved in the steering committee process. You heard some of that discussion at the last ad hoc committee meeting simultaneously staff here is having ongoing conversations with our lawyers to see what guard rails that the law provides for us. But as you all know, I think the language in the statute is that we're required to consult with industry and as well the statute says we consult with the community. So it's pretty broad since we do have a Brown Act committee we just want to make sure with our lawyers that we're doing everything that we need to do under the Brown Act as well. So we're going to be sharing with the board all of the feedback that we're getting from you. Once you get your, the 29th hits and you've gone through all of the applications and major recommendations we're gonna be transmitting that to the ad hoc committee so that, that will inform their decision as well. They can come back with any questions that they might have and we look forward to having you all there so that they are able to ask you and you're able to share during the public comment period any further input that you want the committee to know. And then the second meeting will be sometime after that we're guessing in late February where the committee the ad hoc committee will come together again to review your recommendations in your comments, by the way Kevin, a really nice job that you and Megan did on making that application or the application review process pretty simple, that's really great work. So anyway, we'll, there'll be reviewing your recommendations and comments, there'll be reviewing any decisions that they've made during the previous committee meeting hearing, and as well there'll be going through things like the demographic and geographic information that Kevin shared with you and any further input that you're going to give us. And again, it's gonna be an open and public meeting. We don't have all of the logistical details, but once we get those details we'll be sure to share them with you. So can I have the next slide, please? Okay, and then lastly, as Kevin said, because we were instructed by the ad hoc committee, that there should be no more votes. And because of, the difficulties that we've had throughout the course of this community design team we want to make this as trait forward and as fair as possible. And so The ad hoc committee is going to and the board will adopt the rules that are gonna govern how the decisions are made by the community steering committee. We're also talking to our lawyers about that because we do want to be clear on any obligations or duties that the Bay area, the Air District board has. And so we're also going through those discussions so that we

have all of the answers that we need when the ad hoc committee meets and when the board meets. What we have heard and what we would like is for the steering committee to be able to adopt their own charter once seated. As I sort of said, the board is probably going to be having some guard rails or they may have some guard rails for the charter, but we want to make sure that the steering committee is able to adopt their own charter. That said, we're really appreciative of all of the information that you've given us, all of the advice all of your input about the charter and other information. And so we are going to make sure that that gets to the board and to the steering committee once it's in place. And so some of the feedback that we've received from you you see here, the mission statement the steering committee roles and responsibilities membership decision making processes, the fact that these are public meetings and the website please let us know if we've missed anything. But I think that this is the universe of things that you've weighed in on that we need to transmit to the steering committee once it's in panel. Can I have the next slide please? So if you have any written input that you want to share with us, anything about this meeting any questions that you have that you don't have a chance to raise here, or you may think of after the meeting, please send it in writing to Kevin so that we have all of this input and we can be, have it all compiled into a single document that we're gonna send to the steering committee when they're seated in March. Andres we received input from you already and that's gonna be included input on the charter, we encourage you to share any thoughts or any other feedback from your experiences. And that goes to all of you that you think will be beneficial to the steering committee. That's everything that we wanted to cover in these two agenda items and so now I'll open it up for questions from the steering or from the CDT and Kevin and I and the rest of the team here will attempt to answer any questions that you might have.

- Okay, so yes, we're gonna take questions. Some of you may have comments so we'll use the timer like we have in the past, three minutes and if you ask a question while your question is being answered, we'll stop the timer. And so we'll just make sure that everyone gets a chance to ask any comments regarding these next steps and what Veronica has described. So let's get started. Oscar has his hand up first. So if we'll get Oscar off mute and he can start with our first comment or question, let's see. Okay, Oscar, you should be able to speak, please go ahead.

- Good evening, everyone. Thanks Veronica. Thanks, Kevin. I had a question around the charter. I probably should know the answer to this but is there a draft charter that we sort of were starting with, or I can't recall there being a draft or a sort of start that kind of a draft that we were starting off of. Is there something maybe I should be referencing if I am going to provide comments?

- Yeah, Kelly, can I put you on this thought to answer that and then I can follow up?

- Yeah, definitely. So there were a couple of things, we had a charter that we had shared with you all. I think it might've pulled from the monitoring plan steering committee and we received I know that, some formats worked better than others for receiving comments. So I ended up compiling all of your comments and tracked changes into that original charter that you all received and then I flagged in a comment who made that comment. So we could always send that back to you all that's helpful to take a look.

- Yes, if you don't mind, that was several months ago, so I'm losing track of

- Definitely.

- Through multiple exercises or you've received input in multiple formats and so we're struggling with how we could put that together in a single place and send it to all. And so we will, when we do compile all of that feedback we'll send it to you all. But again, on top of that if you have additional suggestions like Andres already sent us some recommendations in a PDF that's a good example of, you can send them in an email and a word document, and we'll compile those. And those will be available in a welcome packet. And one of the first exercises we'll be doing with the steering committee early on is working through the charter and they'll have those recommendations and guidance which will be really helpful as we move into that process.

- Awesome, thank you both, appreciate it.

- Okay, thanks, Oscar.

- Janis is next and she'll be followed by Andres.

- This is a question for Veronica and you may not know the answer to this yet, Veronica so sorry if I'm jumping the gun but when the ad hoc committee looks at the recommendations if there are absolute direct conflicts of opinions do we know how these recommendations will be evaluated? I mean, in other words, you might have a certain number of people who think someone's fabulous and then you would have a certain number of people who think they are so not fabulous. So how is that going to be evaluated? Do we know the answer to that?

- Janis, thank you for that question. I don't think we do know the answer to it. And I invite my colleagues to jump in, what I expect is a somewhat organic process but so there will probably be discussion by the ad hoc committee at that time. I can't really put my finger on how exactly they're gonna handle it but we have already started having a series of conversations with the chair Davina Hart, so that we can work through some of these issues. And so I'm glad that you raised it because it's something that we want to make sure that she's prepared for and that she has the support from us that she needs. Does anybody else from the team want to jump in?

- Yeah, I'll just add really quickly that there's sort of three categories of information. They're going to be considering the information that is decided upon there, the agenda items in the next discussion for that EA&I am meeting in early February, there's going to be the balance of demographic and geographic diversity. So we're gonna want to make sure there's adequate representation in San Pablo, in North Richmond amongst the different neighborhood councils in Richmond as well as demographic diversity. And then there's gonna be the recommendations from the CDT. And I think where there is, near unanimity in terms of the recommendations now will be noticed whether it's closer to zero or whether it's closer to 10. And when it's closer in the middle that's the process that we have to decide in terms of how they're going to vet those applications in their deliberations. And I think the key is, is this is all going to be done in a public meeting. There's going to be available public comment not just from members of this but from anybody who wants to participate. And some of those decisions will be made in a transparent and open way. So that's why I think it is the best venue to have this discussion because ultimately the decisions it's going to be messy. It's going to be a long meeting but it will be roughly it'll be fairly transparent in terms of how decisions are made.

- Okay, Janis any other questions or comments for now? No, okay. So next we have Andres. He will be followed by Willie and then Matt

- Thank you, so the fact that the committee is going to be a Brown Act committee will largely prescribe many of the procedural issues and administrative related issues that were I think not Brown Act oriented in the camp steering committee process. So, I think the charter will be relatively easy for the ad hoc committee to address. One of the things that came up at the last meeting of the ad hoc committee was they did not want to have a co-chair situation where one chair is a community member and one co-chair is a district staff person. So I think it appeared that there was a strong support to have co-chairs but that they all be community members and I think the question about geographic representation is also a part of the

consideration on whether it's two or maybe three co-chairs. So I'm eager to get to that discussion, but I think a lot of it because of the Brown Act will be somewhat proforma, thank you.

- Okay, thank you, Andres. Willie, you were the next speaker.

- Yes, thank you. I just wanted to commend staff, I know this is a process we're building as we go along in terms of what I've seen to this point I am fairly comfortable seeing what I'm seeing and hearing what I'm hearing in terms of this process moving forward. I think it allows for concerns to be expressed and incorporated as we go along. So I come in all staff for that in the work that you're doing, why there are some is still some areas I'm a little bit concerned about myself, but as we go through the process I will put insert those as we go along. And I think this is kind of mimic what I believe we went through when we were doing the earlier monitoring plans steering committee and I, again, I commend you.

- Thank you. Okay, thank you for your comment, Willie, Matt Holmes. You're our next speaker.

- Yeah, thanks. Sorry, kind of in the same, but with Willie I appreciate you guys doing so much work to break this application process down. And I think the board is the right place to sort out some of these issues these decisions about industry representation and conflicts of interest, I think if anybody's gonna violate the statute it should be the board of the Air District. I think they're the legally liable entity and it shouldn't be those of us that are novices and it certainly shouldn't fall on staff. So I think that's good. my only concern is, we've all seen attendance at those meetings and they're like to hold them at 10:00 AM or Tuesday at 10:00 AM or nine when with ad hoc committees. And so I'm wondering if there's anything that we can do to push for accessible meetings and meeting times and a meaningful outreach effort, posting stuff on the back mid website, which is frankly nearly illegible doesn't get the message out. And so I'd like to see if there's a way that the community members here and the community members from the last steering committee process who are roughly literate on this can be earnestly engaged. And we also have a monitoring and outreach team that, although its job is to communicate monitoring information and protective information about air quality and public health I can't think of anything more important than making sure that Richmond residents are involved in those board meetings and that their opinions are heard. And so I just want to flag that and say access and participation are paramount now that this has been handed over to a board that, has largely failed Richmond residents for decades. And, I'm sure they're all new people, but as an entity, it's an institution and our public health outcomes speak for themselves. So I'd like to raise my hand to help in any way that I can.

- Okay, thanks for your comment, Matt, is there anyone else who has a comment or a question?

- I'd like to just quickly respond to that Matt and say, we will be meeting with and take all of that input and we will get back to this group in terms of ways that we can be creative, how we engage and I honestly don't know off the top of my head if it's possible to move those meetings at a different time, or if there's an opportunity to provide written public comment but we will respond to that request.

- Okay, thanks for the follow-up Kevin, Randy had his hand and he will be followed up by Janet. So Randy, you're our next speaker.

- Hi everybody. I just want to give respect to all the workers we've got until to this point somehow but didn't want to say that. And I want this on the record that I feel like this going to where we're going now. To me, it's ridiculous, I think we got into the process now. We got other people involved took it out of the community's hands, but now we have bureaucrats choosing how we do this next steps and then putting it back. I think we lost the spirit of what we were supposed to do here. So that's my personal opinion, and I wanted to share that but I see the process going forward. I'm gonna work through it but I feel like this process got convoluted and destroyed pretty much we were left with this, I'm pretty much sad and especially being a part of the first design team and how that, and how it was community talking and getting through something, they come around with stuff and use different people's examples, adored all this work and to see that that was blocked or shunned upon that we're in this spot is really disheartening. So that's my opinion and that's all I had to say.

- Okay, well thank you for your comment, Randy and Janet, you're our next speaker.

- Good evening y'all. Thank you for putting this together, Kevin, and your staff. You've put it together in a way that's really easy to evaluate. I think 72 applications speak very well to everybody's outreach this committee, this committee as well as other people in the community. I think we've got some amazing candidates all the way from people who clean houses to executive directors of foundations. And that really, that to me says a lot about the community interest and more than anything how much people care about one another and the the awful health effects that this community sees from air pollution. I did want to ask, are you planning to this is the second part and then I have a third thing I want to say are you

planning to reach out to the 72 people to have them, to tell them about the meeting of the equity access and inclusion the two meetings that we'll be determining this or is that premature? And my third remark is that I really don't agree with Randy. And I wanted to say that it's a completely different process here, that we are individually, and I respect the way that Kevin and the equity access and inclusion committee have put this together that we, as individuals are able to bring our knowledge of community members, as well as what they have volunteered on their applications to bear and that, I think we really will end up with a useful committee that as a future member of the public, I'm going to be glad to be working with. Thank you.

- Okay, thank you, Janet. And was there a question in there, Kevin I think that was seeking, she needed, we need response to

- Yeah. So in regards to the question of whether or not we'll notify the 72 members or the 72 applicants who applied I think the answer can be, yes. I know enough to know that I me just check with my team and I think if we can send a response to you but I don't see why that would be an issue but let me just get clarification and then I'll send you an email and I will just say I do understand Randy's frustration. I understand this has been a difficult process and I appreciate all of your hard work. And I think the lessons that we've learned from each and every one of you and through this process we'll just strengthen the next steps for how we move forward. So, but I appreciate your comments Janet.

- Okay, thank you. Are there any other comments or questions? Linda, Naama, I want to make some space if you'd like to say anything or ask a question. Okay, Linda, if you'd like to go ahead please, there you are.

- Okay. I just want to, just to say, thank you, echo I guess our ditto to what's been saying said to Kevin and Kelly and Veronica for putting, working on this and it was, it was a lot of effort plays to make sure that it all the areas were covered but I do also want to stress what Randy's saying. And I think Randy, I mean listening to like the charter it's going to come back to the committee the CERB committee to actually finalize and put their input into it. So it won't be something that we're just given this and said, here, this is what you're gonna do. So the committee will have a chance to decide on finalizing information that they are going to be gonna be following. So that's important, but I, I think having the meetings during it, like Andres who's saying no might have been Matt. So I met having meetings where the community can actually be part of is very important. And if they are going to take on the responsibility of coordinating this well, the community they should also decide to do it at a time that the community, majority can actually be part of it. And not just, at a time that's really

not going to work for majority of people who are involved as one to comment on what Matt said and also what Randy said, understand Randy and frustration, but I think that could hear a lot of positive things happening. And I appreciate that, thank you. My name, I didn't sit on that list but I hope it's on the final list. I will look it up, my name was still missing, but I have faith it's going to be on that final list, okay.

- Okay and Kevin, can you confirm and verify Linda's name is on the list.

- Yeah, and if I didn't get it right the second time if I don't get it right the third time but I think it should be on there, but I'll double check. So any comments from anyone who hasn't spoken yet? Okay, we're ahead of we're ahead of time. So I see Matt has, has a hand up, we have time to do another round of questions if people would like, so Matt, if you want to go next.

- Yeah, I'm sorry. I just wanted to suggest that maybe there's a way to hold a formal listening session for community members to get sort of a synopsis of the decisions that will be made. I think we all know that requesting written writing submit written submissions in advance just doesn't happen to any great degree, you know, and I'm just I'm running into this all over the state. And so I think there's gotta be a way for an agency that there's this much responsibility to make sure that people are included. This is the radical hospitality that we need to do to address the inequality that we're all dealing with and business as usual, isn't going to work. So, maybe there's a way to formalize a Zoom call where comments are taken and reviewed and then submitted. And maybe they're not attributed to individuals but you can say these comments came from residents and these comments came from people that wanted to call out certain identifying characteristics. I don't know, but 10:00 AM on a Tuesday is not gonna work and it's too important not to get it right.

- Okay, thank you, Matt. Are there any other comments or questions? Okay, well we're a little bit ahead of schedule, but let's proceed and Kevin, we're going to go back to you with some next steps, and you're still on mute Kevin.

- Are you seeing my screen? I'm not used to this whole Zoom share thing.

- We're not seeing your screen yet. Okay, sorry, everybody bear with my technical limitations. Okay, and actually I think that Veronica is gonna be going are we not doing public comment?

- Well, we have next steps and then we have public comments and then we have closing comments according to the agenda. So yeah, Kevin, I'm sorry. I should have been introducing you for this slide.

- No worries, so I told you all that from that I got at least one free pass for doing something stupid since it was my first time. So I just used it so real quick, in regards to next steps for all of you will be receiving an email tomorrow morning from MIG, with a survey to opt in to receive a stipend. And that is due by January 29th by that the same day the applications are due you will receive emails or phone calls as a reminder. I think that it's just a few questions and it shouldn't take more than a few moments to fill out. So for those of you that do want to opt in for the stipend just to remember to fill that out at your convenience and then for those of you who haven't already just make sure you fill out your W-9 forms which is just an important tax information that you need to declare the income. And yeah, I think we'll be getting that if you haven't already filled it out, along with the survey. The expected timeline again, I just want to go through this so everybody is clear and especially if, regards what it is in regards to the CDT. So first the application or review period is due or is it ending January 29. Again at anytime, if you have any questions, please let me know if you identify any other issues or concerns please raise them immediately. And I as always will be making my calendar open to support in any way that is helpful. As soon as we get details regarding the dates for the EA&I committee meetings we will be sharing them with you promptly. When we get final materials, we will also be sharing those and just to respond to Matt's final comment. We take that very serious and I think that's certainly something that we will consider it is, inclusion is one of the ad hoc committees before now one of the key principles in the committee name. And we want to figure out ways that we can be as accommodating as possible. So we will also get back to you with that request as well. And then the back, the Air District's board will be meeting in March to go over the final recommendations and certifying the committee with a resolution as well. And our hope is that by March or early April, at the latest we will be seeding the steering committee and then beginning the next chapter of this work. So that is going to be the path forward again you know how to reach me if you have any questions or want to discuss any of the elements in terms of that timeline further.

- Okay, so those are the next step. And please follow up on the email and survey that you'll receive regarding the stipends.

- And I just see, Oscar has a quick question.

- Okay, Oscar please, we'll take Oscar off mute so he can ask a question.

- Hey, Kevin, it just occurred to me. It's probably going to be quite a while until probably the end of February when the steering committee is nailed down. I would suggest sending out an email with kind of that timeline, just so that folks don't assume they weren't selected and make other plans, because that is for some folks, a long time, especially if they don't know everything that is involved. So just a suggestion, just so that we don't lose folks prematurely.

- Yeah, absolutely and in fact, I think regardless, we will let people know that they're under consideration and we can let them know when they should expect to hear back. And hopefully we can couple that with information of when the upcoming equity, access and inclusion meetings are so that they have all the information they need know next steps and also how they can participate. So indefinitely, we'll follow up with that request.

- Awesome, thank you.

- Okay, any other questions? Okay, so Kevin, if you want to go to the next slide please we'll have the public participation guidelines. And if you could just back up one second, so we can review that you'll participants, you can use the raise hand feature we'll we'll release the mute button so you can talk and ask your question and make a comment and you'll have up to three minutes. So we'll give you a moment to find the Raise Hand button. And if there's anyone who wants to make public comment and Kevin we'll need to do a screen switch so that we can bring the timer up. So if there's any of the attendees, I think we have 14 on the roster, if anyone would like to make public comment or ask a question. So, and just go to use the raise hand feature, it's under the participant button. So let's pause a moment and give people a chance to find the Raise Hand button. Okay, well, it's, it's, I'm not seeing any hands raised for public comment, if you like to make a question or comment please hit the Raise Hand button as soon as possible. Okay, well seeing no raised hands we will close public comment for tonight's meeting. And now I would like to turn the program back to Veronica Eady to give us some closing comments.

- Thanks, Joan. Well, first of all I should let you know that my computer crashed. And so the last couple of slides I was supposed to do so Kevin, thanks for jumping in there. Cause the only thing I can see now the only thing my computer will tolerate is the Zoom screen. Thank goodness that it's still working. So I just want to thank you all and you know, I speak on behalf of the entire team who's been working on this Richmond community design team process. So on behalf of Kristin and Wendy and Kelly and Kevin and the whole team I just want to thank

you all for your time. I know that this process has been really difficult and contentious at times it's taken a lot of emotion and thought and time. And so I want to thank you all and I'm really impressed by your commitment to Richmond, San Pablo, whether you live in the community or you work in the community it's been really great going through this process with you. And I'm really looking forward to the next step in the process. And I also want to thank you for your patience while we know corrected course a few times, thank you for that. I want to take a moment to also thank the teams. So behind the scenes here, Christine and Wendy are working and you see Kevin and Kelly here. So I want to thank you all for getting us almost across the finish line, not quite, So in the next few weeks before January 29th deadline, that we've laid out for you to get your thoughts back to us on the applicants. I do want to just reiterate, please, please please feel free to reach out to Kevin or to me or any other member of the team. We'll try to answer your questions as quickly as possible process, any concerns you have. And then finally you all know now that we do have two ad hoc committee meetings coming up in February that have yet to be scheduled. And then there will be a board meeting when the board acts on the recommendation of the ad hoc committee. So as soon as the particulars are in place and we have logistics to share with you we will circle back with you and share those with you. So in the meantime, we've got a few weeks here, we are at your service so let us know how we can help you as you go through those 72 applications you really are amazing to go through these 72. I really appreciate it. So I guess that's it. I also forgot to thank MIG. Thank you, Joan and Tim, Jameela is not with us tonight. I think maybe Jesse is with us. Thank you for your hard work on this, we couldn't have done it without you.

- Okay, well with all the wonderful acknowledgement and appreciation extended and your generous offer to review the 72 applications we are, we've completed our agenda. We're gonna finish early. So you have a little bit more time to review the applications, you can get a headstart. So we really want to thank everyone for excellent participation and for continuing through these meetings in these process and getting us to this point. So with that, we are officially adjourned.

- One more thing, I am remiss because I see that Ana is here. And so I to thank her too like the whole MIG team, thank you.

- Okay, great. Thank you Veronica. We appreciate it. And I know Jameela is disappointed she's not here.

- Naama, are you raising your hand or are you waving goodbye? I think Naama had a quick comment, and I think you're on mute.

- Yeah, let's, let's take. There you go. I just want to, just for the fairness of this process this has been a long process and there's other back mid personal that were critical in the first phases of the process. So I want to acknowledge Kate and Dan and Greg who haven't been in this process during the last months but there were extremely essential to the beginning in the beginning of the process. Thank of them as well, that's all I wanted to say.

- Okay, so on that final note of appreciation, Linda, did you have, are you waving or do you have a comment comment? Okay, now let's take Linda off mute. Come on girls, we gotta be faster, there you go, thank you.

- I just want to just say we didn't get a chance and I didn't get a chance to say happy new year to everybody we haven't met for the new year is our first time meeting. So I just want to wish all of you a safe and healthy new year. Okay, I know we've had our ups and downs but we were all for a good cause and I want to wish all of you a happy new year.

- Thank you, Linda. Any, any final comments or good wishes? Okay, now this time, this time we're officially adjourned. Okay, great, have a good evening. Thank you all for coming tonight. Take care, bye.