



Stationary Source Data Request Form



1) Instructions

This form is meant to provide additional detail found on the [Stationary Source Screening Map](#). Please provide all the information below and submit this form with a csv. file from the Stationary Source Screening Report (found on the map) to [Public Records Request](#). Facility level emissions are publicly available on the Air Resources Board [California Emissions Inventory Development and Reporting System](#) website. All other CEQA related questions can be emailed to CEQA@baaqmd.gov. **At minimum**, requesters are required to submit this form and the screening report csv. to make a request. **Failure to do so may delay your request.** Requests for meteorological data or other data unrelated to the information on the [Stationary Source Screening Map](#) should be made in a separate Public Records Request.

2) Requester Information

Public Records Request #		Project Name	
Contact Name		Project Location: (City, County)	
Contact Phone		Contact Email	

3) Procedural Steps

- Create a [Public Records Request](#) to get a request # (ex. 2022-01-0001).
- Go to the Stationary Sources Screening Map on the [CEQA Resources page](#).
- Select "Draw" or "Coordinate" (top left).
- Draw project parcel or place marker.
- Indicate the desired buffer distance.
- Click "Report".
- Download .CSV and print boundary pdf.
- Email this form and all supporting files to [Public Records Request](#) email with your request #. In the **email subject line** put "Public Records Number XXXX-XX-XXXX: Stationary Source Request".

4) Data Request Checklist

- Is the Stationary Source Screen Map report csv. attached?
- Is a map or image of your Project boundary attached?
Note: If not provided, staff will only confirm the data contained within the Stationary Source Screening Map report.
- Other Request Details: