

Calendar of Agenda Items (2024-2025 Work Plan)

Work Plan Agenda Items	Potential Recommendations (or Information Only)	CAC Member Lead-Subject to Change	Description of Community Benefit
Develop community level monitoring capacity	<ul style="list-style-type: none"> o To manage community level air quality based on monitored data. 	Council Members Szutu	Enables community to report pollution and track progress based on data.
Finalize recommendations for how to increase efficiency of responses to complaints	<ul style="list-style-type: none"> o Increase efficiency of responses from program that tracks complaints (e.g., send drones to complaint sites) o Amend rule for responding to complaints o Create a review system to determine how complaints are processed o Include additional information from community members in the complaint handling process o Engage community in sample collection 	Council Member Szutu and Molina	Community can provide feedback to complaint handling.
Update on Development of the EJ Policy and Action Plan	<ul style="list-style-type: none"> o EJ Policy Ad Hoc develops EJ Priorities and co-develops EJ Strategies with Air District staff to embed in the District's Strategic Plan; EJ Action Plan will contain multiple recommendations for EJ solutions for each division. 	Council Member Washington	The EJ Priorities are now submitted to the Strategic Planning process. The Strategic Plan and the EJ Action Plan will have detailed EJ strategies for the Air District's (AD) functions. Implementation plans will then have measurable actions to show the EJ-focused impact on how the AD does their work. Some of the EJ Priorities are to increase AD transparency, community engagement and information-sharing in the AD's functions, as well as having more EJ approaches to updating regulations and creating more strict policies for enforcement with the prioritization of frontline communities and decreasing air pollution for impacted communities.
Review the work that the CAC has recently done, and decide on next steps to develop recommendations	<ul style="list-style-type: none"> o Strengthen the CAC's effectiveness and impact on change in communities and BAAQMD. 	Council Member Goodwin	By providing relevant and timely recommendations to the BAAQMD Board of Directors on how to improve the effectiveness of processes and programs within the BAAQMD, we aim to accelerate community engagement and elevate community confidence in the Air District's mission to "create a healthy breathing environment for every Bay Area resident."
Discuss how the CAC will present recommendations regarding indoor gas appliances to the board (TBD after November)	<ul style="list-style-type: none"> o Establish readiness criteria before hand. Compare implementation status with readiness criteria 	Council Member Szutu	Make sure equitable transition is considered as part of final decision for readiness.
Create a proposed plan for equitable disbursement of Community Benefit Fund	<ul style="list-style-type: none"> o Recommend to the Air District Board a plan to disburse the Community Benefit Fund 	Chairs of the Community Benefit Fund Ad Hoc Committee	Communities overburdened by air pollution receive benefits from the Air District's Community Benefit Fund. Reduce air pollution and related health impacts through projects funded by the Air District's Community Benefit Fund.
Review our current public record access (PRA) process	<ul style="list-style-type: none"> o To review the workflow of PRA, e.g., type of records requested, number of requests, wait time, identify areas we can have the data readily available without going through the PRA process 	Council Member Szutu	Improve access to Air District data, and shorter wait times. Also reduce person-hour needed by the legal division to manually retrieve the data.
Learn about air pollution community needs, health impacts, and funding pathways	<ul style="list-style-type: none"> o Information Only 	Chairs of the Community Benefit Fund Ad Hoc Committee	Community engages in making local improvement to air quality

<p>Green collar jobs/internships/program for young people to learn about air quality science. Specific agenda items to be developed but could entail: 1. Presentation of opportunities for young people to be involved in Air District activities and 2. Opportunities for young people to learn about these skills and the science behind air quality.</p>	<p>o The CAC will strategize how to implement youth opportunities in order to give opportunities to young people on Green Collar jobs in the air quality sector.</p>	<p>Council Member Ruano Hernandez</p>	<p>Increase attention and resources towards young people to help them enter into the environmental space. Gain more support from the young generation by implementing a program for young people to help them learn about Air Quality and other opportunities.</p>
<p>Small group to present recommendations to the CAC to improve Transportation Fund for Clean Air County Program Manager Fund</p>	<p>o Generate a letter to the Air District Board (specific recommendations TBD)</p>	<p>Council Member Goodwin</p>	<p>Through a shared understanding and agreement on specific changes to improve the Transportation Fund for Clean Air County Program Manager Fund we aim to educate the community regarding the allocation of funds, who is being served by this program, and how this program benefits all of our communities. By generating a letter to the Air District Board (with specific recommendations, TBD), we aim to accelerate community engagement and elevate community confidence in the Transportation Fund for Clean Air County Program and thereby enhance the Air District's mission to "create a</p>
<p>Create an ad hoc committee to develop a toolkit of educational materials for the community and community presentations (For example, provide a one-pager that includes contact numbers, including BAAQMD, for individuals to easily report a complaint and follow up)</p>	<p>o To develop informational material that will 1) educate community members about air pollution in their neighborhood and 2) provide contact information to report an air quality concern</p>	<p>Council Member Mendoza</p>	<p>1. This will raise community members' (CM) awareness about the environment and this awareness will contribute towards making better choices that lead to a healthier environment. 2. Awareness about air pollution in their neighborhood gives (CM) the information they need to be able to monitor issues and effects of air pollution 3. Providing contact information to report air pollution events makes it easier and empowers the community to report. The contact information will also make it easier to communicate with someone in the case they have questions.</p>
<p>Recurring update (every other meeting) and exploration of topics around compliance and enforcement (C&E)</p>	<p>o To share real-time information on issues and resolutions in regards to settlements, violations and lawsuits.</p>	<p>Co-Chair Jefferson & Council Member Szutu</p>	<p>Better understanding of rules and regulations, of actual issues on a real-time basis</p>